

**WAGAIT SHIRE COUNCIL**

**AGENDA**

**ORDINARY COUNCIL MEETING**

**COUNCIL CHAMBERS FROM 7PM  
LOT 62, WAGAIT TOWER ROAD**

**17 June 2014**

**Present:**

**1. MEETING OPENING & Welcome**

**1.1 APOLOGIES –**

<p><b>Resolution No. 2014/ That the apology of Cr</b></p>	<p><b>be accepted and approved.</b></p>
<p><b>Moved: Cr</b></p>	
<p><b>Seconded: Cr</b></p>	
<p><b>Vote:</b></p>	

**2. DECLARATION OF INTERESTS**

**3. CONFIRMATION OF MINUTES**

<p><b>Resolution No. That the minutes of the Monthly Meeting of May 2014, as amended, be confirmed.</b></p>
<p><b>Moved: Cr</b></p>
<p><b>Seconded: Cr</b></p>
<p><b>Vote:</b></p>

**3.1 Matters Arising from the Minutes:**

#### 4. INWARDS CORRESPONDENCE

##### Incoming Mail for May 2014

Date	From	About	To
8/05/2014	Westpac	Community solutions Cheque A/c	admin
8/05/2014	NT Government	Unimproved capital values - April Reconciliation statement for Wagait Shire as at 30 April	admin
12/05/2014	CBA	Merchant Statement	admin
12/05/2014	Howard & Sons Pyrotechnics	Territory Day - application form	admin
15/05/2014	Westpac	Credit Card statement	admin
15/05/2014	Power/Water	Water bill	admin
15/05/2014	Telstra	Phone Bill	admin
15/05/2014	Australian Super	Death Benefit - Gary Carrington	admin
15/05/2014	Bunnings	Tax invoice	admin
15/05/2014	Airpower	Tax invoice	admin
15/05/2014	Airpower	Tax invoice	admin
27/05/2014	Dept of Lands, Planning & Environment	Cessation of Valuation Services from the Aust Valuation Office	

#### 5. OUTWARDS CORRESPONDENCE

##### Outgoing Mail for May 2014

Date	To:	About
7/05/2014	Darwin Middle School	Walk to School Program
	Darwin High School	Walk to School Program
	Larrakeyah State School	Walk to School Program
	Stuart Park State School	Walk to School Program
10/05/2014	Dept of Transport	Letter re Walk to school
10/05/2014	Wagait Supermarket	Walk to School Program
13/05/2014	ATO	PAYG
13/05/2014	Aust Bureau of Statistics	Wage Price Index Survey
27/05/2014	Chris & Sue Chaplin	Thank you letter - walk to school
28/05/2014	NTES	Territory Day - BBQ

#### Resolution No

**That the Correspondence for the Month of May 2014 be confirmed.**

**Moved: Cr**

**Seconded: Cr**

**Vote:**

## 6. A/CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

### CEO REPORT FOR May 2014

- 6.1 **RATES:** Three full payments received during this period. Telstra to pay their bill this week. Total outstanding is now \$17,682.00, being followed up by Debt Collector.
- 6.2 **ANZAC DAY:** Well attended and all went well. RAAF flyover much appreciated, email of gratitude sent.
- 6.3 **WALK TO SCHOOL:** Again well attended and enjoyed by all.
- 6.4 **STAFF ASSISTANCE:** Staff assistance out of hours for above events much appreciated.
- 6.5 **LGANT:** Suggest nomination by Councilor Clee be endorsed.
- 6.6 **MEMORIAL GARDEN:** Benches have arrived and to be installed. Plaques to be set on allocated rocks. More weeding and tidying up to be finished in June/July. CEO would like to arrange a Community working bee one Saturday am. CEO is liaising with Jill Mumme.
- 6.7 **WEBSITE:** will be updated to include Firies Ball.
- 6.8 **CEO:** On leave during May. CEO handled all emails and phone calls from home. Pam relieved as CEO and carried out all administration duties as well as her own, performed well. All events during this period were a success and enjoyed by Community.
- 6.9 **ELECTION:** Councilor to be held on 27/28 June. Meeting held with Electoral Commission at Wagait office on 5/6/14, arrangements finalised. Nominations close at 1200 on Friday 13/6/14.
- 6.10 **TOPROC:** Held in Darwin 11/6/14. Councilor Clee to report on this during agenda item.
- 6.11 **WAGAITEAR:** Meeting held in office on 12/6/14.
- 6.12 **2014STAFF LEAVE:** Pam on leave 21/6-11/7/14.
- 6.13 **EMERGENCY RECOVERY COMMITTEE:** Tomorrow night at 1830 at Community Centre.
- 6.14 **RATES:** 2014/15 rates need to be finalised this meeting to meet deadline for publication and mailing.

### WORKS REPORT FOR MAY 2014

- 6.15 In response to the concerned Community member who has taken photos of Mission Grass and other weeds, I would like to make the following comments: We would firstly like to thank those who choose to bring these topics to our attention. The CEO has received an email re this and will be talking with work staff next week to plan activities. The Council does listen to complaints and only asks that any of these be put in writing to the CEO.
- 6.16 Mission Grass is certainly visible within the Estate and year in, year out and we battle against this nuisance weed. Much of the problem arises from the lack of will by many within this community to control the existence of unwanted weeds upon their own blocks. The people who receive most of criticism for the presence of Mission and Gamba Grass and other classified weeds are this Works Department. We cannot eradicate these weeds effectively without other people acting on their own responsibilities and getting rid of it from their own blocks.

- 6.17** Irresponsible dumping of garden waste material around the Estate has also seen the introduction of Mission Grass in an open area along the track behind the Water Facility on the way to Two Fella Creek.
- 6.18** Each year, the Dept. of Lands and Planning have been made aware of the addresses of people not willing or able to control weeds upon their own block. The Dept. responded by supplying (free of charge) Poison and Sprayers to help people control weeds on their own blocks. This Service was advertised but unfortunately the response was quite poor with only a few people taking up the Department's offer.
- 6.19** The problem can also be reduced if everyone assists, same as the problem at the Tip, which at times is left in a disgraceful state by those who just don't care.
- 6.20** Recent, unexpected rains have seen the need for the Estate Verges to be mown once more before the equipment can be 'rested' till later in the year. It has also enabled unwanted weeds to grow which, without the rain, would not have grown until the first rains later in the year.

**Work performed during May:**

- Sportsground Mow
- Walk to School Day preparations
- Mow temporary car park at ferry grounds
- Dispose 2 Vans from W/shop
- Service Finishing Deck and Truck
- Fill and smooth Sports ground wheel ruts
- Estate Verge mowing
- Mow Corner Charles Pt. Rd and Wagait Tower Rd.
- Mow Bicycle Path edge
- RUA contract obligations
- Power and Water obligations
- Jetty obligations
- Security checks on Council house during CEO,s absence
- Tidy up of work shop area

**Resolution No.**  
**That the Officers' reports for the month of May 2014 be received and accepted.**  
**Moved: Cr**  
**Seconded: Cr**  
**Vote:**

## 7. FINANCIAL REPORTS

<b>WAGAIT SHIRE COUNCIL</b>							
<b>Income and Expenditure Report</b>							
<b>For Month Ending 31 May 2014</b>							
	<b>Month to Date</b>			<b>Year to Date</b>			<b>Full Year</b>
	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Budget \$</b>
<b>INCOME</b>							
Rates and charges	\$ 50.00	\$ 500.00	-\$ 450.00	\$ 209,132.69	\$ 199,500.00	\$ 9,632.69	\$ 197,500.00
Grants	\$ 7,852.00	\$ 10,000.00	-\$ 2,148.00	\$ 126,383.00	\$ 100,000.00	\$ 26,383.00	\$ 193,088.00
Contract Income	\$ 13,071.55	\$ 7,678.00	\$ 5,393.55	\$ 124,283.78	\$ 101,746.00	\$ 22,537.78	\$ 134,160.00
Other Income	\$ 777.55	\$ 2,500.00	-\$ 1,722.45	\$ 17,290.73	\$ 27,500.00	10,209.27	\$ 78,873.00
<b>TOTAL INCOME</b>	<b>\$ 21,751.10</b>	<b>\$ 20,678.00</b>	<b>\$ 1,073.10</b>	<b>\$ 477,090.20</b>	<b>\$ 428,746.00</b>	<b>\$ 48,344.20</b>	<b>\$ 603,621.00</b>
<b>OPERATING EXPENDITURE</b>							
Employment Expenses	\$ 25,449.97	\$ 20,416.00	\$ 5,033.97	\$ 278,272.79	\$ 224,576.00	\$ 53,696.79	\$ 265,611.00
Administration	\$ 3,611.03	\$ 4,500.00	-\$ 888.97	\$ 45,709.20	\$ 49,607.00	3,897.80	\$ 94,695.00
Gas, Electricity & Water	\$ 152.25	\$ 1,500.00	-\$ 1,347.75	\$ 14,889.36	\$ 16,500.00	1,610.64	\$ 12,000.00
Insurance			\$ -	\$ 18,499.61	\$ 18,335.61	\$ 164.00	\$ 15,000.00
Capital Expenditure							\$51,000
Maintenance	\$ 2,357.01	\$ 4,300.00	-\$ 1,942.99	\$ 42,647.62	\$ 47,400.00	4,752.38	\$ 52,000.00
Other Expenses	\$ 5,792.74	\$ 9,442.00	-\$ 3,649.26	\$ 76,408.22	\$ 103,868.00	27,459.78	\$ 113,315.00
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$ 37,363.00</b>	<b>\$ 40,158.00</b>	<b>-\$ 2,795.00</b>	<b>\$ 476,426.80</b>	<b>\$ 460,286.61</b>	<b>\$ 16,140.19</b>	<b>\$ 603,621.00</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>-\$ 15,611.90</b>	<b>-\$ 19,480.00</b>	<b>\$ 3,868.10</b>	<b>\$ 663.40</b>	<b>-\$ 31,540.61</b>	<b>\$ 32,204.01</b>	<b>\$ -</b>
<b>CAPITAL EXPENDITURE</b>							
<b>Daikin aircon for office</b>	\$ 2,500.00						
Davey 70T Water pump	\$ 930.60						
<b>TOTAL CAPITAL EXPENDITURE</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET SURPLUS / (DEFICIT)</b>	<b>-\$ 15,611.90</b>	<b>-\$ 19,480.00</b>	<b>\$ 3,868.10</b>	<b>\$ 663.40</b>	<b>-\$ 31,540.61</b>	<b>\$ 32,204.01</b>	<b>\$ -</b>

**WAGAIT SHIRE COUNCIL**

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**Financial Report for period ending 31 May  
2014**

<b>Cash at Bank &amp; on hand</b>						<b>Total</b>
Petty cash						\$ 50.30
Westpac Operational Account						\$ 18,049.77
Westpac Cash Management Account						\$ 865,703.23
<b>Total Cash at Bank &amp; onHand</b>						<b>\$ 883,803.30</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>		
Trade	\$ 14,315.35					
Rates				\$ 17,682.00		
<b>Total Debtors</b>	<b>\$ 14,315.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,682.00</b>	<b>\$</b>	<b>31,997.35</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>		
Trade	\$ 5,124.09					
<b>Total Creditors</b>	<b>\$ 5,124.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$</b>	<b>5,124.09</b>

**Resolution No**  
**That the financials for the month of May be received and accepted.**

**Moved: Cr**  
**Seconded: Cr**  
**Vote:**

**8. AGENDA ITEMS**

- **Official Opening Memorial Garden**
- **Rates 2014/15**
- **Engagement letter – Barry Hansen – Wed 20 August**
- **Council amalgamation**
- **Suggestions – Regular Community Meeting**
- **Ferry Meeting**
- **Nomination for LGANT Executive**
- **TOPROC meeting – 11/6/14**
- **Developing the Territory – Jack Ellis**

**Upcoming Events**

- **Bi-Election – Sat 28 June**
- **Territory Day – July 1**
- **Seniors Day**
- **Firie's Ball – 9<sup>th</sup> August**

**9. LATE ITEMS and GENERAL BUSINESS.**

**10. IN-CAMERA ITEMS**

**Nil**

**11. MEETING CLOSE AND DATE OF NEXT MEETING**

..... closed the meeting at .....

The next monthly Council Meeting is to be held on Tuesday 15 July 2014