

WAGAIT SHIRE COUNCIL

Draft Minutes

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD**

15 April 2014

PRESENT: A/President Lisa-Marie Stones
Cr Matt Prouse
Cr Brad Irvine
Cr Ian Crawshaw
Cr Peter Clee
Cr Shenagh Gamble
Michael Campaign (CEO)

1. MEETING OPENING & WELCOME.

A/President Lisa-Marie Stones declared the meeting open at 7.00am at the Council Conference Room and welcomed all councillors, CEO and guests to the meeting.

APOLOGIES – Nil

2.0 DECLARATION OF INTERESTS

Nil

3.0

Resolution No. 2014/89

A/Vice President Lisa-Marie Stones moved to suspend standing orders.

Moved: Cr Peter Clee

Seconded: A/President Lisa Marie Stones

Vote: AIF

3.1 Council welcomed Allan McGill and Richard Munt from the Department of Local Government. Allan McGill is here tonight to explain what might happen and what our options are if council does not enter into some arrangement to form a larger council. Allan suggested a transition period for change from now to 2016 until the general elections. This transition would move towards a long term amalgamation. As Belyuen has been under administration for nearly 7

years, Council can look into taking over the services and charging a fee for this. A bigger council will mean more money and services for the community including possibly more staff.

A/President Lisa-Marie Stones would like to hold a public meeting with the community to address the issue, and Cr Shenagh Gamble has suggested that we invite both Allan McGill and the Minister to explain to the residents what is going on and what our options are. Allan stated he would assist with this and also with any costs associated with an amalgamation.

A/President Lisa-Marie Stones invited Fred Gillis to ask Allan questions regarding an amalgamation. Fred asked why Belyuen is still under administration after nearly 7 years. It was explained that Belyuen does not have the resources to form an eligible council.

Councillors thank both Allan McGill and Richard Munt for taking their time to come and speak to us.

- 3.2** A/President Lisa-Marie Stones welcomed Uschi Kiendler to discuss Agenda item no. 5 (Sports Ground – curfew, complaint). A letter of complaint written by Uschi has been circulated to all councillors prior to the meeting for their perusal and comment.

Uschi is concerned that Sports and Recreation activities are not being organised by the Sports & Recreation officer during the nights as this was the best time to hold activities because of the heat. She is also concerned that children cannot organise activities and go to the sports ground and have fun by kicking the ball and playing with council's sporting equipment in the evening and nights and she would like to see our Sports and Recreation officer organise night games such as spot light and ball games.

CEO is concerned that unsupervised activities at night for children is not safe and healthy. He is also concerned that children going to private residences of council workers at night asking for keys to equipment is also not appropriate. It has been reported to council office by some concerned parents of children who attended these activities held at night that this was organised by our Sports and Recreation officer. This is NOT so, as all activities are discussed and approved by the CEO before it is confirmed. CEO advised that these conditions were already part of approved Council policy.

Cr Shenagh Gamble agreed that it is not appropriate for residents to approach private residences of council workers unless it is an emergency, and it is not appropriate for children to organise activities on council property at night unsupervised. Cr Shenagh Gamble suggested that maybe the children can structure some sort of activities and approach council with their ideas, rather than just turning up and expecting things.

A/President Lisa-Marie Stones will work something out with council staff and get back to Uschi with some official response and publish whatever policy is developed.

A/President Lisa-Marie Stones thanked Uschi for attending the meeting and expressing her concerns.

Cr Peter Clee moves the resumption of standing orders and continues with the meeting.

Seconded: Cr Shenagh Gamble

Vote: AIF

4.0 CONFIRMATION OF MINUTES

Resolution No. 2014/90

That the minutes of the Monthly Meeting of 18 March 2014, be confirmed.

Moved: Cr Brad Irvine

Seconded: Cr Ian Crawshaw

Vote: AIF

5.1 MATTERS ARISING FROM THE MINUTES

Cr Clee asked about the "No Drinking Permit" at the jetty area which is not covered on the agenda. CEO explained that we are still waiting for a response from the NT Government and Belyuen. Cr Peter suggested police also be asked for a letter of support.

6.0 INWARDS CORRESPONDENCE

Refer to Attached List (Inward Correspondence March 2014)

6.1 OUTWARDS CORRESPONDENCE

Refer to Attached List (Outwards Correspondence March 2014).

Resolution No. 2014/91

That the correspondence for the Month of March 2014 be confirmed.

Moved: A/President Lisa-Marie Stones

Seconded: Cr Brad Irvine

Vote: AIF

7.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

7.1 Rates: Four part payment's received.

7.2 Anzac Day: Organisation continuing. All in hand. RAAF to do a fly over at 9 am. CEO to ring RAAF asking where the best vantage point will be for the residents. A poster will be pinned up on the shop board and ferry informing people of the flyover.

7.3 Local Government Compliance Issues – compliance audit completed on 8/4/14 and 9/4/14. We are still waiting for the report to be received. This went very well and the compliance officer was pleased with the improvements. The auditors noticed that council appointed its auditor every year “Engagement as Auditors”. As per the Local Government Act the council must appoint an auditor for a term which must not be less than 2 years nor more than 5 years.

Resolution No. 2014/92

Councillors are happy to pass a motion to appoint Barry Hansen as our auditors on the same terms and conditions for a term of 2 years.

Moved: Cr Peter Clee

Seconded: A/President Lisa-Marie Stones

Vote: AIF

7.4 LGANT (Local Government Association of the Northern Territory): Meeting in Katherine 2-4 April 2014 attended by CEO and Cr Clee. Report submitted by Cr Clee.

7.5 Sports Oval: Letter of complaint received from resident. Item is on this agenda (refer Item 5). Carport work completed, excellent job.

7.6 Memorial Garden: Benches are now completed and will be picked up by our workers next week. Some weeding and tidying up to be finished in May. Small amount of plants are still to be planted, we are receiving good feedback and enquiries re purchase of plaques.

7.7 Website: Updated continuously. Next update to be made following this meeting.

7.8 CEO: CEO is on leave during May. Pam to be appointed as A/CEO. Michael will be in constant contact and checking emails with IPAD. CEO’s vehicle to be left with Pam. CEO’s vehicle has been repaired. No smoking policy prepared for approval by Council. RAAF approached re ANZAC day activity. CEO to examine and make proposals on new vehicle policy.

Resolution No. 2014/93

That Pam Wanrooy be appointed as A/CEO while Michael is on leave from 17 April to 28 May.

Moved: Cr Ian Crawshaw

Seconded: Cr Brad Irvine

Vote: AIF

Works Report

- 7.9** A problem has arisen at the Tip, with concrete trucks dumping their excess concrete at various locations within the area of the tip site. The latest incident involved the waste concrete being dumped in the green waste section, then covered over with branches, etc. This occurrence only came to light once the green waste was burned by our local Bushfire Brigade.
- 7.10** Weed control on the RUA is coming under control, however, weeds, especially Mission Grass and Hyptus are growing on properties adjacent to the RUA, which enables these weeds to continually spread. Target Weeds growing on properties throughout the estate are also a continuing problem as the seeds are spread via the drains which inevitably flow through the restricted use area.
- 7.11** Dogs roaming the streets are once more becoming an issue. Children's safety is most important in regard to this matter. When this problem arose in the past, individuals amongst Wagait Beach residents decided to take matters into their own hands. CEO to examine other council stand re this problem.
- 7.12** The new Water Chlorinating System is up and running. Power Water is fine tuning this system at the moment. Works have been called out of hours to rectify some problems with this. We have been told this new system will require far less attention. Our CEO will be updated on the outcome of the progress on this matter.
- 7.13** All equipment is in good operating condition and all of our Contractual Obligations are being met.
- 7.14** We have received a few complaints/concerns in regard to the closure of access to Crown Land adjacent to the Boom Gate of the old Radio Australia site. People over the years have accessed the swamplands outside of this site however access has now been blocked by the security contractor of the above mentioned site. This is outside of our jurisdictions and the matter has been reported to police. CEO is concerned if there is a fire the Fire Services will not be able to use the fire break.

7.15 Duties performed for Month of March

- Cross bred dingoes are frequenting the Estate and surrounds.
- The Liberator Plane Wreck Site has been mowed and snipped.
- Sand and algae removed from Boat ramp.
- Poisoning of the Estate's Drains, culverts and roadsides is continuing.
- Mowing of the Estate's verges is continuing
- Power Water contractual obligations fulfilled.
- As is our Jetty contract obligations.
- As is our RUA contract obligations.

Resolution No. 2014/94

That the officers' reports for the month of December be received and accepted.

Moved: Cr Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

WAGAIT SHIRE COUNCIL							
Income and Expenditure Report							
For Month Ending 31 March 2014							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$ 500.00	\$ 1,000.00	-\$ 500.00	\$ 208,478.94	\$ 198,000.00	\$ 10,478.94	\$ 197,500.00
Grants		\$ 10,000.00	-\$ 10,000.00	\$ 118,531.80	\$ 80,000.00	\$ 38,531.80	\$ 193,088.00
Contract Income	\$ 10,489.81	\$ 7,678.00	\$ 2,811.81	\$ 97,196.29	\$ 86,390.00	\$ 10,806.29	\$ 134,160.00
Other Income		\$ 2,500.00	-\$ 2,500.00	\$ 16,184.65	\$ 22,500.00	-\$ 6,315.35	\$ 78,873.00
TOTAL INCOME	\$ 10,989.81	\$ 21,178.00	-\$ 10,188.19	\$ 440,391.68	\$ 386,890.00	\$ 53,501.68	\$ 603,621.00
OPERATING EXPENDITURE							
Employment Expenses	\$ 22,131.31	\$ 20,416.00	\$ 1,715.31	\$ 227,282.40	\$ 183,744.00	\$ 43,538.40	\$ 265,611.00
Administration	\$ 3,201.31	\$ 4,500.00	-\$ 1,298.69	\$ 35,776.74	\$ 40,607.00	-\$ 4,830.26	\$ 94,695.00
Gas, Electricity & Water	\$ 9.91	\$ 1,500.00	-\$ 1,490.09	\$ 11,108.94	\$ 13,500.00	-\$ 2,391.06	\$ 12,000.00
Insurance			\$ -	\$ 18,499.61	\$ 18,334.61	\$ 165.00	\$ 15,000.00
Capital Expenditure							\$51,000
Maintenance	\$ 5,284.05	\$ 4,300.00	\$ 984.05	\$ 38,277.51	\$ 38,800.00	-\$ 522.49	\$ 52,000.00
Other Expenses	\$ 32,681.71	\$ 9,442.00	\$ 23,239.71	\$ 69,679.30	\$ 84,984.00	-\$ 15,304.70	\$ 113,315.00
TOTAL OPERATING EXPENDITURE	\$ 63,308.29	\$ 40,158.00	\$ 23,150.29	\$ 400,624.50	\$ 379,969.61	\$ 20,654.89	\$ 603,621.00
OPERATING SURPLUS / (DEFICIT)	-\$ 52,318.48	-\$ 18,980.00	-\$ 33,338.48	\$ 39,767.18	\$ 6,920.39	\$ 32,846.79	\$ -
CAPITAL EXPENDITURE							
TOTAL CAPITAL EXPENDITURE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET SURPLUS / (DEFICIT)	-\$ 52,318.48	-\$ 18,980.00	-\$ 33,338.48	\$ 39,767.18	\$ 6,920.39	\$ 32,846.79	\$ -

WAGAIT SHIRE COUNCIL

Financial Report for period ending 31 March 2014

Cash at Bank & on hand					Total
Petty cash					\$ 276.74
Westpac Operational Account					\$ 23,056.57
Westpac Cash Management Account					\$ 890,390.39
Total Cash at Bank & on Hand					\$ 913,723.70
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 13,305.40				
Rates				\$ 18,404.00	
Total Debtors	\$ 13,305.40	\$ -	\$ -	\$ 18,404.00	\$ 31,709.40
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 576.78				
Total Creditors	\$ 576.78	\$ -	\$ -	\$ -	\$ 576.78

Resolution No. 2014/95
That the Financial report for the month of March 2014 be received and accepted.
Moved: V/President Lisa-Marie Stones
Seconded: Cr Brad Irvine
Vote: AIF

9.0 AGENDA ITEMS

9.1 Resignation Letter – Shire President

A letter of resignation has been received from Trish McIntyre by councillors. Cr Shenagh Gamble would like to thank her on behalf of councillors for her gratitude and commitment during her time.

Resolution No. 2014/96
That the resignation of President Trish McIntyre be accepted with regret.
Moved: Cr Peter Clee
Seconded: Cr Ian Crawshaw
Vote: AIF

9.2 Confirmation of President & Vice President

A/President Lisa-Marie Stones accepted to take on the role of President and asked councillors if there are any nominations.

Resolution No. 2014/97
That the appointment of A/President Lisa Marie Stones to President be accepted and approved.
Moved: Cr Ian Crawshaw
Seconded: Cr Shenagh Gamble
Vote: AIF

Cr Brad Irvine and Cr Matt Prouse have nominated to take on the role of Vice President. Councillors to vote on paper and CEO and Pam to confirm the counts and present to councillors the results. President Lisa-Marie Stones is happy to announce that Cr Matt Prouse has now been appointed to the position of Vice- President. Congratulations to Vice-President Matt Prouse.

9.3 Official Opening Memorial Garden – CEO has asked for the Memorial Garden Opening to be held in the month of July and for councillors to think of a name. Cr Peter Clee recommends that we not give this a name and to keep it as the Memorial Garden.

9.4 Rates 2014/15 - CEO will be working on the budget this month and would like to raise the suggestion if councillors would like to raise the rates for 2014/15 financial year. Rates need to be declared in the Month of July and will be sent out on 1 August. Councillors to look at the budget and decide if rates should rise by 3%. CEO asked to provide comparison figures for next meeting.

9.5 Engagement Letter – Barry Hansen – this has been discussed

- 9.6 Belyuen Service Provider Meeting – Pam Wanrooy** – Pam attended this meeting on behalf of the CEO on 28 March in the Prime Ministers and Cabinets office. Discussions about services that are provided to Belyuen were discussed. YMCA who organise activities and games for the children of Belyuen attended this meeting and have invited our Sports & Recreation officer and the children to join in on their activities. They will consult with Robyn (Sports & Rec) when next activities are arranged.
- 9.7 CEO / President Forum** – Report that addressed the forum has been circulated to all councillors for their reference.
- 9.8 CEO annual leave** – refer Item 7.8
- 9.9 Fly Over** – refer Item 7.2
- 9.10 Accreditation 8 & 9 April** – refer 7.3
- 9.11 Complaints re dogs** – A letter of complaint regarding dogs have been received by councillors from a concerned resident. Cr Peter Clee has mentioned that a few children have also been bitten by dogs in the past. At present council does not have dog Bi-Laws. Cr Peter Clee suggests that we investigate the legislation and By-Laws that cover this area.

Upcoming Events -

- 9.12 ANZAC Day** – This has been arranged and we are looking forward to this event.
- 9.13 Territory Day** – This will be held 1 July and plans are still to be made.

9.0 LATE ITEMS AND GENERAL BUSINESS

- 9.1 Walk to School** – This will be held sometime in May. We are waiting for a set day from the NT Government then arrangements will be made.
- 9.2 Letter from Pat McIntyre – proposal for shed at wharf** – A letter from Pat McIntyre from the Bushfire Council has been sent to CEO and councillors seeking support for use of the shed near the wharf. CEO to provide letter of support.

10.0 LATE ITEMS AND GENERAL BUSINESS

Nil

10.0 IN-CAMERA ITEMS

Nil

11.0 MEETING CLOSE AND DATE OF NEXT MEETING

11.1 President Lisa-Marie hereby declared the meeting closed at 8.29pm

The next Council Meeting is to be held on Tuesday 20 May 2014 at 7.00pm in the Council chambers.