

**WAGAIT SHIRE COUNCIL**  
**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**21 January 2014**

**Present:**

**1. MEETING OPENING & Welcome**

**1.1 APOLOGIES –**

<p><b>Resolution No. 2013/ That the apology of Cr approved. Moved: Cr Seconded: Cr Vote:</b></p>	<p><b>be accepted and</b></p>
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**2. DECLARATION OF INTERESTS**

**3. CONFIRMATION OF MINUTES**

<p><b>Resolution No. That the minutes of the Monthly Meeting of December 2013, as amended, be confirmed. Moved: Cr Seconded: Cr Vote:</b></p>
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**3.1 Matters Arising from the Minutes:**

**4. INWARDS CORRESPONDENCE**

**Refer to Attached List (Inward Correspondence December 2013)**

5. **OUTWARDS CORRESPONDENCE**

Refer to Attached List ( Outwards Correspondence December 2013)  
More detailed information on inwards and outwards correspondence will be provided at the Council meeting.

**Resolution No**

**That the Correspondence for the Month of December 2013 be confirmed.**

**Moved: Cr**

**Seconded: Cr**

**Vote:**

6. **CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)**

**CEO Report – December 2013**

**HR:** All staff back from leave. All duties and contracts covered during Xmas/New Year break.

**JETTY AREA:** Still a problem area re use of jetty and surrounding areas for uncontrolled drinking parties and general misbehaviour. Steps are being taken with Licensing Commission to make this a non drinking area. I have spoken with Police re this matter. Jack Ellis is assisting with this with Local Government.

**RATES:** Debt Collector will be visiting Wagait during January to follow up on debtors with outstanding amounts. Monies owed at present total \$18,404.72.

**VISITS:** From Lee Farrell re compliance matters, very helpful. Sports and Recreation Office and his Director will be visiting Wagait this month to discuss further funding.

**POWER AND WATER:** More complaints received re P&W bills backdated. Metres are not reading correctly. CEO is to follow this up with relevant authorities.

**AUSTRALIA DAY:** Final arrangements made. Pam has developed a busy and interesting day. Gary Higgins ( and wife ) will be coming to Wagait for the day.

**LOCAL GOVERNMENT COMPLIANCE ISSUES:** CEO has addressed this with Compliance Unit. Issues resolved with assistance again from Lee Farrell during Xmas break.

**WORKS REPORT FOR DECEMBER 2013**

We have been asked by the Department of Lands and Planning to destroy a large patch of Lantana located at Harney Beach. The Department is very concerned as this is the first reported instance of Lantana on the Con Peninsula. We will attend to this request when the current wet weather abates. CEO is negotiating a contract for this work.

We have recently had requests by a couple of residents to destroy their dogs for reasons outside of the conditions of the Councils Firearm Licence. May we remind people that we can only destroy animals that are maimed sick or dangerous.

Preparations for Australia Day are underway in regard to the Works Department's obligations.

The Liberator Plane Wreck Site has been mowed and snipped.

The Gun Emplacement Sites within the RUA have been Snipped.

Poisoning of the Estate's drains, culverts and roadsides is continuing.

Mowing of the Estates verges is continuing.

Power & Water contractual obligations fulfilled.

Jetty contract obligations fulfilled.

RUA contract obligations fulfilled.

Our usual tip problems with misuse are continuing.

**Resolution No.**

**That the Officers' reports for the month of December be received and accepted.**

**Moved: Cr**

**Seconded: Cr**

**Vote:**

7. FINANCIAL REPORTS  
7.1 Financial Reports

<b>WAGAIT SHIRE COUNCIL</b>							
<b>Income and Expenditure Report</b>							
<b>For Month Ending 31 December 2013</b>							
	<b>Month to Date</b>			<b>Year to Date</b>			<b>Full Year</b>
	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Budget \$</b>
<b>INCOME</b>							
Rates and charges	\$ 4,668.60	\$ 2,000.00	\$ 2,668.60	\$ 207,738.00	\$ 194,000.00	\$ 13,738.00	\$ 197,500.00
Grants		\$ 10,000.00	-\$ 10,000.00	\$ 74,962.00	\$ 60,000.00	\$ 14,962.00	\$ 193,088.00
Contract Income	\$ 7,378.00	\$ 7,678.00	-\$ 300.00	\$ 62,815.00	\$ 63,356.00	\$ 541.00	\$ 134,160.00
Other Income		\$ 2,500.00	-\$ 2,500.00	\$ 15,087.00	\$ 15,000.00	\$ 87.00	\$ 78,873.00
<b>TOTAL INCOME</b>	<b>\$ 12,046.60</b>	<b>\$ 22,178.00</b>	<b>-\$ 10,131.40</b>	<b>\$ 360,602.00</b>	<b>\$ 332,356.00</b>	<b>\$ 28,246.00</b>	<b>\$ 603,621.00</b>
<b>OPERATING EXPENDITURE</b>							
Employment Expenses	\$ 33,604.00	\$ 20,416.00	\$ 13,188.00	\$ 157,701.00	\$ 122,496.00	\$ 35,205.00	\$ 265,611.00
Administration	\$ 3,001.66	\$ 4,500.00	-\$ 1,498.34	\$ 27,508.76	\$ 27,107.00	\$ 401.76	\$ 94,695.00
Gas, Electricity & Water	\$ 122.73	\$ 1,500.00	-\$ 1,377.27	\$ 7,583.41	\$ 9,000.00	\$ 1,416.59	\$ 12,000.00
Insurance			\$ -	\$ 17,992.20	\$ 17,992.00	\$ 0.20	\$ 15,000.00
Capital Expenditure							\$ 51,000
Maintenance	\$ 3,701.00	\$ 4,300.00	-\$ 599.00	\$ 23,929.53	\$ 25,900.00	\$ 1,970.47	\$ 52,000.00
Other Expenses			\$ -	\$ 14,962.67	\$ 3,310.00	\$ 11,652.67	\$ 113,315.00
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$ 40,429.39</b>	<b>\$ 30,716.00</b>	<b>\$ 9,713.39</b>	<b>\$ 249,677.57</b>	<b>\$ 205,805.00</b>	<b>\$ 43,872.57</b>	<b>\$ 603,621.00</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>-\$ 28,382.79</b>	<b>-\$ 8,538.00</b>	<b>-\$ 19,844.79</b>	<b>\$ 110,924.43</b>	<b>\$ 126,551.00</b>	<b>-\$ 15,626.57</b>	<b>\$ -</b>
<b>CAPITAL EXPENDITURE</b>							
Office equipment	\$ 692.00						
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$ 692.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>-\$ 29,074.79</b>	<b>-\$ 8,538.00</b>	<b>-\$ 19,844.79</b>	<b>\$ 110,924.43</b>	<b>\$ 126,551.00</b>	<b>-\$ 15,626.57</b>	<b>\$ -</b>

**WAGAIT SHIRE COUNCIL**

**Financial Report for period ending 31 December 2013**

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$ 169.08
Westpac Operational Account					\$ 28,446.00
Westpac Cash Management Account					\$ 954,695.47
<b>Total Cash at Bank &amp; onHand</b>					<b>\$ 983,310.55</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$ 8,116.40				
Rates				\$ 18,404.72	
<b>Total Debtors</b>	<b>\$ 8,116.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,404.72</b>	<b>\$ 26,521.12</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$ 4,055.66	\$ 564.00			
<b>Total Creditors</b>	<b>\$ 4,055.66</b>	<b>\$ 564.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,619.66</b>

**Resolution No**

**Moved: Cr**  
**Seconded: Cr**  
**Vote:**

**7. AGENDA ITEMS**

- **Memorial Garden – Jill Mumme**
- **Rates – Debt Collectors**
- **Caretakers Residence – Roof structure**
- **IT Review and Proposal**
- **New Library Premises**
- **Draft Land Use Structure Plan – Jack Ellis**
- **Compliance/Local Government – Michael Campaign**

**Upcoming Events**

- **Australia Day**
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**9. LATE ITEMS and GENERAL BUSINESS.**

**10 IN-CAMERA ITEMS**

**Nil**

**11. MEETING CLOSE AND DATE OF NEXT MEETING**

..... closed the meeting at .....

The next monthly Council Meeting is to be held on Tuesday 18 February 2014