

**WAGAIT SHIRE COUNCIL**

**AGENDA**

**ORDINARY COUNCIL MEETING**

**COUNCIL CHAMBERS FROM 7PM  
LOT 62, WAGAIT TOWER ROAD**

**18 March 2014**

**Present:**

**1. MEETING OPENING & Welcome**

**1.1 APOLOGIES –**

<p><b>Resolution No. 2013/ That the apology of Cr</b></p>	<p><b>be accepted and approved.</b></p>
<p><b>Moved: Cr</b></p>	
<p><b>Seconded: Cr</b></p>	
<p><b>Vote:</b></p>	

**2. DECLARATION OF INTERESTS**

**3. CONFIRMATION OF MINUTES**

<p><b>Resolution No. That the minutes of the Monthly Meeting of February 2014, as amended, be confirmed.</b></p>
<p><b>Moved: Cr</b></p>
<p><b>Seconded: Cr</b></p>
<p><b>Vote:</b></p>

**3.1 Matters Arising from the Minutes:**

**4. INWARDS CORRESPONDENCE**  
**Refer to Attached List (Inward Correspondence February 2014)**

**5. OUTWARDS CORRESPONDENCE**  
**Refer to Attached List ( Outwards Correspondence February 2014)**  
**More detailed information on inwards and outwards correspondence**  
**will be provided at the Council meeting.**

<p><b>Resolution No</b> <b>That the Correspondence for the Month of February 2014 be confirmed.</b> <b>Moved: Cr</b> <b>Seconded: Cr</b> <b>Vote:</b></p>
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**6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)**

**CEO Report – February 2014**

- 6.1 JETTY AREA:** Application has been lodged with Licensing Board.
- 6.2 RATES:** No payment since last meeting.
- 6.3 ANZAC DAY:** Organisation continuing.
- 6.4 LOCAL GOVERNMENT COMPLIANCE ISSUES:** Compliance audit due 1/4/14.
- 6.5 TOPROC:** Held in Darwin 11/4/14.
- 6.6 LGANT:** Meeting due in Katherine 2 – 4 April 2014
- 6.7 SPORTS OVAL:** Carport work commenced.
- 6.8 WASTE MANAGEMENT MEETING:** Held in Darwin on 11/2/2014.
- 6.9 ETIRG :** Meeting held in Darwin 7/3/2014.
- 6.10 MEMORIAL GARDEN:** Work completed. Painting of front wall to be finished by end of week, weather permitting. Official Opening to be discussed by Council this meeting.
- 6.11 VET:** Visit to Community 15/3/2014.
- 6.12 WEBSITE:** Being updated, introduction of “Message from President” on a monthly basis. Update on photos.

**6.13 STAFF APPRAISALS:** Due next month for all staff.

**6.14 POWER OUTAGE:** Wednesday 12/3/14. Both buildings run by genset. Nil work lost.

### **WORKS REPORT FOR JANUARY 2014**

**6.15** This sounds like a broken record as this Works report keeps stating month after month. The practice of leaving unwanted items next to the Tip Hole continues.

**6.16** We are closer to up to date with our Mowing and Poisoning duties due to improved weather conditions.

**6.17** All equipment is operating fine except for the ride on mower which has once again developed a Hydraulic Oil leak. It is, at this time of writing, (11<sup>th</sup> March), at the supplier's workshop. As we understand, this work will be covered under warranty.

**6.18** The boat ramp these days is hardly utilized, with people preferring to travel to Bynoe Harbour to launch their vessels or not going out at all. This is due to the boat ramp's location and lack of protection from the elements. One major threat to people's safety and vessel damage is the wake caused by passing Dredging Vessels which reaches the boat ramp approximately 15 minutes after these vessels have passed. Two boats have, in the past two weeks, sustained damage and serious injury narrowly averted. Another factor which renders the boat ramp unusable is the build up of sand which we remove as part of Council's Jetty Maintenance Contract or when specifically asked by the relevant Dept. People have already been seriously injured while using this ramp and it seems only a matter of time before someone is seriously injured.

- Council's Truck has had new tyres fitted
- Duties undertaken during February:
- Boreline slashed
- Tip tidied on numerous occasions
- Plant serviced
- Power and Water, Jetty, RUA and WWII sites maintenance contracts
- Memorial Garden work conducted
- Old Sportsground Container readied for pickup
- Vines removed from Workshop fence

**Resolution No.**

**That the Officers' reports for the month of February be received and accepted.**

**Moved: Cr**

**Seconded: Cr**

**Vote:**

**7. FINANCIAL REPORTS**

<b>WAGAIT SHIRE COUNCIL</b>							
<b>Income and Expenditure Report</b>							
<b>For Month Ending 28 February 2014</b>							
	<b>Month to Date</b>			<b>Year to Date</b>			<b>Full Year</b>
	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Actual \$</b>	<b>Budget \$</b>	<b>Variance \$</b>	<b>Budget \$</b>
<b>INCOME</b>							
Rates and charges	\$ 200.00	\$ 1,000.00	-\$ 800.00	\$ 208,384.54	\$ 197,000.00	\$ 11,384.54	\$ 197,500.00
Grants	\$ 7,848.00	\$ 10,000.00	-\$ 2,152.00	\$ 118,531.80	\$ 80,000.00	\$ 38,531.80	\$ 193,088.00
Contract Income	\$ 9,962.19	\$ 7,678.00	\$ 2,284.19	\$ 86,490.48	\$ 78,712.00	\$ 7,778.48	\$ 134,160.00
Other Income	\$ 436.00	\$ 2,500.00	-\$ 2,064.00	\$ 16,400.65	\$ 20,000.00	\$ 3,599.35	\$ 78,873.00
<b>TOTAL INCOME</b>	<b>\$ 18,446.19</b>	<b>\$ 21,178.00</b>	<b>-\$ 2,731.81</b>	<b>\$ 429,807.47</b>	<b>\$ 375,712.00</b>	<b>\$ 54,095.47</b>	<b>\$ 603,621.00</b>
<b>OPERATING EXPENDITURE</b>							
Employment Expenses	\$ 23,811.08	\$ 20,416.00	\$ 3,395.08	\$ 205,266.18	\$ 163,328.00	\$ 41,938.18	\$ 265,611.00
Administration	\$ 1,524.92	\$ 4,500.00	-\$ 2,975.08	\$ 32,656.36	\$ 36,107.00	\$ 3,450.64	\$ 94,695.00
Gas, Electricity & Water	\$ 1,103.95	\$ 1,500.00	-\$ 396.05	\$ 11,580.53	\$ 12,000.00	\$ 419.47	\$ 12,000.00
Insurance			\$ -	\$ 18,334.61	\$ 18,334.61	\$ -	\$ 15,000.00
Capital Expenditure							\$ 51,000
Maintenance	\$ 4,931.78	\$ 4,300.00	\$ 631.78	\$ 32,823.55	\$ 34,500.00	\$ 1,676.45	\$ 52,000.00
Other Expenses	\$ 11,989.68	\$ 9,442.00	\$ 2,547.68	\$ 55,370.60	\$ 75,542.00	\$ 20,171.40	\$ 113,315.00
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$ 43,361.41</b>	<b>\$ 40,158.00</b>	<b>\$ 3,203.41</b>	<b>\$ 356,031.83</b>	<b>\$ 339,811.61</b>	<b>\$ 16,220.22</b>	<b>\$ 603,621.00</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>-\$ 24,915.22</b>	<b>-\$ 18,980.00</b>	<b>-\$ 5,935.22</b>	<b>\$ 73,775.64</b>	<b>\$ 35,900.39</b>	<b>\$ 37,875.25</b>	<b>\$ -</b>
<b>CAPITAL EXPENDITURE</b>							
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>-\$ 24,915.22</b>	<b>-\$ 18,980.00</b>	<b>-\$ 5,935.22</b>	<b>\$ 73,775.64</b>	<b>\$ 35,900.39</b>	<b>\$ 37,875.25</b>	<b>\$ -</b>

# WAGAIT SHIRE COUNCIL

Financial Report for period ending 28 February 2014

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
					\$
Petty cash					95.19
					\$
Westpac Operational Account					45,956.76
					\$
Westpac Cash Management Account					918,654.35
					\$
<b>Total Cash at Bank &amp; on Hand</b>					<b>964,706.30</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
	\$				
Trade	11,018.40				
				\$	
Rates				18,404.16	
	\$	\$	\$	\$	\$
<b>Total Debtors</b>	<b>11,018.40</b>	<b>-</b>	<b>-</b>	<b>18,404.16</b>	<b>29,422.56</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
	\$				
Trade	5,894.88				
	\$	\$	\$	\$	\$
<b>Total Creditors</b>	<b>5,894.88</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,894.88</b>

## Resolution No

Moved: Cr  
 Seconded: Cr  
 Vote:

**7. AGENDA ITEMS**

- Draft Land Use Structure Plan
- Official Opening of Memorial Garden
- Camping Site – private property

**Upcoming Events**

- Anzac Day

**9. LATE ITEMS and GENERAL BUSINESS.**

**10 IN-CAMERA ITEMS**

**Nil**

**11. MEETING CLOSE AND DATE OF NEXT MEETING**

..... closed the meeting at .....

The next monthly Council Meeting is to be held on Tuesday 15 April 2014