

**WAGAIT SHIRE COUNCIL**  
**DRAFT MINUTES**  
**ORDINARY COUNCIL MEETING**  
**19<sup>th</sup> June 2012**

**Present:** Pres Trish McIntyre, Matt Prouse, Lil Prouse, Ian Crawford, Lisa-Marie Stones, Peter Clee, Geoff Handicott (CEO)

Visitors – Kate When (Local Government)

**1.1 APOLOGIES**

Shenagh Gamble

**Resolution No. 2012/35**  
**That the apology of Cr Gamble be accepted.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Ian Crawshaw**  
**Vote: AIF**

**2. DECLARATION OF INTERESTS - NIL**

**3. CONFIRMATION OF PREVIOUS MINUTES**

**Amendment to Agenda Item 8.6:** Should read '*...Next meeting to be held at Wagait Beach, 14<sup>th</sup> June. Natasha Griggs will be attending the August 2<sup>nd</sup> meeting*'

**Resolution No. 2012/36**  
**That the minutes of the Monthly Meeting of 15 May 2012, as amended, be confirmed.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Lil Prouse**  
**Vote: AIF**

**CONFIRMATION OF MINUTES OF SPECIAL MEETING 5<sup>th</sup> June**

**Resolution No. 2012/37**  
**That the minutes of the Special Meeting held 5<sup>th</sup> June 2012, be confirmed.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Lisa-Marie Stones**  
**Vote: AIF**

### **3.1 Matters Arising from the May Minutes:**

#### **3.1.1 Bike Ride Update – Ian**

Ian met with Wayne to discuss planning progress. At this time, they do not require any assistance from Council. As this is the first time they have held this event, they are keeping the logistics simple. So far, 160 riders have registered. There is a limit of 300 riders. Ian will keep Councillors updated, by email, if there are any changes.

#### **4. INWARDS CORRESPONDENCE**

**Refer to Attached List (Inward Correspondence May 2012)**

#### **5. OUTWARDS CORRESPONDENCE**

**Refer to Attached List ( Outwards Correspondence May 2012.)**

**More detailed information on inwards and outwards correspondence will be provided at the Council meeting.**

<b>Resolution No. 2012/38</b>
-------------------------------

<b>That the Correspondence for the Month of May 2012 be confirmed.</b>
--

<b>Moved: Cr Peter Clee</b>
-----------------------------

<b>Seconded: Cr Ian Crawshaw</b>
----------------------------------

<b>Vote: AIF</b>
------------------

#### **6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)**

##### **HR**

Our Admin Officer, Shelley Gray, has submitted her resignation, and will finish up on 20<sup>th</sup> July. A replacement for Shelley is being sought, but at this stage there has not been a lot of interest in the position.

Robbo has completed his Power & Water online induction course.

Gary will be taking some leave during July.

Thanks to Angela for manning the Office on a few occasions over the past 2 months, when required.

Generally all staff are performing well.

##### **Jetty Works**

Jetty gate repairs are to be completed by Department of Infrastructure.  
Bicycle racks are now in place.

##### **Sportsground**

Preparation has commenced for the CDU event in early July. Grounds are being mown. A notice will appear in the next Wagaitear, informing residents.

**Bore Line** slashing for Power & Water is almost complete. This has generated an income of around \$6,000.

**Dogs** are still a problem on the estate.

**LGMA Conference for CEO's**

I will be attending this conference. LGMA will pay for travel and accommodation. Council will only incur minor expenses (taxi and meals).

**TOPROC Meeting 14-6-12 at Wagait Beach** – Trish will report on this later during the meeting.

**RECYCLING** - Six 44 Gallon Drums full of bottles has disappeared along with most of the Aluminum Cans from the Recycling Area at the Tip. We are now shy 6 Drums and the revenue from the cans.

Otherwise, the Can Bin has Plastics in it, the Car Bodies area has Car Bodies in the way of entry and the Building Waste and Green waste areas have Household Rubbish in them. Some complain of things not being done around the place. They can find us at the Tip.

**POWERWATER** - Recently, the Works Supervisor attended a 2 Day course for Essential Services Officers. This course was well received by all attendees. Stressed, amongst all information was the need for safe Drinking Water to be delivered to Powerwater Customers. Recent Vandalism at one Bore and at the Water Facility has not helped towards this quest. Both members of this Works Department have completed an Induction, enabling us to enter and carry out essential duties in regard to our Contractual Obligations.

**WILDLIFE** - As long as People allow their Dogs to roam the Estate, causing alarm to Parents and Children alike, it will continue to be mentioned in this report. Dogs in groups of three and four have been seen hunting down Kangaroos through people's properties. There have been murmurings of people taking these matters into their own hands and disposing of these problem animals. Maybe Fido or Rover won't come home one day.

**JETTY** - It is disappointing that damage to the jetty has not yet been repaired. Our Jetty contact is sometimes not contactable for days at a time. We are required to obtain the go ahead for any works that need doing. One Jetty Landing Grate was reported loose by the Ferry Deckhand; once again our Jetty contact was uncontactable. Because of this urgency, we fastened the grate with wire but cannot proceed further because the promised Stainless Steel Nuts and Bolts have not been forthcoming from our Jetty contact. Otherwise all is well with the ongoing Maintenance Schedule in regard to the Jetty Contract.

Two Concrete Slabs have been laid in preparation for the installment of two Bike Racks. The Slabs are being left for a week or so before drilling holes for the anchoring of these racks.

**ESTATE AND SURROUNDS** - A new No Camping Sign has been erected at the Beach Access Car Park off Erickson Cres. A couple of 'Ladies' were kindly asked to

leave and cease their camping activities which included pooing in the gully on the RUA adjacent to the concrete table there. They had spent three days at that location. One Toilet Roll Holder was removed from the wall of the Male Toilet at the Sportsground. A replacement is in the process of being fitted. The Beach Access Slats have been put back in place after storms displaced them during the last wet. The slats at the Beach Access at the end of Wagait Tower Rd are to be completely replaced after storm and White Ant Damage. The Liberator Plane Wreck Site has been mown and snipped. We had a visit from the Department of Agriculture. They were looking for and found a type of Butterfly, presumably from Sri Lanka which was of major concern to them

**Resolution No. 2012/39**  
**That the Officers' reports be received and accepted.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Matt Prouse**  
**Vote: AIF**

## **7. FINANCIAL REPORTS**

### **7.1 Financial Reports – circulated**

CEO explained the difficulties he had encountered trying to get the July 2011 opening balances clarified from Auditor. These have arrived today and will be input to the MYOB system.

**Resolution No 2012/40**  
**That the May 2012 Financial Reports be accepted.**  
**Moved: Cr Ian Crawshaw**  
**Seconded: Cr Lil Prouse**  
**Vote: AIF**

## **8. AGENDA ITEMS**

### **8.1 Budget**

CEO asked Councillors for suggestions for inclusion in the 2012-2013 Budget.

Suggestions were as follows:

Councillor Clee suggested a continuation of the cycle path down past the council to Delissa Drive with a drain crossover to allow access to/from Uhr Road.

LED lighting for light at cnr of Charles Point Rd and Wagait Tower Rd (CEO currently investigating whether this can be funded through the 'Black Spot' program.

Replacement of mower – CEO to get prices

Sport & Rec position to be readvertised on noticeboards, Wagaitear and Council website

Council rates – The following motion was passed:

**Resolution No 2012/41**

**That Wagait Shire Council rates remain the same as last year. Those who pay rates in full by 1<sup>st</sup> September will go into a draw for one lucky ratepayer to receive a full cash rebate for rates paid for one property. The winner will be drawn at the September Council Meeting.**

**Moved: Peter Clee**

**Seconded: Lisa-Marie Stones**

**Vote: AIF**

**8.2 WSC Policy Manual - Revision of Policies 4, 12, 14 & 15**

**Policy No. 4 – Signing of cheques**

**Resolution No 2012/42**

**That this Policy be amended to: Any two of the following people – CEO, staff member, Principal and Vice Principal – be authorised to sign cheques and electronic transfers on behalf of Wagait Shire Council.**

**Moved: Trish McIntyre**

**Seconded: Lisa-Marie Stones**

**Vote: AIF**

**Policy No. 12 – Meeting Procedure – Operational**

**Resolution No 2012/43**

**That This policy was passed as is, amending relevant dates**

**Moved: Lisa-Marie Stones**

**Seconded: Matt Prouse**

**Vote: AIF**

**Policy No. 14 – Use of Sportsground**

- deferred next meeting, which follows the use of the sportsground by CDU in early July.

**Policy No. 15 – Meeting Procedure – Guidelines**

**Resolution No 2012/44**

**That This policy was passed as is, amending relevant dates**

**Moved: Lisa-Marie Stones**

**Seconded: Matt Prouse**

**Vote: AIF**

### **8.3 Seniors Ball Update – Lil & Lisa-Marie**

Theme to be: 'Into the future'

Letters appealing for sponsors have been drafted, and approved by President and CEO.

CEO informed Council that he had applied for, and received, \$1500 funding to conduct the event.

Lisa-Marie will liaise with CEO to develop up a 'to do' list.

### **8.4 Planning Day held 2 June**

### **8.5 Shire Sustainability Report**

Trish reported that this report had only just become available, and the Department was seeking feedback from Councils by Friday 22<sup>nd</sup> June.

Councillor Clee criticised the NTG and the minister for seeking feedback on this report without allowing sufficient time to digest the contents. He indicated that one week is totally inadequate to read and analyse a 400 page report.

In general, smaller shires were seen to be doing better than the larger shires.

### **8.6 TOPROC Update**

Wagait Shire Council hosted the TOPROC meeting, held 14<sup>th</sup> June 2012. Well attended, with representatives from Darwin, Palmerston, Coomalie, Belyuen, and Litchfield. Terry Mills will be attending the next meeting, and Natasha Griggs will attend the meeting on 2<sup>nd</sup> August.

CEOs will meet on 9<sup>th</sup> July to review the draft Regional Plan, and report back to Councils.

## **9. LATE ITEMS and GENERAL BUSINESS.**

### **9.1 CDU use of Sportsground**

CDU has accepted the offer to use the Sportsground. CEO to notify CDU that they must organise the light stands and cool room themselves. CEO to cost out the hire of the Council sound system and projector.

### **9.2 LGMA Membership**

Council has received an account for renewal of this membership. CEO to organise payment of renewal fees.

### **9.3 Australia Day Committee**

Letter received from the Committee inviting a Councillor from WSC to participate on this committee. Lisa-Marie to get more information.

### **9.4 Kerbing on Uhr Rd**

Concrete has arrived and this will be done shortly.

### **9.5 Signage at Jetty**

Cr Crawshaw has offered to manage this project, as advertisers need to be canvassed and a new design to allow updating of information is to be sought. Still awaiting confirmation from the Department about who actually 'owns' this signage.

## **10 IN-CAMERA ITEMS**

**NIL**

**11. MEETING CLOSE AND DATE OF NEXT MEETING**

President McIntyre closed the meeting at 9pm .

The next monthly Council Meeting is to be held on Tuesday 17 July 2012 at 7.00pm.

**PRESIDENT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**CEO:** \_\_\_\_\_

**DATE:** \_\_\_\_\_