

**WAGAIT SHIRE COUNCIL
Draft Minutes
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD
18 February 2014**

PRESENT: President Trish McIntyre
Cr Ian Crawshaw
Cr Mat Prouse
Cr Peter Clee
Michael Campaign (CEO)
Pam Wanrooy – Minutes Clerk
Lee Farrell – Local Government
Fred Gillis
Jack Ellis

1. MEETING OPENING & WELCOME.

President Trish McIntyre declared the meeting opened at 7.05am at the Council Conference Room and welcomed everyone.

1.1 APOLOGIES – Vice President Lisa-Marie Stones, Cr Shenagh Gamble

Resolution No. 2014/83

That the apology of Cr Lisa-Marie Stones and Cr Shenagh Gamble be accepted and approved.

Moved: Cr Peter Clee

Seconded: Cr Ian Crawshaw

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2014/84

That the minutes of the Monthly Meeting of 21 January 2014, as amended be confirmed.

Moved: Cr Mat Prouse

Seconded: Cr Ian Crawshaw

Vote: AIF

3.1 MATTERS ARISING FROM THE MINUTES

3.2 Comment re Draft Land Use Structure Plan – President Trish McIntyre has asked that this be put back onto our agenda for the next Council Meeting.

4.0 INWARDS CORRESPONDENCE

Refer to Attached List (Inward Correspondence January 2014)

5.0 OUTWARDS CORRESPONDENCE

Refer to Attached List (Outwards Correspondence January 2014).

5.1 One late correspondence was received by the office from Fred Gillis regarding the amalgamation with Belyuen as noted in the January Minutes of Meeting.

Resolution No. 2014/85

That the correspondence for the Month of January 2014 be confirmed.

Moved: Cr Peter Clee

Seconded: Cr Ian Crawshaw

Vote: AIF

Cr Trish McIntyre moved to suspend the standing orders for a short time and welcomed Fred Gillis to the meeting.

Fred expressed his concern to councillors regarding the idea of amalgamation with Belyuen as reported in the January minutes of meeting. A letter to the Council from Fred was circulated to all councillors for their attention. Fred was concerned that council would consider the idea of amalgamation without consulting with the community first. President Trish McIntyre indicated that it is councils plan to come up with a draft with our planed options and take this to the community for consultation in which the Chief Minister and our Local member will be invited to attend. At the last meeting, Lee Farrell came and discussed the implications of extending Wagait Shire Boundaries. Our discussion with him discussed both pros and cons.

6.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

6.1 Jetty Area:

6.2 An application has been made by CEO to the Licensing Board to make the jetty area a “no drinking area”. CEO advised to continue with this application.

6.3 Tenders for work on the Jetty Car Park has been advertised. CEO has received calls from Companies interested in submitting a tender to see if we can make some land available to accommodate their dongers for the workers. CEO has offered the area around the works depot at a cost of \$1000 per week plus electricity charges. They will have to provide their own water.

- 6.4 Rates:** We received a payment yesterday from a rate payers, no one else has approached us in regards to their arrears. Debt collectors have been contacted on a few occasions for an update.
- 6.5 Australia Day:** This was an excellent day with good attendance from the Community.
- 6.6 Local Government Compliance Issues:** Council received an email from Lee Farrell, re “Items in-Camera” and suggested that this be made transparent in the minutes. CEO distributed a copy of the “Local Government (Administration) Regulations – Classes of Confidential information” to all councillors. Council decided to address this at its next “In-Camera” discussion.
- 6.7 TOPROC:** Held in Darwin 5 February 2014. President McIntyre discussed the meeting.
- 6.8 Dump:** Problems still continue with people leaving the area in a constant mess and not using the hole provided. CEO suggested that we put signs up encouraging the community to use the facilities in a proper manner.
- 6.9 Furies:** Discussions held with Ray re use of land adjacent to Works Depot for use by Furies.
- 6.10 Sports Oval:** Carport work to commence next week, will take approximately 3 weeks for completion.
- 6.11 Container:** Old container at the Sports Ground is leaking badly and rusted. It was put up for tender and a new one has been purchased. Council office received 2 tenders only. Matter has been finalised.
- 6.12 Waste Management Meeting:** This was held in Darwin on 11 February 2014. To be discussed at Agenda Item 8.6.
- 6.13 Memorial Garden:** The rocks have been delivered, with work continuing. Rain has delayed the project for the time being. See Agenda 8.5.
- 6.14 Corporate Gun Licence:** This has been renewed for 2014.
- 6.15 Contractor Accreditation Limited (CAL):** This has been renewed.

Works Report

- 6.16** Problems at the tip are a continuing concern with persistence in the art of leaving unwanted goods outside of the hole. This Works Department will continue to throw this rubbish in the hole using up time which could be better spent serving the community elsewhere.
- 6.17** Recent rain has hampered our activities in regard to verge mowing and poisoning of the Estate and RUA.
- 6.18** An inspection of the Wagait Beach foreshore revealed extensive damage of the sand dune towards Imulak Creek. Many large trees have been uprooted and lay on the beach.
- 6.19** The box jellyfish warning sign at the end of Wagait Tower Road access track has been washed away along with part of the sand dune, as has the containment fence surrounding the 44 gallon drums from World War 2. The relative Department will let us know of work to be carried out in regard to replacements.
- Cross-bred dingoes are frequenting the estate and surrounds.
 - The Liberator Plane Wreck Site has been mowed and snipped.
 - Sand and algae removed from boat ramp.
 - Poisoning of the estate's drains, culverts and roadsides is continuing.
 - Mowing of the estate's verges is continuing.
 - Power Water contractual obligations fulfilled.
 - Jetty contract obligations.
 - RUA contract obligations.

Resolution No. 2014/86

That the officers' reports for the month of January be received and accepted.

Moved: Cr Peter Clee

Seconded: Cr Mat Prouse

Vote: AIF

7. FINANCIAL REPORTS

WAGAIT SHIRE COUNCIL							
Income and Expenditure Report							
For Month Ending 31 January 2014							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$ 800.00	\$ 2,000.00	-\$ 1,200.00	207,944.44	196,000.00	11,944.44	197,500.00
Grants	\$ 35,721.00	\$ 10,000.00	\$ 25,721.00	110,683.80	70,000.00	40,683.80	193,088.00
Contract Income	\$ 13,631.55	\$ 7,678.00	\$ 5,953.55	76,528.29	71,034.00	5,494.29	134,160.00
Other Income	\$ 2,827.10	\$ 2,500.00	\$ 327.10	15,964.65	17,500.00	1,535.35	78,873.00
TOTAL INCOME	\$ 52,979.65	\$ 22,178.00	\$ 30,801.65	411,121.18	354,534.00	56,587.18	603,621.00
OPERATING EXPENDITURE							
Employment Expenses	\$ 23,726.25	\$ 20,416.00	\$ 3,310.25	181,455.10	142,912.00	38,543.10	265,611.00
Administration	\$ 3,558.12	\$ 4,500.00	-\$ 941.88	34,577.49	31,607.00	2,970.49	94,695.00
Gas, Electricity & Water	\$ 2,893.17	\$ 1,500.00	\$ 1,393.17	10,476.58	10,500.00	23.42	12,000.00
Insurance	\$ 342.41		\$ 342.41	18,334.61		18,334.61	15,000.00
Capital Expenditure							\$51,000
Maintenance	\$ 3,962.24	\$ 4,300.00	-\$ 337.76	27,891.77	30,200.00	2,308.23	52,000.00
Other Expenses	\$ 8,151.33	\$ 9,442.00	-\$ 1,290.67	22,334.09	66,100.00	43,765.91	113,315.00
TOTAL OPERATING EXPENDITURE	\$ 42,633.52	\$ 40,158.00	\$ 2,475.52	295,069.64	281,319.00	13,750.64	603,621.00
OPERATING SURPLUS / (DEFICIT)	\$ 10,346.13	-\$ 17,980.00	\$ 28,326.13	116,051.54	73,215.00	42,836.54	\$ -
CAPITAL EXPENDITURE							
TOTAL CAPITAL EXPENDITURE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET SURPLUS / (DEFICIT)	\$ 10,346.13	-\$ 17,980.00	\$ 28,326.13	116,051.54	73,215.00	42,836.54	\$ -

WAGAIT SHIRE COUNCIL

Financial Report for period ending 31 January 2014

Cash at Bank & on hand					Total
Petty cash					\$ 347.00
Westpac Operational Account					\$ 32,225.11
Westpac Cash Management Account					\$ 958,654.35
Total Cash at Bank & on Hand					\$ 991,226.46
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 21,440.00				
Rates				\$ 18,404.00	
Total Debtors	\$ 21,440.00	\$ -	\$ -	\$ 18,404.00	\$ 39,844.00
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 1,199.00				
Total Creditors	\$ 1,199.00	\$ -	\$ -	\$ -	\$ 1,199.00

- 7.2 Cr Peter Clee questioned the amount of \$3,942.56 on the Trial Balance for January for “Less Prov’n for Doubtful Debts”. CEO to look into this and send email to all councillors explaining the reason why and what this amount is for.

Resolution No. 2014/87

That the Financial report for the month of January be received and accepted.

Moved: Cr Peter Clee

Seconded: Cr Trish McIntyre

Vote: AIF

8.0 AGENDA ITEMS

- 8.1 **Mandorah Jetty Car Park** – refer to CEO’s notes.

- 8.2 **Donations for use of Council Facilities** - \$216 each has been given to both the Firies and NTES. These are donations that Council collected throughout the year from the public for use of council facilities – computer, photocopy, etc.

- 8.3 **Adoption of Strategic Plan** – CEO has made an inclusion to the plan which includes the beach area for use as an alternative boat ramp as the existing one at the Jetty area is very dangerous. The inclusion also included improvements to beach areas to enable more use by the community.

Resolution No. 2014/88

Council adopts the Strategic Plan 2013-2018 as tabled with amendment.

Moved: Cr Peter Clee

Seconded: Cr Mat Prouse

Vote: AIF

- 8.4 **Amalgamation proposal letter** – this has been addressed in the “Late Correspondence” part of the minutes.

- 8.5 **Memorial Garden** – CEO is still working with Jill Mumme and Fred Gillis on this. The stones have been laid out and pebbles delivered. CEO would like the white concrete slab at the front of the garden site to be replaced by a small brick wall set with a plaque to improve the looks of the Memorial Garden. Orchards and Dessert Roses will be planted.

- 8.6 **Waste Management Meeting** – This was attended by both Cr Shenagh Gamble and CEO. CEO reported on the meeting.

- 8.7 **Land Use Structure Plan** – Cr Trish McIntyre and Jack Ellis had a meeting last Saturday and they will put together a draft. The next meeting will be held on Tuesday 25th at 3.30pm with President Trish McIntyre, CEO and Jack Ellis. President Trish McIntyre has asked for this to be put on the next Agenda.

UPCOMING EVENTS

- 8.7 ANZAC Day** – This will be held on April 25th. Planning will commence very soon.
- 8.8 CEO and President’s Forum and LGANT General Meeting** – President Trish McIntyre and CEO to attend this forum in Katherine from 2nd to 4th April.
- 8.9 Compliance Audit** – this will be carried out on 1st April by Local Government Officers at the Wagait Shire Council office.

9.0 LATE ITEMS AND GENERAL BUSINESS

Nil

10.0 IN-CAMERA ITEMS

Nil

- 11.0** Before the meeting closed, President Trish McIntyre invited Lee Farrell to speak to Councillors. Lee explained that he is here to assist Council at any time and to discuss issues that would benefit council and ensure they are meeting Government requirements.

12.0 MEETING CLOSE AND DATE OF NEXT MEETING

- 12.1** President Trish McIntyre hereby declared the meeting closed at 8.10pm

The next Council Meeting is to be held on Tuesday 18 March 2014 at 7.00pm in the Council Chambers.