

WAGAIT SHIRE COUNCIL

Draft **MINUTES**

ORDINARY COUNCIL MEETING

16th February 2010

Present:	Peter Clee	-	President
	Karen Duncan	-	Vice President
	Matt Prouse	-	Councillor
	Trish McIntyre	-	Councillor
	Rocco Magnoli	-	Councillor
	Vera Lamont	-	Councillor
	Darryl Withnall	-	Councillor
	Graham Watson	-	A/CEO

1. MEETING OPENING:

The meeting was opened by President Clee at 7.00pm who welcomed to the meeting Mr James Tey, a representative from the Department of Local Government and Graham Watson as the temp CEO.

1.1 APOLOGIES:

Nil

2. DECLARATION OF INTERESTS:

Nil

3. CONFIRMATION OF PREVIOUS MINUTES:

Councillor McIntyre moved that : *the minutes of the Monthly Meeting of 19th January 2010 be confirmed. Seconded by Councillor Magnoli. Vote - unanimous - carried*

RESOLUTION No. 10/001

3.1 Matters Arising from the Minutes:

4.2) Section 34 Hundred of Bray. Councillors had established that Section 34 was the ex Radio Australia site at Charles Point and concluded that Council was not in a position physically or financially to play any major role in the future development of that parcel of land.

5.1) LGANT Constitutional Changes: To be discussed at monthly meeting of 16th March 2010

4. INWARDS CORRESPONDENCE:

1in)	Dpt. Health Ageing	-	En.Health Officer Skills report
2in)	Charles Darwin Uni.	-	Weed Management Handbook
3in)	LGANT Peter McLinden	-	Proposed works on W/Tower Road
4in)	Telstra	-	Bigpond Order Confirmation
5in)	Stuart Rhee Consultants	-	Fee for training in IT Vision
6in)	NT Government	-	Code of Conduct for Ferry Travel
7in)	Glenn Earnshaw	-	Quote to repair memorial seat.
8in)	Minister M McCarthy	-	Successful grant applications
8Ain)	Dpt. Housing,Local Govt	-	Successful grant application
9in)	NT Government	-	Unsuccessful grant applications
10)	AON Insurance Brokers	-	Insurance Tender
11)	Senator Conroy	-	Digital Television Satellite Service
12Ain)	Darryl Withnall	-	Boundary Expansion
2out)	Peter Clee	-	Min. McCarthy re Amalgamation
13in)	Federal Govt.	-	Acquittal of RLCIP Grant
14in)	Dpt Health & Families	-	Performance Report

4.1 Matters Arising from the Inwards Correspondence

7in) Glenn Earnshaw: Councillors discussed the quotations from Glenn Earnshaw to repair the memorial seat for Tony and Jane Mahoney situated on the beachfront at the end of Baluria Road. Vice President Duncan moved that: *Council pay the quoted price of \$125.00 to replace the missing plank on the seat and as sand erodes from around the seat and salt air is causing metal corrosion, have the seat moved from it's current location to the proposed memorial garden adjacent to the Council Community Centre. Seconded by Councillor Magnoli. Vote - unanimous - carried*
RESOLUTION No. 10/002

5. OUTWARDS CORRESPONDENCE:

1out)	Minister M McCarthy	-	Ministers appointment
3out)	NT News	-	CEO contract expiry
4out)	Minister G McCarthy	-	Mandorah Ferry Service

5.1 Matters Arising from Outwards Correspondence:

Nil

6. LATE MAIL:

1late in)	Minister Hampton	-	Heritage Conservation Act
2late in)	NT Shelter	-	Newsletter
3late in)	Hon. Gary Gray	-	Nth. Aust. Taskforce Final Report

- 4) late out) Peter Clee - Wagait Shire Amalgamations
- 5) late in) NT Govt. - Bore Construction Permit

6.1 Matters Arising from Late Mail:

5) late in) Bore Construction Permit: Following receipt of the Permits for Bore Construction, CEO to report back to March Council meeting with information on exploratory drilling, costs, optimum time of year to drill and any other relevant information which may be forthcoming from drilling contractors with regard to establishing a bore for irrigation at the sports oval.

President Clee moved that: *the incoming correspondence be accepted and the outgoing correspondence be endorsed. Seconded by Vice President Duncan. Vote - unanimous - carried*

RESOLUTION No. 10/003

7. PRESIDENTS REPORT:

Items Contained in Presidents Report:

- i) Boundary Expansion:** President expressed concern that consultants commissioned to commence a dialogue and promote discussion with landowners affected by any proposed boundary expansion had issued a draft final report without giving this Shire Council the opportunity to study and comment on that report. ‘Any proposal for additional funding for a second consultancy cannot be considered until the first consultancy report is signed off and endorsed by the two councils charged with its responsibility’
President to meet with Minister Malandiri McCarthy to discuss the issue.
- ii) CEO Position:** Job applicants to be interviewed shortly and Graham Watson has been appointed as acting CEO.
- iii) Audit Report:** Acting CEO to follow up with Council Accountants and Auditors on advice from the Grants Commission that there were some inconsistent figures in the audited financial statements.
- iv) Business Promotion:** President had given permission for fruit and veg. stall to operate for two days during the first and second week in February as a promotion for the business.
- v) Police Commissioner:** President met with Commissioner and invited him to meet with Council in the near future.
- vi) Australia Day:** Congratulations and thanks from President to all who assisted in making the celebration a successful event.
- vii) Parliament Reception:** Advice that President had attended Parliament on 23 January to celebrate Australia Day. Hosted by PM Rudd.
- viii) PAWA Supply:** Written to PAWA to express concern over inaction in commissioning second stand pipe and card reader.
- ix) Internet Connection:** Council soon to connect to a less expensive wireless connection.
- x) Dpt. Local Government:** Development Officer from the Dpt. had visited

Wagait and Belyuen on familiarization visit.

- xi) **Grants:** Grant for Memorial Garden (\$25000) had been approved but grant for sports ground irrigation bore was unsuccessful.

8. **CEO'S REPORT:**

Discussion of items contained in CEO Report:

- i) **Leave Forms:** Council employees to fill out leave forms in all instances when away from work.
- ii) **Reports:** Councillors agreed to CEO request that Workshop Supervisor and Sports and Recreation Officer no longer required to write monthly reports. CEO should be aware of works being carried out and should write the reports.
- iii) **Community Centre:** Councillors agreed to the placement of a concrete ramp at the step up from the path between the Council Office and the Community Centre to provide wheelchair access.
- iv) **Boat Ramp:** CEO recommended that Council employees use the tractor and bucket to clear sand from the boat ramp on a weekly or 'as required' basis to ensure that the ramp remains user friendly more often. Council agreed with the recommendation.

8.1) Items from CEO

i) Cheque for Fishing Club

Council recommendation that no cheque is sent but rather Council manage the grant money. CEO to discuss with Fishing Club.

ii) Tip Truck

CEO to source a second hand tip truck. \$39,464 of grant money available for the purchase.

iii) Status of CEO House

CEO house requires refurbishment to the following extent:- complete internal repaint, replace all bathroom tiles, renew rangehood, replace curtains, airconditioners to be cleaned and serviced. Councillors requested that the CEO seek quotes urgently.

iv) Temporary Accommodation

Temporary CEO to continue with accommodation at the Mandorah Hotel. Creates savings of approximately \$600-\$700 per week.

v) IT Vision - Clem Beard

Councillors approved using Clem Beard to carry out training for Council Staff on the IT Vision Accounting package.

vi) Cleaner Status

CEO to provide more information to next Council meeting on the current employment status of the Council cleaner.

vii Quotes for Genset and 2 way Radios

CEO to ascertain with Works Supervisor what the quotes for radios and a generator were proposed for.

9. WORKS SUPERVISOR'S REPORT:

Items from Works Supervisor Report:

- i) Explanation as to circumstances which required use of Council firearm to destroy a dog.
- ii) Confirmation that normal activities have continued ie: mowing, whipper snipping, poisoning weeds particularly in the RUA, cleaning and maintenance on the Mandorah Jetty and taking of water samples as part of the PAWA contract.

Councillors discussed the issue of security and accountability of the two Council weapons. Vice President Duncan moved *that the CEO ensure that a register of gun and ammunition usage is kept by the CEO and usage of the weapon must be authorized by the CEO. Seconded by Councillor McIntyre*

Vote: - unanimous - carried

RESOLUTION No. 10/004

10. SPORT AND RECREATION OFFICER'S REPORT:

Items from Sport and Rec. Officer's report:

- i) Numbers of participants at sports program increased with return from Xmas holidays.
- ii) Successful activities for Australia Day.
- iii) Next event: Clean up Australia Day on March 7th.

Councillors requested that the A/CEO write a letter to be publicly displayed to seek support from parents to assist Josh by being present during sport and recreation activities.

11. MEMORIAL GARDEN REPORT

The report from Jill Formby discussed suggestions made by builder Peter Duffy as to design and construction and construction timeframes. For varying reasons the program had not happened and as a grant for \$25,000 had been approved on 4th February 2010 it was necessary that activity begin as the grant would need acquittal by the end of the financial year.

Councillors discussed the proposed next steps in the construction of the Memorial Garden and recommended that President Clee discuss with Peter McLinden at LGANT the availability of assistance to have more concept drawings completed.

President Clee moved that: *the reports be accepted. Seconded by Vice President Duncan. Vote: - unanimous - carried*

RESOLUTION No. 10/005

12. FINANCIAL REPORTS:

As some difficulty has arisen in the use of the IT Vision Financial package, no financial report was available for the meeting. A/CEO tabled the following end of month information for January 2010:-

- Bank statements
- Creditors invoices received
- Payments made to Creditors

Overdue rates report.

A/CEO advised that full financial reports for January and February 2010 would be available for the next meeting on 16th March 2010

13. AGENDA ITEMS:

- 1) Future of Section 34 (carried over from 19th January.
(Discussed in Matters arising from the minutes.)
- 2) LGANT Constitutional Changes (carried over from 19th Jan.)
(Carried over until meeting of 16th March 2010)

14. GENERAL BUSINESS:

i) Gate at Jetty: Councillor Magnoli requested that the padlock be welded to the boom gate again and the combination on the padlock be changed each month.

ii) Council Amalgamation: Councillor Withnall urged that Council discuss the amalgamation issue as soon as possible as the Wagait area is such an important area in the future growth of outer Darwin.

iii) Visit by Minister Malarndirri McCarthy: President Clee advised that Minister McCarthy proposed to visit Council on 18th March. Council to formulate clear understanding of direction it wishes to take on amalgamation at the Council meeting two days prior to the visit.

iv) Communication with Media: Councillors discussed the issue of President Clee communicating with the media. Councillor McIntyre moved that: *all information of a policy nature be approved by Council before release to the media. Seconded by Vice President Duncan. Vote - unanimous - carried*
RESOLUTION No. 10/006

15. IN-CAMERA ITEMS:

Nil.

16. MEETING CLOSE AND DATE OF NEXT MEETING:

President Clee closed the meeting at 8.30pm – Next meeting at 7.00pm on Tuesday 16th March 2010

PRESIDENT: _____ **DATE:** _____

CEO: _____ **DATE:** _____