

WAGAIT SHIRE COUNCIL

AGENDA

ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS FROM 7PM
LOT 62, WAGAIT TOWER ROAD**

19 August 2014

Present:

1. MEETING OPENING & Welcome

1.1 APOLOGIES –

<p>Resolution No. 2014/ That the apology of Cr</p>	<p>be accepted and</p>
<p>approved.</p>	
<p>Moved: Cr</p>	
<p>Seconded: Cr</p>	
<p>Vote:</p>	

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

<p>Resolution No.</p>
<p>That the minutes of the Monthly Meeting of July 2014, as amended, be confirmed.</p>
<p>Moved: Cr</p>
<p>Seconded: Cr</p>
<p>Vote:</p>

3.1 Matters Arising from the Minutes:

4. INWARDS AND OUTWARDS CORRESPONDENCE

Incoming Mail for July 2014

Date	From	About	To
2-Jul	Big Mower	Bill/account	admin
3/07/2014	Aust Day Council	Nominations for 2015	admin
4/07/2014	Australian Super	Members payments	admin
4/07/2014	WB Supermarket	Tax invoice	admin
7/07/2014	Top Deck In	Change of address	admin
9/07/2014	Blackwoods	Invoice	admin
8/07/2014	Local Government	Grantsw	admin
16/07/2014	LGANT	Manual - So you want to be on the Council	Ally Richmond
16/07/2014	Australian Super	Outstanding super contributions	admin
16/07/2014	Power/Water	Power Bill	admin
23/07/2014	Dept of Local Government	Audit - confirmation we received money for Financial assistance - Roads and General purpose	admin
29/07/2014	ATO	Backorder advice - request for change of details	admin
29/07/2014	LGANT	Membership fees for 2014/15	ceo

Outgoing Mail for July 2014

Date	To:	About
30/07/2014	Hon Peter Chandler, c/c Gary Nairn, Chariman NT Planning Commission, Willem Westra van Holthe, MLA, Gary Higgins MLA, Damien Riley, President LGANT, Tony Tapsell, CEO LGANT	Wagait Shire - Cox Peninsular North, Land Use Framework
30/07/2014	Hon Adam Giles, c/c Gary Nairn, Chairman NT Planning Commission, Hon Peter Chandler, Hon Willem Westra van Holthe, Gary Higgins MLA, Damien Riley, President LGANT, Tony Tapsell, CEO LGANT	Wagait Shire - Extension of Boundaries
30/07/2014	NT Emergency Service	Funding Agreement - Emergency Shelter Operational capacity
	NT Emergency Service	Funding Agreement - Funding for Communication Devices Project

Resolution No
That the Correspondence for the Month of July 2014 be confirmed.
Moved: Cr
Seconded: Cr
Vote:

6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

CEO REPORT

- 6.1 LOCAL GOVERNMENT ISSUES:** Visit from two representatives from Sport and Rec. Discussed Wagait's youth Program and stated very happy with it. They assured that funding for Robyn's position with Council would continue this year. Another visit received from Senior Compliance Officer on 21 July. He assisted with matters and was happy with our performance. Meeting held with Tom Price from Weeds Management. He is meeting again with me on Friday 22/8 at Wagait and will be bringing weed control equipment and sprays for free use by Community. We will also be developing posters on weed management within the Community and will use the workshop as a distribution centre for the equipment on a loan basis.
- 6.2 TOPROC:** TOPROC august meeting at Palmerston cancelled due to funeral that day for Alderman Robyn Leslie. CEO represented Wagait Shire at the funeral.

- 6.3 POLICE:** CEO visited by Superintendent Daniel Shean (Superintendent for Palmerston and Rural) and Wade Marshall OIC Humpty Doo Police. Discussions held re increases Police patrols in this area. Also discussed use of the Wagait Police House. Superintendent Shean also stated that they rarely use the house and asked if I had any ideas for its use. They will look at a possibility of it being available for use by Emergency Services and will advise me further. This would release more area for the Workshop machinery and the compound would then be exclusively used by Council workers. The Wagait Patrol officers also attended the office later and discussed similar matters and took eviction order from me to serve on resident at 8 Dillon place. I have been told that that resident is now living at Belyuen.
- 6.4 SENIORS OUTING:** Seniors taken to Darwin Museum and Trailer Boat club for lunch on the 12th August. Numbers down on last year as many seniors are away on holidays.
- 6.5 VEHICLES:** New vehicle ordered for workshop crew as per budget line 84. Vehicle will arrive in 2-3 weeks. It is a Holden 4x4 Colorado tray top, similar to vehicle now in use. Three quotes were obtained.
- 6.6 MEMORIAL GARDEN:** Official opening held on 26 July. Opened by Gary Higgins, MLA. Very well attended and went well.
- 6.7 OFFICE:** Power outage at office for 2 days caused by faulty septic pump. Electrician called in to find fault. New pump had to be purchased.
- 6.8** Community Centre used by WAGS for meetings on the weekend of 9/8 August.
- 6.9** CEO attended Mediation meeting with Pat McIntyre on 28 July with owner of 8 Dillon Place. Pat was of great assistance as he made himself available for 3 hours or more. Owner has processed eviction order and posted same to me. A copy of notice is on file. Eviction order has been served on tenant as stated above.
- 6.10** Audit from Department of infrastructure officers held on 30 July regarding our Jetty and Car Park 36 month contract. Corrective action will be taken by end of October to bring delivery to a proper agreed level of service.
- 6.11** Audit from Barry Hansen's office took place on 6/7 August by two auditors. Report to be received.
- 6.12** Tony Tapsell confirmed Councillor Training at Wagait for Saturday 16th August 9-12. Councillors advised.
- 6.13** Councillors to confirm community meetings dates at this Council meeting. Amalgamation meeting suggested for 9 September. Open meeting suggestion received for early October.
- 6.14** CEO has been advised that jetty will be complete by end of September.
- 6.15** CEO to attend CEO Forum in Alice Springs 18/19 August.
- 6.16** Meeting held with President and Vice-President re KPA's and contract for CEO.

WORKS REPORT

- Thank you to Jack Pilkington for helping Robbo over 3 weeks at the workshop during July. He was punctual; willing to learn and performed all duties asked of him; Jack's help was much appreciated.
- Approximately 90 per cent of all Drains in the Estate have been cleared.

- The Tip rubbish hole, green waste and white goods at the rear of Tip tidied up by Mick Kiem.
- The area of bush next to the Jetty Car Park on the Pub side has been cleared of rubbish. Judging by the rubbish, activities there included eating, drinking, sleeping and going to the toilet. Police have been spoken to re this.
- We also assisted in regard to the Firies Ball by mowing and smoothing of the walkway to the Pub.
- Duties completed during July were:
- Mow temporary car park
- Remove Boat ramp algae
- Fit new engine to Cement mixer
- Tap repaired at Sportsground
- Septic Water Pump replaced at Council Office area
- Concrete Slabs constructed and Seating put in place for Memorial Garden. Clean up garden surrounds for official opening
- Work shop outside area tidied up
- Attend Jetty Contract audit meeting with CEO
- Power and Water, RUA, Jetty, Gun Turret and Liberator Wreck site contract obligations
- New Noticeboard fitted to Administration Building
- Install new hoses to water tank at Council residence
- Trip to Darwin made by Works supervisor for assessing trade in value of works vehicle. Received quote for \$7,000.00. Followed up by CEO and \$8,000.00 negotiated. Hand over figure for new works vehicle will be \$27,827.00.

Resolution No.

That the Officers' reports for the month of JuLY be received and accepted.

Moved: Cr

Seconded: Cr

Vote:

7. FINANCIAL REPORTS

WAGAIT SHIRE COUNCIL

Income and Expenditure Report

For Month Ending 31 July 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Grants Roads to Recovery		\$ 2,500.00	-\$ 2,500.00		\$ 2,500.00	-\$ 2,500.00	\$ 30,000.00
Grants for Others	\$ 1,500.00	\$ 6,250.00	-\$ 4,750.00	\$ 1,500.00	\$ 6,250.00	-\$ 4,750.00	\$ 75,000.00
Grant/C>Wealth/FAG		\$ 833.00	-\$ 833.00		\$ 833.00	-\$ 833.00	\$ 10,000.00
Grant NT Government		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
Grant/NT Operational		\$ 6,250.00	-\$ 6,250.00		\$ 6,250.00	-\$ 6,250.00	\$ 75,000.00
Grant/Sports & Recreation	\$ 55,000.00	\$ 1,666.00	\$ 53,334.00	\$ 55,000.00	\$ 1,666.00	\$ 53,334.00	\$ 20,000.00
Interest Received		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
Penalties Received Rates		\$ 60.00	-\$ 60.00		\$ 60.00	-\$ 60.00	\$ 721.00
Pensioner Rebates		\$ 1,000.00	-\$ 1,000.00		\$ 1,000.00	-\$ 1,000.00	\$ 12,000.00
Other Income		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
General Rates Received	\$ 11,400.00	\$ 16,952.00	-\$ 5,552.00	\$ 11,400.00	\$ 16,952.00	-\$ 5,552.00	\$ 203,425.00
Rental		\$ 792.00	-\$ 792.00		\$ 792.00	-\$ 792.00	\$ 9,500.00
Rental - Caravan Park	\$ 440.00	\$ 238.00	\$ 202.00	\$ 440.00	\$ 238.00	\$ 202.00	\$ 2,860.00
Hire Plant & Equipment		\$ 84.00	-\$ 84.00		\$ 84.00	-\$ 84.00	\$ 1,000.00
Other Income		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
12/13 Surplus brought fwd		\$ 53,872.00					\$ 53,872.00
Heritage & Site maintenance		\$ 250.00	-\$ 250.00		\$ 250.00	-\$ 250.00	\$ 3,000.00
Jetty Income	\$ 3,851.82	\$ 5,365.00	-\$ 1,513.18	\$ 3,851.82	\$ 5,365.00	-\$ 1,513.18	\$ 64,379.00
Power & Water	\$ 3,806.73	\$ 4,417.00	-\$ 610.27	\$ 3,806.73	\$ 4,417.00	-\$ 610.27	\$ 53,000.00
Transfer from reserves		\$ 4,166.00	-\$ 4,166.00		\$ 4,166.00	-\$ 4,166.00	\$ 50,000.00
TOTAL INCOME	\$ 75,998.55	\$ 58,976.00	\$ 17,022.55	\$ 75,998.55	\$ 58,976.00	\$ 17,022.55	\$ 707,757.00

WAGAIT SHIRE COUNCIL
Income and Expenditure Report
For Month Ending 31 July 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Accountancy		\$ 1,184.00	-\$ 1,184.00		\$ 1,184.00	\$ 1,184.00	\$ 14,200.00
Audit Fees		\$ 687.00	-\$ 687.00		\$ 687.00	-\$ 687.00	\$ 8,240.00
Administration		\$ 125.00	-\$ 125.00		\$ 125.00	-\$ 125.00	\$ 1,500.00
Advertising	\$ 503.64	\$ 84.00	\$ 419.64	\$ 503.64	\$ 84.00	\$ 419.64	\$ 1,000.00
Animal Control		\$ 21.00	-\$ 21.00		\$ 21.00	-\$ 21.00	\$ 250.00
Bank Charges	\$ 50.18	\$ 135.00	-\$ 84.82	\$ 50.18	\$ 135.00	-\$ 84.82	\$ 1,600.00
Cleaning		\$ 30.00	-\$ 30.00		\$ 30.00	-\$ 30.00	\$ 360.00
Community & Other Orgs Support		\$ 584.00	-\$ 584.00		\$ 584.00	-\$ 584.00	\$ 7,000.00
Entertainment		\$ 141.00	-\$ 141.00		\$ 141.00	-\$ 141.00	\$ 1,700.00
Senior Xmas Party Expenditure		\$ 42.00	-\$ 42.00		\$ 42.00	-\$ 42.00	\$ 500.00
Senior Week Function Exp		\$ 84.00	-\$ 84.00		\$ 84.00	-\$ 84.00	\$ 1,000.00
Computer Maintenance		\$ 333.00	-\$ 333.00		\$ 333.00	-\$ 333.00	\$ 4,000.00
Consultant Fees		\$ 416.00	-\$ 416.00		\$ 416.00	-\$ 416.00	\$ 5,000.00
Capital/Office Equipment		\$ 167.00	-\$ 167.00		\$ 167.00	-\$ 167.00	\$ 2,000.00
Election Expenses	\$ 3,624.85	\$ 417.00	\$ 3,207.85	\$ 3,624.85	\$ 417.00	\$ 3,207.85	\$ 5,000.00
Environment		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
Community Recreation Activities	\$ 78.55	\$ 250.00	-\$ 171.45	\$ 78.55	\$ 250.00	-\$ 171.45	\$ 3,000.00
Electricity	\$ 2,742.45	\$ 1,250.00	\$ 1,492.45	\$ 2,742.45	\$ 1,250.00	\$ 1,492.45	\$ 15,000.00
Gas supplies	\$ 44.55	\$ 8.00	\$ 36.55	\$ 44.55	\$ 8.00	\$ 36.55	\$ 100.00
Freight		\$ 67.00	-\$ 67.00		\$ 67.00	-\$ 67.00	\$ 800.00
Insurance	\$ 18,993.31	\$ 1,333.00	\$ 17,660.31	\$ 18,993.31	\$ 1,333.00	\$ 17,660.31	\$ 16,000.00
Hire of Plant & Equipment		\$ 792.00	-\$ 792.00		\$ 792.00	-\$ 792.00	\$ 9,500.00
GLANT Membership	\$ 1,537.28	\$ 208.00	\$ 1,329.28	\$ 1,537.28	\$ 208.00	\$ 1,329.28	\$ 2,500.00
Meeting Expenses	\$ 29.23	\$ 125.00	-\$ 95.77	\$ 29.23	\$ 125.00	-\$ 95.77	\$ 1,500.00
Members Payments	\$ 322.72			\$ 322.72			
Printing & Stationery	\$ 218.21	\$ 250.00	-\$ 31.79	\$ 218.21	\$ 250.00	-\$ 31.79	\$ 3,000.00
Postage	\$ 318.82	\$ 42.00	\$ 276.82	\$ 318.82	\$ 42.00	\$ 276.82	\$ 500.00
Professional Development		\$ 84.00	-\$ 84.00		\$ 84.00	-\$ 84.00	\$ 1,000.00
Pest Control		\$ 125.00	-\$ 125.00		\$ 125.00	-\$ 125.00	\$ 1,500.00

WAGAIT SHIRE COUNCIL
Income and Expenditure Report
For Month Ending 31 July 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Garden and ground Maintenance	\$ 641.10	\$ 291.00	\$ 350.10	\$ 641.10	\$ 291.00	\$ 350.10	\$ 3,500.00
Jetty Maintenance contractors		\$ 866.00	-\$ 866.00		\$ 866.00	-\$ 866.00	\$ 10,400.00
Jetty /P&W Maintenance - materials	\$ 234.86	\$ 68.00	\$ 166.86	\$ 234.86	\$ 68.00	\$ 166.86	\$ 824.00
R&M Housing & Office	48.7	835	-786.3	48.7	835	-786.3	\$ 10,000.00
R&M Community Centre	110.48	584	-473.52	110.48	584	-473.52	\$ 7,000.00
R&M Reserves		167	-167		167	-167	\$ 2,000.00
R&M Town site	381.81	942	-560.19	381.81	942	-560.19	\$ 11,300.00
R&M Ablution Blocks		\$ 292.00	-\$ 292.00		\$ 292.00	-\$ 292.00	\$ 3,500.00
R&M Recreation		\$ 167.00	-\$ 167.00		\$ 167.00	-\$ 167.00	\$ 2,000.00
Sports & Rec wages & overheads	\$ 3,980.24	\$ 1,666.00	\$ 2,314.24	\$ 3,980.24	\$ 1,666.00	\$ 2,314.24	\$ 20,000.00
Sports Ground Grant 14/15	\$ 9,081.81			\$ 9,081.81			
Rubbish Dump Mtce Wagait		\$ 833.00	-\$ 833.00		\$ 833.00	-\$ 833.00	\$ 10,000.00
Stores, Materials & Loose Tool		\$ 667.00	-\$ 667.00		\$ 667.00	-\$ 667.00	\$ 8,000.00
Safety Supplies & Equipment		\$ 250.00	-\$ 250.00		\$ 250.00	-\$ 250.00	\$ 3,000.00
Subscriptions & Publications		\$ 167.00	-\$ 167.00		\$ 167.00	-\$ 167.00	\$ 2,000.00
Superannuation	\$ 3,334.20	\$ 2,084.00	\$ 1,250.20	\$ 3,334.20	\$ 2,084.00	\$ 1,250.20	\$ 25,000.00
Telephone & Facsimile	\$ 558.83	\$ 808.00	-\$ 249.17	\$ 558.83	\$ 808.00	-\$ 249.17	\$ 9,700.00
Training		\$ 250.00	-\$ 250.00		\$ 250.00	-\$ 250.00	\$ 3,000.00
Travel & Accommodation	\$ 45.45	\$ 500.00	-\$ 454.55	\$ 45.45	\$ 500.00	-\$ 454.55	\$ 6,000.00
Uniforms	\$ 331.27	\$ 167.00	\$ 164.27	\$ 331.27	\$ 167.00	\$ 164.27	\$ 2,000.00
Vehicle & Plant maintenance	\$ 1,003.73		\$ 1,003.73	\$ 1,003.73		\$ 1,003.73	
Vehicle & Plant Fuel & Oil	\$ 916.37	\$ 834.00	\$ 82.37	\$ 916.37	\$ 834.00	\$ 82.37	\$ 10,000.00
Vehicle Rego	\$ 684.40	\$ 250.00	\$ 434.40	\$ 684.40	\$ 250.00	\$ 434.40	\$ 3,000.00
Workshop Maintenance	\$ 364.08	\$ 667.00	-\$ 302.92	\$ 364.08	\$ 667.00	-\$ 302.92	\$ 8,000.00
Water & Sewerage	\$ 2,260.82	\$ 250.00	\$ 2,010.82	\$ 2,260.82	\$ 250.00	\$ 2,010.82	\$ 3,000.00
Wages & Salaries	\$ 32,873.98	\$ 22,636.00	\$ 10,237.98	\$ 32,873.98	\$ 22,636.00	\$ 10,237.98	\$ 271,643.00

WAGAIT SHIRE COUNCIL
Financial Report for period ending 31
July 2014

Cash at Bank & on hand					Total
Petty cash					\$ 207.45
Westpac Operational Account					\$ 17,336.91
Westpac Cash Management Account					\$ 829,361.32
Total Cash at Bank & onHand					\$ 846,905.68
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 35,874.00				
Rates				\$ 14,204.62	
Total Debtors	\$ 35,874.00	\$ -	\$ -	\$ 14,204.62	\$ 50,078.62
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 3,561.21				
Total Creditors	\$ 3,561.21	\$ -	\$ -	\$ -	\$ 3,561.21

Resolution No
That the financials for the month of July be received and accepted.
Moved: Cr
Seconded: Cr
Vote:

8. AGENDA ITEMS

- Gary Nairn (Guest)
- Draft Shire Plan 2014/2015
- Delegation manual
- Privacy Policy
- Complaints re dogs on loose
- Date for next public meeting
- Community meeting – amalgamation – Ally Richmond
- Cullen Bay Ferry Terminal – Brad Irvine
- Borewater
- Out of Camera

Upcoming Events

- Nil

9. LATE ITEMS and GENERAL BUSINESS.

10 IN-CAMERA ITEMS

Nil

11. MEETING CLOSE AND DATE OF NEXT MEETING

..... closed the meeting at

The next monthly Council Meeting is to be held on Tuesday 16 September 2014