

WAGAIT SHIRE COUNCIL

AGENDA

ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS FROM 7PM
LOT 62, WAGAIT TOWER ROAD**

16 September 2014

Present:

1. MEETING OPENING & Welcome

1.1 APOLOGIES –

**Resolution No. 2014/
That the apology of Cr _____ be accepted and
approved.
Moved: Cr
Seconded: Cr
Vote:**

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

**Resolution No.
That the minutes of the Monthly Meeting of August 2014, as
amended, be confirmed.
Moved: Cr
Seconded: Cr
Vote:**

3.1 Matters Arising from the Minutes:

4. INWARDS AND OUTWARDS CORRESPONDENCE

Incoming Mail for August 2014

Date	From	About	To
8-Aug	CBA	Merchant statement	admin
8/08/2014	Westpac	community solutions cheque account	admin
8/08/2014	Aust Bureau of Statics	Wage Price Index Survey	admin
18/08/2014	NT Grants Commission	NT Grants Commission Allocations 14/15	admin
18/08/2014	Dept of Lands Planning & Environment	Tax invoice - Valuation costs	admin
18/08/2014	Dept of Local Government	Local Government Funding Levels 14/15	admin
18/08/2014	Office of Peter Chandler MLA	Letter to let us know that they have received Lisa-Marie's letter in regard to Cox Peninsular North Land Use Framework	Lisa-M
18/08/2014	Dept of Attorney-General & Justice	A123 & A125 - Appointment of Power of Attorney for 2 blocks	admin
18/08/2014	Westpac	Credit Card statement	admin
18/08/2014	Territory Conveyancing	Notice of Transfer of Land	admin
29/08/2014	Dept of Local Government	Special purpose grants 14/15	admin

Outgoing Mail for July 2014

Date	To:	About
21/08/2014	ATO	Change of Registration details
21/08/2014	ATO	BAS
21/08/2014	Australian Bureau of Statistics	Wage Price Index Survey Job Form

<p>Resolution No That the Correspondence for the Month of August 2014 be confirmed. Moved: Cr Seconded: Cr Vote:</p>

6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

CEO REPORT

- 6.1 LOCAL GOVERNMENT ISSUES:** CEO attended CEO Forum in Alice Springs on 19/9/14. Main topic of discussion was Local Government Reforms where they will receive funding from the NT Government to increase its services and support to Councils. Other topics were new arrangements for Indigenous funding from The Australian Government., the Local Government Research Symposium, Street Lighting charges.-CEO and President took part in a LGANT teleconference on the 21st August to vote for the LGANT submission to the NT Government.
- 6.2 ASSISTANCE TO COMMUNITY:** Council assisted the Cox Club with loan of chairs/ tables for a wedding function at the club. Assistance was also given to the Arts group for their weekend show. A letter of thanks from the Arts group has been received. Rocky, school bus driver assisted with parking signs for jetty area.
- 6.3 COMMUNITY CONCERNS:** An approach has been made by a ratepayer re concerns of numerous caravans on Shire blocks. I have investigated and in one instance saw 4 caravans on a 1 acre block. I intend to put a notice in next Wagaitear advising resident that this practice is dangerous to the whole community, especially with the cyclone season approaching. I will investigate the Local Government Act re power to have this problem rectified.
- 6.4** A syringe was reported on 8/9 by resident at drop off point at jetty for school bus. Works team disposed of it before arrival of schoolchildren.
- 6.5** Letter and email received from two residents complaining re attempted burn off of block next to office. I also received a phone call whilst I was in town on the Saturday. I have spoken to Ray OIC of Firies. It was a mix up in communications and a mistake re boundaries.
- 6.6 COMMUNITY MEETING:** Meeting held Tuesday 9 September re amalgamation proposals.
- 6.7 EMERGENCY SERVICES GRANT:** Sat phones have been received and CEO to arrange training session for their use in coming month. Generator has been ordered and arrangements to build cage completed. Progress report on both grants submitted to NT Government.
- 6.8 SPORTS GRANT:** Goal posts for AFL and soccer have arrived. Enquires have been made re their installation and approvals to be made by CEO. A meeting has been planned with Sports and Rec officers at Wagait office for 16/9 to discuss future funding.
- 6.9 OFFICE:** Pam has been inputting results of monkey survey. We need to confirm the next open meeting in October.
- 6.10** CEO has accepted Council offer re changes and extension and contract has been signed.
- 6.11** CEO has completed staff reviews for 2014.
- 6.12** CEO attended opening of new ferry by SEALINK.
- 6.13** Quote being obtained for a carport at residence.
- 6.14** More dog complaints this month (!!!) and is subject of separate report by CEO in this meeting.
- 6.15** Vet visit to Community on the 13th August.

- 6.16 Two new signs received for front street sign at office. One is Council street plan, other is a business advertisement.
- 6.17 Pam to attend a one day training course on minute taking on 1 October.
- 6.18 CEO on leave for five days starting tomorrow. He will be contactable if needed.
- 6.19 Robyn, Sports and Rec Officer back from leave. Pam assisted with this during her absence.
- 6.20 Robbo was also on leave this period. Part time arrangements were made with H Mick and Jack Pilkington for assistance to Gary.
- 6.21 Draft Privacy, Delegation and no smoking policies fwd to Councilors. Shire Plan amendments made by Council Gamble completed.
- 6.22 Visit from Peter Clark, ex CEO to office on Saturday 30/8.
- 6.23 CEO attended Residents property pm on 8/9 on request of ratepayer.

WORKS REPORT
Gary Zikan, Works Supervisor

- 6.24 The Dog problem is continuing, with unrestrained dogs roaming the streets and causing problems. One person's dog has been mauled by a pack of three and we have been asked to destroy another dog which attacked a person. Person was advised to contact Police or RSPCA. This has been reported to the CEO. CEO will add this to next Council meeting agenda.
- 6.25 One kangaroo was destroyed after breaking a rear leg when it jumped into a gate at ratepayer's entrance. Another was removed from roadside just before jetty car park. Also picked up and disposed of mauled and dead kangaroo from Shop.
- 6.26 More time has been spent at the tip tidying up after people, wild dogs and birds.
- 6.27 One unpleasant duty was removing human excrement from behind the bench under the shelter at the end of the Jetty.
- 6.28 Team painted and supplied bins for Firies Ball. Temporary gates also supplied for Ball.
- 6.29 Chairs and posts loaned to Shop for Wagait Arts show.
- 6.30 Team repaired Ute electric window on passenger side.
- 6.31 Supervisor attended Water Facility after hours, (numerous card reader problems). This has been reported to Power and Water and Goodline.
- 6.32 Team replaced air valve gasket on Bore line (Erickson Cres).
- 6.33 Team erected new Notice board at Council Admin.
- 6.34 Team replaced missing Jetty Gate padlock.
- 6.35 Team replaced ignition switch and Deck Pin on mower.
- 6.36 Damaged Roadside Barriers removed from Wagait Tower Rd. Drain.

- 6.37 Potholes filled (entrance to Workshop Rd and corner of Harney and Baluria) 6 in all.
- 6.38 Team repaired Dining Room chairs from Council Residence.
- 6.39 Team removed dead tree from Memorial Garden and watered natives at front of road.
- 6.40 Power and Water Contract duties were fulfilled.
- 6.41 Jetty including Handrail and Landing Barnacles were washed and water blasted.
- 6.42 RUA contract duties including removal of Neam Trees fulfilled.
- 6.43 Mow of Temporary Car Park completed as per contract.

Resolution No.
That the Officers' reports for the month of August 2014 be received and accepted.
Moved: Cr
Seconded: Cr
Vote:

7.0 FINANCIAL REPORT

Income and Expenditure Report For Month Ending 31 August 2014							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
1 Grants Roads to Recovery	\$ 16,340.00	\$ 2,500.00	\$ 13,840.00	\$ 16,340.00	\$ 2,500.00	\$ 13,840.00	\$ 30,000.00
2 Grants for Others	\$ 4,000.00	\$ 6,250.00	-\$ 2,250.00	\$ 4,000.00	\$ 6,250.00	-\$ 2,250.00	\$ 75,000.00
3 Grant/C>Wealth/FAG		\$ 833.00	-\$ 833.00		\$ 833.00	-\$ 833.00	\$ 10,000.00
4 Grant NT Government		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
5 Grant/NT Operational	\$ 71,775.00	\$ 6,250.00	\$ 65,525.00	\$ 71,775.00	\$ 6,250.00	\$ 65,525.00	\$ 75,000.00
6 Grant/Sports & Recreation		\$ 1,666.00	-\$ 1,666.00	\$ 55,000.00	\$ 1,666.00	\$ 53,334.00	\$ 20,000.00
7 Interest Received		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
8 Penalties Received Rates		\$ 60.00	-\$ 60.00		\$ 60.00	-\$ 60.00	\$ 721.00
9 Pensioner Rebates		\$ 1,000.00	-\$ 1,000.00	\$ 11,400.00	\$ 1,000.00	\$ 10,400.00	\$ 12,000.00
10 Other Income General Rates Received		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
11 Rental	\$ 82,682.20	\$ 16,952.00	\$ 65,730.20	\$ 84,402.20	\$ 16,952.00	\$ 67,450.20	\$ 203,425.00
12 Rental - Caravan Park	\$ 7,150.00	\$ 792.00	\$ 6,358.00	\$ 7,150.00	\$ 792.00	\$ 6,358.00	\$ 9,500.00
13 Hire Plant & Equipment		\$ 238.00	-\$ 238.00	\$ 440.00	\$ 238.00	\$ 202.00	\$ 2,860.00
14 Other Income	\$ 430.00	\$ 84.00	\$ 346.00	\$ 430.00	\$ 84.00	\$ 346.00	\$ 1,000.00
15 12/13 Surplus brought fwd	\$ 1,878.09	\$ 166.00	\$ 1,712.09	\$ 275.00	\$ 166.00	\$ 109.00	\$ 2,000.00
16 Heritage & Site maintenance		\$ 4,489.00	-\$ 4,489.00		\$ 4,489.00	-\$ 4,489.00	\$ 53,872.00
17 Jetty Income		\$ 250.00	-\$ 250.00		\$ 250.00	-\$ 250.00	\$ 3,000.00
18 Power & Water Transfer from reserves	\$ 4,723.00	\$ 5,365.00	-\$ 642.00	\$ 8,696.00	\$ 5,365.00	\$ 3,331.00	\$ 64,379.00
19	\$ 4,294.00	\$ 4,417.00	-\$ 123.00	\$ 7,510.13	\$ 4,417.00	\$ 3,093.13	\$ 53,000.00
20		\$ 4,166.00	-\$ 4,166.00		\$ 4,166.00	-\$ 4,166.00	\$ 50,000.00
TOTAL INCOME	\$ 193,272.29	\$ 58,976.00	\$ 134,296.29	\$ 267,418.33	\$ 58,976.00	\$208,442.33	\$ 707,757.00

**Income and Expenditure Report
For Month Ending 31 August 2014**

	Month to Date			Year to Date			Full Year	
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$	
21	Accountancy	\$ 1,184.00	-\$ 1,184.00		\$ 1,184.00	\$ 1,184.00	\$ 14,200.00	
22	Audit Fees	\$ 687.00	-\$ 687.00		\$ 687.00	-\$ 687.00	\$ 8,240.00	
23	Administration	\$ 30.51	\$ 125.00	-\$ 94.49	\$ 30.51	\$ 125.00	-\$ 94.49	\$ 1,500.00
24	Advertising	\$ 150.00	\$ 84.00	\$ 66.00	\$ 653.64	\$ 84.00	\$ 569.64	\$ 1,000.00
25	Animal Control		\$ 21.00	-\$ 21.00		\$ 21.00	-\$ 21.00	\$ 250.00
26	Bank Charges	\$ 81.15	\$ 135.00	-\$ 53.85	\$ 131.33	\$ 135.00	-\$ 3.67	\$ 1,600.00
27	Cleaning	\$ 376.31	\$ 30.00	\$ 346.31	\$ 376.31	\$ 30.00	\$ 346.31	\$ 360.00
28	Community & Other Orgs Support	\$ 36.36	\$ 584.00	-\$ 547.64	\$ 36.36	\$ 584.00	-\$ 547.64	\$ 7,000.00
29	Entertainment	\$ 10.00	\$ 141.00	-\$ 131.00	\$ 10.00	\$ 141.00	-\$ 131.00	\$ 1,700.00
30	Senior Xmas Party Expenditure		\$ 42.00	-\$ 42.00		\$ 42.00	-\$ 42.00	\$ 500.00
31	Senior Week Function Exp	\$ 1,391.57	\$ 84.00	\$ 1,307.57	\$ 1,391.57	\$ 84.00	\$ 1,307.57	\$ 1,000.00
32	Computer Maintenance		\$ 333.00	-\$ 333.00		\$ 333.00	-\$ 333.00	\$ 4,000.00
33	Consultant Fees	\$ 90.00	\$ 416.00	-\$ 326.00	\$ 90.00	\$ 416.00	-\$ 326.00	\$ 5,000.00
34	Capital/Office Equipment		\$ 167.00	-\$ 167.00		\$ 167.00	-\$ 167.00	\$ 2,000.00
35	Election Expenses		\$ 417.00	-\$ 417.00	\$ 3,624.85	\$ 417.00	\$ 3,207.85	\$ 5,000.00
36	Environment		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
37	Community Recreation Activities		\$ 250.00	-\$ 250.00	\$ 78.55	\$ 250.00	-\$ 171.45	\$ 3,000.00
38	Electricity		\$ 1,250.00	-\$ 1,250.00	\$ 2,742.45	\$ 1,250.00	\$ 1,492.45	\$ 15,000.00
39	Gas supplies		\$ 8.00	-\$ 8.00	\$ 44.55	\$ 8.00	\$ 36.55	\$ 100.00
40	Freight		\$ 67.00	-\$ 67.00		\$ 67.00	-\$ 67.00	\$ 800.00
41	Insurance		\$ 1,333.00	-\$ 1,333.00	\$ 18,993.31	\$ 1,333.00	\$ 17,660.31	\$ 16,000.00
42	Hire of Plant & Equipment		\$ 792.00	-\$ 792.00		\$ 792.00	-\$ 792.00	\$ 9,500.00
43	LGANT Membership		\$ 208.00	-\$ 208.00	\$ 1,537.28	\$ 208.00	\$ 1,329.28	\$ 2,500.00
44	Meeting Expenses	\$ 72.64	\$ 125.00	-\$ 52.36	\$ 99.64	\$ 125.00	-\$ 25.36	\$ 1,500.00
45	Members Payments				\$ 322.72			
46	Printing & Stationery	\$ 117.25	\$ 250.00	-\$ 132.75	\$ 335.46	\$ 250.00	\$ 85.46	\$ 3,000.00
47	Postage	\$ 0.91	\$ 42.00	-\$ 41.09	\$ 319.73	\$ 42.00	\$ 277.73	\$ 500.00
48	Professional Development		\$ 84.00	-\$ 84.00		\$ 84.00	-\$ 84.00	\$ 1,000.00
49	Pest Control		\$ 125.00	-\$ 125.00		\$ 125.00	-\$ 125.00	\$ 1,500.00
50	Garden and ground Maintenance	\$ 141.85	\$ 291.00	-\$ 149.15	\$ 862.14	\$ 291.00	\$ 571.14	\$ 3,500.00

**Income and Expenditure Report
For Month Ending 31 August 2014**

	Month to Date			Year to Date			Full Year	
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$	
51	Jetty/p&W Maint contract exp	\$ 866.00	-\$ 866.00	\$ 234.86	\$ 866.00	-\$ 631.14	\$ 10,400.00	
52	Jetty /P&W Maintenance - materials	\$ 90.87	\$ 68.00	\$ 22.87	\$ 90.87	\$ 136.00	-\$ 45.13	\$ 824.00
53	R&M Housing & Office	28.64	835	-806.36	130.98	1670	-1539.02	\$ 10,000.00
54	R&M Community Centre		584	-584	110.48	1168	-1057.52	\$ 7,000.00
55	R&M Reserves		167	-167		334	-334	\$ 2,000.00
56	R&M Town site		942	-942	381.81	1884	-1502.19	\$ 11,300.00
57	R&M Ablution Blocks		\$ 292.00	-\$ 292.00		\$ 584.00	-\$ 584.00	\$ 3,500.00
58	R&M Recreation		\$ 167.00	-\$ 167.00		\$ 334.00	-\$ 334.00	\$ 2,000.00
59	Sports & Rec wages & overheads	\$ 609.45	\$ 1,666.00	-\$ 1,056.55	\$ 4,480.98	\$ 3,336.00	\$ 1,144.98	\$ 20,000.00
60	Sports Ground Grant 14/15	\$ 2,742.36			\$ 11,824.17			
61	Rubbish Dump Mtce Wagait	\$ 509.09	\$ 833.00	-\$ 323.91	\$ 509.09	\$ 1,666.00	-\$ 1,156.91	\$ 10,000.00
62	Stores, Materials & Loose Tool		\$ 667.00	-\$ 667.00		\$ 1,334.00	-\$ 1,334.00	\$ 8,000.00
63	Safety Supplies & Equipment		\$ 250.00	-\$ 250.00		\$ 500.00	-\$ 500.00	\$ 3,000.00
64	Subscriptions & Publications	\$ 3.33	\$ 167.00	-\$ 163.67	\$ 3.00	\$ 334.00	-\$ 331.00	\$ 2,000.00
65	Superannuation	\$ 1,946.93	\$ 2,084.00	-\$ 137.07	\$ 5,281.13	\$ 4,168.00	\$ 1,113.13	\$ 25,000.00
66	Telephone & Facsimile	\$ 544.64	\$ 808.00	-\$ 263.36	\$ 1,103.45	\$ 1,616.00	-\$ 512.55	\$ 9,700.00
67	Training		\$ 250.00	-\$ 250.00		\$ 50.00	-\$ 50.00	\$ 3,000.00
68	Travel & Accommodation	\$ 1,796.76	\$ 500.00	\$ 1,296.76	\$ 1,842.21	\$ 1,000.00	\$ 842.21	\$ 6,000.00
69	Uniforms		\$ 167.00	-\$ 167.00	\$ 331.27	\$ 334.00	-\$ 2.73	\$ 2,000.00
70	Vehicle & Plant maintenance	\$ 845.30		\$ 845.30	\$ 1,849.03		\$ 1,849.03	
71	Vehicle & Plant Fuel & Oil	\$ 249.84	\$ 834.00	-\$ 584.16	\$ 1,221.21	\$ 1,668.00	-\$ 446.79	\$ 10,000.00
72	Vehicle Rego		\$ 250.00	-\$ 250.00	\$ 684.40	\$ 500.00	\$ 184.40	\$ 3,000.00
73	Workshop Maintenance	\$ 546.59	\$ 667.00	-\$ 120.41	\$ 910.67	\$ 1,334.00	-\$ 423.33	\$ 8,000.00
74	Water & Sewerage	\$ 1,082.27	\$ 250.00	\$ 832.27	\$ 3,343.09	\$ 500.00	\$ 2,843.09	\$ 3,000.00
75	Wages & Salaries	\$ 22,347.30	\$ 22,636.00	-\$ 288.70	\$ 55,221.28	\$ 45,272.00	\$ 9,949.28	\$ 271,643.00
76	Workers Compensation		\$ 334.00	-\$ 334.00		\$ 668.00	-\$ 668.00	\$ 4,000.00
77	Road Works Upgrade		\$ 167.00	-\$ 167.00		\$ 334.00	-\$ 334.00	\$ 2,000.00

**Income and Expenditure Report
For Month Ending 31 August 2014**

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
78 Signage		\$ 167.00	-\$ 167.00		\$ 334.00	-\$ 334.00	\$ 2,000.00
79 Capital Vehicles		\$ 5,000.00	-\$ 5,000.00		\$ 10,000.00	-\$ 10,000.00	\$ 60,000.00
80 Library		\$ 6,250.00	-\$ 6,250.00		\$ 12,500.00	-\$ 12,500.00	\$ 75,000.00
81 Office Upgrade		\$ 553.00	-\$ 553.00		\$ 1,106.00	-\$ 1,106.00	\$ 6,640.00
82 Residence		\$ 834.00	-\$ 834.00		\$ 1,668.00	-\$ 1,668.00	\$ 10,000.00
83 Memorial Garden		\$ 125.00	-\$ 125.00	\$ 303.82	\$ 250.00	\$ 53.82	\$ 1,500.00
84 Other	\$ 2,558.38	\$ 166.00		\$ 2,558.80	\$ 333.00		\$ 2,000.00
85 Investment a/c	\$ 120,000.00			\$ 932,608.12			\$ 900,000.00
TOTAL CAPITAL EXPENDITURE	\$ 38,400.30	\$ 58,987.00	-\$ 25,721.44	\$ 124,097.00	\$107,222.00	\$ 4,870.31	\$ 707,757.00

Financial Report for period ending 31 August 2014

Cash at Bank & on hand					Total
Petty cash					\$ 33.85
Westpac Operational Account					\$ 63,811.71
Westpac Cash Management Account					\$ 932,608.12
Total Cash at Bank & onHand					\$ 996,453.68
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 16,922.40				
Rates	\$ 96,866.10			\$ 14,074.77	
				\$	
Total Debtors	\$ 113,788.50	\$ -	\$ -	14,074.77	\$ 127,863.27
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade					
Total Creditors	\$ -	\$ -	\$ -	\$ -	\$ -

Assets acquired

17/7/14 - Zoll AED Defib with standard batteries	\$3,575.00
1/8/14 - Petrol blower	\$269.00
28/8/14 Honda EU30C Genset (sportsground)	\$2,970.00
28/8/14 Chainsaw - Husqvarna E series440	\$ 749.11
5/9/14 - Round dining set (CEO house)	\$1,000
5/9/14 - Outdoor dining set (CEO house)	\$500.00

Resolution No

That the financials for the month of August be received and accepted.

Moved: Cr

Seconded: Cr

Vote:

8. AGENDA ITEMS

- **Adoption of 2014/15 Shire Plan**
- **Barry Hansen Audit Report**
- **Policy Manual**
- **Financial & HR Delegation Manual**
- **Privacy Policy**
- **Fracking of Cox Peninsula – Ian Crawshaw**
- **Tuesday meeting – Expansion**
- **Library/CEO residence proposal**

9. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

- Complaints re dogs on loose
- Bicycle awareness
- Date for next public meeting
- Draft Shire Plan 2014/15
- Delegation Manual
- Borewater

10. UPCOMING EVENTS

Nil

11. LATE ITEMS and GENERAL BUSINESS.

12. IN-CAMERA ITEMS

Nil

13. MEETING CLOSE AND DATE OF NEXT MEETING

..... closed the meeting at

The next monthly Council Meeting is to be held on Tuesday 21 October 2014