

WAGAIT SHIRE COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

20th April 2010

Present:

Karen Duncan	-	Vice President
Matt Prouse	-	Councillor
Rocco Magnoli	-	Councillor
Vera Lamont	-	Councillor
Darryl Withnall	-	Councillor
Trish Mc Intyre	-	Councillor
John Keenan	-	CEO

1. MEETING OPENING:

Vice-President Karen Duncan opened the meeting at 7.00pm and welcomed all attendees.

2. APOLOGIES:

Councillor Clee

*Moved :: Councillor Lamont
Seconded:Councillor Duncan
That the apology be accepted.
Carried.*

RESOLUTION NO: 2010/013

3. DECLARATION OF INTERESTS:

Nil

4. CONFIRMATION OF PREVIOUS MINUTES:

*Moved : Councillor McIntyre
Seconded: Councillor Withnall
That the minutes of the monthly Council meeting of 16th March be confirmed.
Carried.*

RESOLUTION NO: 2010/014

4.1 Matters Arising from the Minutes:

Nil

A number of matters arising from these minutes of the March Monthly Council meeting to be reviewed and discussed in other sectors in the meeting.

5. INWARDS CORRESPONDENCE:

- | | |
|-------------------------------------------|---------------------------------------------------------------------------------------|
| 1in) Curtin University of Technology. | Survey of community satisfaction with Local Government in Australia |
| - | - |
| 2in) Northern Territory Grants Commission | NT Grants Commission Roads Data base-equiv. distribution of Comm. Local Roads Grants. |
| 3in) Dpt. Health and Families. | New grant funding policy.. |
| 4in) DBM Consultants | Survey of ATO of professionalism of Tax Office staff. |
| 5in) Aust, Tax Office | - |
| 6in) Northern Territory Govt. | Survey by ATO of staff. |
| 7in) Aust Tax Office | Rainwater Tank rebate |
| 8in) Hon. Anthony Albanese | -Late lodgement Activity Statement |
| 9in) Walk Safely to School Day | National Walk Safely to School Day. Promotional material |
| 10in) Donna Hatfield-Advisor LG Support | Outstanding Acquittals |
| 11in) Jane Carrigan | Various questions/recommendations and observations |

5.1 Matters Arising from the Inwards Correspondence

CEO summarized the contents of mail inwards, and action taken where necessary on this correspondence.

6. OUTWARDS CORRESPONDENCE:

- | | |
|-------------------------------------|------------------------------------------------------------------------------------------------------|
| 1out) Aust. Bureau of Statistics | Labour Price Index Survey |
| 2out) Dept. Housing and Local Govt. | Acceptance of Special Purpose Grants for Memorial Garden \$25,000 and Portable Wood Chipper \$17,000 |

6.1 Matters Arising from Outwards Correspondence:

7. LATE MAIL:

a. Request by Rob Knight for barriers to be extended in car park at Imaluk Beach to restrict excessive and damaging use by quad bikes, buggies and 4WD vehicles. **Council considered extra barriers may not be necessary at this time, and asked CEO to report back to Council on this matter.**

b. Advice by Rob Knight of a meeting on Alcohol issues on Cox Peninsula at the Wagait Community Centre on Friday 23rd April, at 3.15pm. **It was determined that Wagait Shire Council will have at least two representative at the meeting. CEO confirmed he would be at the meeting.**

c. Draft report for review of Annual Shire Plan and compilation of annual budget of the Shire was submitted by CEO for information of Councillors. **The CEO to follow up with Councillors by 27th April to confirm dates outlined in report. CEO emphasized importance of having a timetable for Council to ensure that the Plan review and Budget compilation are Completed on time.**

d. Request by Tuesday Ladies Group for acquisition of W II equipment to be used at their weekly gathering. Cost \$400 approx.

Request approved..

Moved: Councillor Duncan

Seconded: Councillor Prouse

Carried:

RESOLUTION NO: 2010/015

8.CEO'S REPORT: as attached.

Summary of main items in the report discussed by Council and action taken where necessary.

1) Bore At Oval:

Moved: Councillor Magnoli

Seconded: Councillor Duncan

That the drilling of a bore at the Sports area be delayed until the commencement of the Dry season..

Carried.

RESOLUTION NO: 2010/016

2) Cleaners Contract.:

CEO advised that this contract is currently being drawn up, in similar format to previous employee contracts.

3) Feral Pigs.

CEO reported that a licensed pig hunter, Karl Sibling, with a team of three were in the Shire last week for two days, with success in killing 2 pigs, and sighting many more> A written report is expected next week on this visit.

4) Rubbish Tip.

CEO advised that he is currently drawing up a tip maintenance program and timetable.. Also that CMA Recycling is clearing the metal disposal section of the Tip, of old car wrecks , household equipment etc , and generally leveling and tidying the area. There is no cost for this service.

5):Mahoney Memorial Seat

Council is currently awaiting advice from the Govt. on Restricted Use Areas, before proceeding with replacement concrete seat.

6) Electric Jack-hammer.

The Jack-hammer has been acquired and is currently in use, with satisfactory outcomes.

7) Civil Work Crew.

- a. Contract for Gary Carrington is to be finalized after completion of Employees Performance Review. By 30th April 2010.
- b.Position of RDO's for Council staff to be reviewed before next Council meeting, and after consultation with staff concerned.
- c. Quote for construction of fire breaks and trials completed and forwarded to Dept. Lands and Planning.

8) Uncompleted Work.

- a. Purchase of tip Truck is to be finalized after determining best specifications for this vehicle and further inquiries made as to availability of this truck within budget of Council.

b.Memorial Garden.

CEO was asked to review and expedite the construction of the Garden. CEO undertook to have a committee/group called to finalise the issues outstanding for the garden, including checking with Peter McLinden to ensure that an acceptable design is available ASAP., and an extension of time for 3 months obtained for the completion of the project.

c.Wheelchair Ramp.

CEO advised meeting that he authorized the construction of a wheelchair Ramp, as discussed previously.

9) Office Administration:

CEO recommended that as the current administration officer is unable to work longer hours, that another person from Wagait, be employed for at least two days a week,to ensure that Council has another person to support and back up the current office and administration staff and to train in the accounting and administration of the Council. CEO to inquire into availability of persons to work in this capacity.

10) Observations:

Acting CEO's comments and observations were noted for consideration and reporting for action on, if required, to next Council meeting.

Moved: Councillor Duncan
Seconded: Councillor Lamonti
That: the CEO's Report be accepted.
Carried

RESOLUTION NO. 2010/016

9. FINANCIAL REPORTS:

Due to new CEO commencing on 12th April, 2010, there was no financial reports for the month of March available to be presented to the meeting. These reports will be included with the Financial Reports submitted to the May 2010 Council meeting.

Moved: Councillor Duncan
Seconded: Councillor Withnall
That: the Financial Reports for March 2010 be presented to the May 2010 Council meeting.
Carried.

RESOLUTION NO. 2010/017

10. AGENDA ITEMS:

a. Problem with drinking at Jetty- requested by Rocco Magnoli
Resolved that discussion on the issue of drinking at the Jetty be delayed until after the meeting on Alcohol Abuse called by Rob Knight on 23rd April at the Wagait Community Centre.

Moved: Councillor Magnoli
Seconded: Councillor Lamont

RESOLUTION NO. 2010/018

b. Rubbish Tip Maintenance –requested by Karen Duncan

1. CEO advised that he was arranging for a maintenance schedule to be prepared for the regular cleaning up the Rubbish tip and a Monthly report on the maintenance of the Tip.
2. CEO informed Council that he had organized for the removal of metal rubbish at the Tip, and the general cleaning up of that section of the Tip, by Cma Recycling, to be completed by 23rd April, at no cost to the Council.
3. Darryl Withnall confirmed that he has the signs ready for installation at the Tip, when the clean up of the Tip is finished.
4. Concrete disposed at Tip.
CEO to contact concrete suppliers advising them that it was illegal for concrete to be deposited in public waste facilities.

c. Recycling Bins situation- requested by Karen Duncan
CEO was asked to investigate position regarding these bins and report back to next Council meeting. CEO advised that the Recycling Cages have already been completed.

11. GENERAL BUSINESS:

1) Sports and Recreation.

CEO reported that Josh Chaplin , the Sports and Recreation officer, has over the past 4 weeks , being only able to work up to 15 hrs a fortnight , instead of the 40 hrs a fortnight as was originally agreed, in view of his football and other commitments. The CEO has discussed his current program with Josh, and will be meeting with him over the next month to discuss measures and programs to ensure that effective sports and recreation activities are available to the young people of Wagait.

2) Trees at Rubbish Tip.

Planting of 60 trees at the rubbish tip was discussed, and CEO requested to ensure that the areas around the tress were cleared of weeds etc.

3) Jetty design.

CEO to seek a report from Barry Demasson, Dept. of Planning and Infrastructure, on situation with the design of the Jetty precinct .

3) Water Reticulation at Sports Ground.

CEO to follow up on a private report on future direction of facilities at the sports ground area, and report back to next Council meeting.

Moved: Councillor Duncan

Seconded: Councillor Magnoli

That all items of General Business be accepted.

Carried:

RESOLUTION NO. 2010/019

12. IN-CAMERA ITEMS:

Resolution:

That the employment contract between Wagait Shire Council and John Keenan for the position of Chief Executive Officer, effective 12 th April, 2010, as approved by Council, be signed by the President of Wagait Shire Council, under the Common Seal of the Council.

Moved:Councillor McIntyre

Seconded:Councillor Duncan

Carried:

RESOLUTION NO. 2010/020

13. MEETING CLOSE AND DATE OF NEXT MEETING:

Vice-President Duncan closed the meeting at 9.30pm. Next meeting on Tuesday 18th May, 2010 at 7.00pm

PRESIDENT: _____ **DATE:** _____

CEO: _____ **DATE:** _____