

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING

21 January 2014

PRESENT: President Trish McIntyre
Cr Shenagh Gamble
Cr Ian Crawshaw
Cr Mat Prouse
Cr Peter Clee
Michael Campaign (CEO)

1. MEETING OPENING & WELCOME.

President Trish McIntyre declared the meeting opened at 7.00am at the Council Conference Room and welcomed everyone.

1.1 APOLOGIES – Vice President Lisa-Marie Stones and Cr Brad Irvine

Resolution No. 2013/75

That the apology of Cr Lisa-Marie Stones and Cr Brad Irvine be accepted and approved.

Moved: Cr Mat Prouse

Seconded: Cr Ian Crawshaw

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2013/76

That the minutes of the Monthly Meeting of 17 December 2013, as amended be confirmed.

Moved: Cr Ian Crawshaw

Seconded: Cr Mat Prouse

Vote: AIF

3.1 MATTERS ARISING FROM THE MINUTES

G:/councilmeetings/minutes2013/January

Nil

4.0 INWARDS CORRESPONDENCE

Refer to Attached List (Inward Correspondence December 2013)

5.0 OUTWARDS CORRESPONDENCE

Refer to Attached List (Outwards Correspondence December 2013).

Resolution No. 2013/77

That the correspondence for the Month of December 2013 be confirmed.

Moved: Cr Shenagh Gamble

Seconded: Cr Trish McIntyre

Vote: AIF

6.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

6.1 HR – All staff back from leave. All duties and contracts covered during Xmas/New Year Break.

6.2 Jetty Area – Still a problem area re use of jetty and surrounding areas for uncontrolled drinking parties and general misbehaviour. Steps are being taken with Licensing Commission to make this a non drinking area. CEO has spoken with Police re this matter. Jack Ellis is assisting with this with Local Government.

Resolution No. 2013/78

Council to write to NT Government and ask them extend the no-alcohol area to include the entire jetty area including the Mandorah Jetty.

Moved: Cr Peter Clee

Seconded: Cr Mat Prouse

Tenders for the rebuild of the carpark is to be advertised this month by the NT Government for work to start in March

6.3 Rates – Debt Collector will be visiting Wagait during January to follow up on debtors with outstanding amounts. Monies owed at present total \$18,404.72.

6.4 Visits – From Lee Farrell re compliance matters, very helpful. Sports and Recreation Office and his Director will be visiting Wagait this month to discuss further funding.

6.5 Power and Water – More complaints received re Power & Water bills backdated. Metres are not reading correctly. CEO is to follow this up with relevant authorities.

Works Report

- 6.6** We have been asked by the Department of Lands and Planning to destroy a large patch of Lantana located at Harney Beach. The Department is very concerned as this is the first reported instance of Lantana on the Cox Peninsula. We will attend to this request when the current wet weather abates. CEO is negotiating a contract for this work.
- 6.7** We have recently had requests by a couple of residents to destroy their dogs for reasons outside of the conditions of the Councils Firearm Licence. May we remind people that we can only destroy animals that are maimed sick or dangerous.
- Preparations for Australia Day are underway in regard to the Works Department's obligations.
 - The Liberator Plane Wreck Site has been mowed and snipped.
 - The Gun Emplacement Sites within the RUA have been snipped.
 - Poisoning of the Estate's drains, culverts and roadsides is continuing.
 - Mowing of the Estate's verges is continuing.
 - Power and Water contractual obligations fulfilled.
 - Jetty contract obligations fulfilled.
 - RUA contract obligations fulfilled.
 - Our usual tip problems with misuse are continuing.

Resolution No. 2013/79

That the officers' reports for the month of December be received and accepted.

Moved: Cr Peter Clee

Seconded: Cr Ian Crawshaw

Vote: AIF

7.0 FINANCIAL REPORTS

WAGAIT SHIRE COUNCIL

Income and Expenditure Report

For Month Ending 31 December 2013

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$ 4,668.60	\$ 2,000.00	\$ 2,668.60	\$ 207,738.00	\$ 194,000.00	\$ 13,738.00	\$ 197,500.00
Grants		\$ 10,000.00	-\$ 10,000.00	\$ 74,962.00	\$ 60,000.00	\$ 14,962.00	\$ 193,088.00
Contract Income	\$ 7,378.00	\$ 7,678.00	-\$ 300.00	\$ 62,815.00	\$ 63,356.00	\$ 541.00	\$ 134,160.00
Other Income		\$ 2,500.00	-\$ 2,500.00	\$ 15,087.00	\$ 15,000.00	\$ 87.00	\$ 78,873.00
TOTAL INCOME	\$ 12,046.60	\$ 22,178.00	-\$ 10,131.40	\$ 360,602.00	\$ 332,356.00	\$ 28,246.00	\$ 603,621.00
OPERATING EXPENDITURE							
Employment Expenses	\$ 33,604.00	\$ 20,416.00	\$ 13,188.00	\$ 157,728.00	\$ 122,496.00	\$ 35,232.00	\$ 265,611.00
Administration	\$ 3,001.66	\$ 4,500.00	-\$ 1,498.34	\$ 27,660.26	\$ 27,107.00	\$ 553.26	\$ 94,695.00
Gas, Electricity & Water	\$ 122.73	\$ 1,500.00	-\$ 1,377.27	\$ 7,583.41	\$ 9,000.00	\$ 1,416.59	\$ 12,000.00
Insurance			\$ -	\$ 17,992.20	\$ 17,992.00	\$ 0.20	\$ 15,000.00
Capital Expenditure							\$ 51,000
Maintenance	\$ 3,701.00	\$ 4,300.00	-\$ 599.00	\$ 23,929.53	\$ 25,900.00	\$ 1,970.47	\$ 52,000.00
Other Expenses			\$ -	\$ 16,642.72	\$ 3,310.00	\$ 13,332.72	\$ 113,315.00
TOTAL OPERATING EXPENDITURE	\$ 40,429.39	\$ 30,716.00	\$ 9,713.39	\$ 251,536.12	\$ 205,805.00	\$ 45,731.12	\$ 603,621.00
OPERATING SURPLUS / (DEFICIT)	-\$ 28,382.79	-\$ 8,538.00	-\$ 19,844.79	\$ 109,065.88	\$ 126,551.00	-\$ 17,485.12	\$ -
CAPITAL EXPENDITURE							
TOTAL CAPITAL EXPENDITURE	\$ 692.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET SURPLUS / (DEFICIT)	-\$ 29,074.79	-\$ 8,538.00	-\$ 19,844.79	\$ 109,065.88	\$ 126,551.00	-\$ 17,485.12	\$ -

G:/councilmeetings/minutes2013/January

WAGAIT SHIRE COUNCIL

Financial Report for period ending 31 December 2013

Cash at Bank & on hand					Total
Petty cash					\$ 169.08
Westpac Operational Account					\$ 28,446.00
Westpac Cash Management Account					\$ 954,695.47
Total Cash at Bank & onHand					\$ 983,310.55
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 8,116.40				
Rates				\$ 18,404.72	
Total Debtors	\$ 8,116.40	\$ -	\$ -	\$ 18,404.72	\$ 26,521.12
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 4,055.66	\$ 564.00			
Total Creditors	\$ 4,055.66	\$ 564.00	\$ -	\$ -	\$ 4,619.66

7.1

Resolution No. 2013/80

That the Financial report for the month of November 2013 be received and accepted.

Moved: Cr Ian Crawshaw

Seconded: Cr Peter Clee

Vote: AIF

8.0 AGENDA ITEMS

- 8.1 Memorial Garden** – Council welcomed Jill Mumme to the meeting. Jill presented her idea to Councillors for the establishment of the Memorial Garden site after a visit to another site down south. Jill’s design is a simple, maintenance free and low cost layout consisting of boulders with plaques attached scattered around the area and granite rock used to fill the base. Jill is very passionate and dedicated about this and is more than happy to organise and will make herself available to be there while work is being done. Jill will also be more than happy to help people organise and arrange the plaques. CEO to give Jill a call in the morning to let her know that councillors have accepted her proposal. CEO to liaise with Jill re preparation and construction of garden.

Resolution No. 2013/81

The memorial garden, based on granite boulders as presented to councillors by Jill Mumme be accepted.

Moved: Cr Shenagh Gamble

Seconded: Cr Ian Crawshaw

Vote: AIF

- 8.2 Rates** – refer to CEO’s report.

- 8.3 Caretakers Residence – Roof Structure** – Council received 2 quotes for the construction of an open bay carport (12m x 8m) for erection at the sports ground. Both the quotes were very similar in price and Council has accepted the quote from Peninsula Building to proceed. This roof structure will be used to shelter the caretakers residence. The structure will also be able to be used in the future if other arrangements are made for caretakers. CEO to contact Peninsula Building in the morning.

Resolution No. 2013/82

That Council accepts the quote from Peninsula Building for construction of an open bay carport to be built at the sports ground.

Moved: Cr Peter Clark

Seconded: Cr Shenagh Gamble

Vote: AIF

- 8.4 IT Review** – The review and audit of Councils IT status by Venjie Diola was too expensive and Council does not accept his proposal. CEO will continue to seek support from Venjie on an as needs basis..
- 8.5 New Library Premises** – Council has applied for a grant so that we can have a small library built near the office to free the cyclone shelter which is currently being used as the library. CEO has not received an answer from Department of Emergency Services as of yet. This is to be carried over to the next meeting.
- 8.6 Draft Land Use Structure Plan – Jack Ellis** – Jack presented the Draft Land Use structure plans to Councillors. Jack produced the concept plans for stage 1, 2, 3, 4 and 5. This plan is of great importance to the future direction of the Wagait community.

Council agreed to form a sub-committee consisting of Cr Trish McIntyre, CEO and Jack Ellis who will put together a draft (objection letter) and have this presented to the next council meeting for comment. The closing date for the submission is March 10. Cr Peter Clee will be available to assist if needed. Council would like to thank Jack for all the research and input he has put into this.

8.7 Compliance/Local Government – Wagait Shire Council is now in compliance with the Local Government Act. A big thank you to Lee for all his help. CEO has forwarded a copy of the 2013/18 Wagait shire Strategic Plan to all councillors for comment by end of next week. This will also be put on the website and placed at the shop for public comment. CEO asked that councillors forward their input to him before next council meeting. He will be sending a reminder email re this.

Lee Farrell from the Local Government Support Unit discussed the amalgamation with Belyuen and discussed where Wagait is heading in the future for this area. Lee suggested Council write a letter to the Minister setting out ideas and thoughts with long term planning of the area.

The bigger the council, the chances to obtaining larger grants to improve the area is greater.

This will be discussed further at next month's meeting.

CEO to develop an option paper with at least three options to be considered regarding the proposal to the Minister.

Council would like to thank Lee Farrell for his input.

Upcoming Events -

8.15 Australia Day – Australia Day preparations are underway. We are hoping for a large turn out from the community as this will be a fun filled day for all. Posters have been placed on the shop notice board and ferry. The Navy Cadets will be attending and are looking forward to a game of cricket with the community. Local member Gary Higgins MLA, his wife and staff will be attending. The Fun run will go ahead at 7.15am - rain, hail or shine. Should we have a wet day, the ceremony will take place inside the community centre and activities will continue at the sports ground under cover.

9.0 LATE ITEMS AND GENERAL BUSINESS

Cr Ian Crawshaw has asked if the agenda can also be placed the shop for public comment before the meeting. The minutes are already put on the shop counter for public comment 10 days after each meeting. CEO will ensure that ample quantity is placed at the shop in the future. Both the agenda's and minutes are also placed on the website for all to view.

10.0 IN-CAMERA ITEMS

1

11.0 MEETING CLOSE AND DATE OF NEXT MEETING

11.1 Cr Trish McIntyre hereby declared the meeting closed at 8.20pm

The next Council Meeting is to be held on Tuesday 18 February 2014 at 7.00pm in the Council chambers.