

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING

18 June 2013

PRESENT: Cr Lisa-Marie Stones (Vice President)
Cr Ian Crawshaw
Cr Peter Clee
Cr Matt Prouse
Cr Shenagh Gamble
Cr Brad Irvine
Michael Campaign (CEO)

1. MEETING OPENING & WELCOME - Cr Lisa-Marie Stones declared the meeting open at 7.00pm, and welcomed everyone.

1.1 APOLOGIES – Cr Trish McIntyre

Resolution No. 2013/31

That the apology of Cr Trish McIntyre be accepted.

Moved: Cr Ian Crawshaw

Seconded: Cr Peter Clee

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2013/32

That the minutes of the Monthly Meeting of 21 May 2013, as amended be confirmed.

Moved: Cr Mat Prouse

Seconded: Cr Ian Crawshaw

Vote: AIF

3.1 MATTERS ARISING FROM THE MINUTES

Nil

4.0 INWARDS CORRESPONDENCE

Refer to Attached List (Inward Correspondence May 2013)

5.0 OUTWARDS CORRESPONDENCE

Refer to Attached List (Outwards Correspondence May 2013). More detailed information on inwards and outwards correspondence will be provided at the Council Meeting – Passed.

Resolution No. 2013/33

That the correspondence for the Month of May 2013 be confirmed.

Moved: Cr Lisa-Marie Stones

Seconded: Cr Brad Irvine

Vote: AIF

6.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

- 6.1 HR** – Pam Wanrooy is on leave from 2 July to 15 July. The Sports and Recreation officer has been asked to look at programs on the beach during the Mawul Rom Project as the oval will not be able to be used.
- 6.2 Walk to School** – This was a good turnout and a successful morning. Staff all worked on the breakfast with help from Cr Trish McIntyre and Cr Brad Irvine. Council has sent letters of thanks to the Wagait Beach Supermarket and Woolworths for their kind donation.
- 6.3 Sportsground** – Inspection held with group organising Mawul project. Arrangements are in hand with AFL who will be holding clinics this week. Also will be sighting of area for putting up goalposts which they will be donating. Sports Officer has completed St John's first aid course this month.
- 6.4 CEO Vehicle** – Quotes have been obtained, to be discussed at the meeting.
- 6.5 Outstanding Audit Bill** – Barry Hansen's auditor spent the whole day with Pam, rectifying matters raised at previous council meetings with them. Propose that the invoice to Barry Hansen now be paid.
- 6.6 Seniors Month** – Numbers to be obtained from the second senior group and then arrangements can be finalised.
- 6.7 Local Government** – The Local Government's audit/compliance Officer spent the day with office staff discussing financials and outstanding government reporting requests.
- 6.8 Emergency Management Committee Meeting** – Meeting was held May 22.

- 6.9 Bi-Election** – CEO attended swearing in ceremony at Electoral Office in Darwin for Cr Brad Irvine.
- 6.10 TOPROC Meeting** – Meeting was attended by President Trish McIntyre and Michael Campaign (CEO) at Palmerston on 27 May 2013. The next meeting is to be held at Wagait during July, date to be set.
- 6.11 Workshop** – CEO attended workshop meeting at Darwin Council re Regional Waste Management Consultancy on 12 June.
- 6.12 Local Member** – Garry Higgins and his wife Rhonda spend a day in Wagait on 28 May. He inspected the site near the wharf and said he had sent a letter to Federal Government for perpetual lease to Shire so that the shed/site near the Jetty Wharf can be used by firies. He also looked at the sports ground.
- 6.13 Draft Budget 2013/14** – This is now complete and has been forwarded to all Councillors, to be approved by Council.
- 6.14 Visit** – We received a visit from the Department of Finance Officer and his Project Manager from Canberra re Kenbi Land Claim and possible removal of dangerous goods, rubbish from area before claim is settled. They were also interested in our refuse site and possible development of it in the future.
- 6.15 Rates** – Letters have been sent out to all outstanding rate payers. Total amount outstanding is \$14,383.

7.0 WORKS

- 7.1** Power Water have begun work on constructing a Brick Shed which will house the new Chlorinating system. Whilst we are as yet unsure how it works, we have been assured it will be easier to operate and much more reliable.
- 7.2** It looks as though we will be mowing the estate one more time after the last decent rain.

Duties performed during May:

- Power Water Contractual obligations fulfilled
- Jetty Maintenance Contract obligations fulfilled
- RUA Contractual obligations fulfilled
- Mowing of estate and council ground ongoing

- Council building washed down and wasp nest free
- Walk to school day preparations
- Kathleen Court signpost concreted in
- Trees and branches collected for wood chipping
- Hose reel fitted to Council office
- Police compound cleanup completed
- Sportsground mow and snip
- Boreline slashed, scour valves and air valves snipped.

Resolution No. 2013/34

That the officers' reports be received and accepted.

Moved: Cr Brad Irvine

Seconded: Cr Ian Crawshaw

Vote: AIF

8.0 FINANCIAL REPORTS

- 8.1 We had a visit from Reis Kaluka, the Auditor from Barry Hansen Chartered Accountants as arranged by the CEO and Cr Peter Clee. He spent the day with Pam in the Council office and fixed the historical balancing account. The Council's MYOB file now has 3 equity accounts: Reserves, Previous year's surpluses/deficits and current year's earning. Reis also started review on preliminary audit work on the 2013 financial year accounts. This review will be completed in their July 13 visit.
- 8.2 After a review of our financial reports by Abdus Satter as arranged by CEO, Senior Compliance Officer from Department of Local Government, it was found that our financial reports have never been in compliance with the part 8, Regulation 18(1) of the Local Government (Accounting) Regulations despite several requests to do so. Council Financial reports must include a forecast income and expenditure for the whole of the financial year and also include YTD income and expenditure of the council. In addition, the report must include a statement of the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts.

Abdus spent the day with Pam Wanrooy on June 6 and she was shown how to complete the reports correctly for council meetings and LAGANT regulations. It is now in compliance with Local Government Regulations.

Resolution No. 2013/35

That the Financial report for the month of April 2013 be received and accepted.

Moved: Cr Peter Clee

Seconded: Cr Mat Prouse

Vote: AIF

9.0 AGENDA ITEMS

- 9.3 National Walk to School** – This went very well and everyone enjoyed the morning. There was plenty of food and drinks for all the children as well as the helpers and we have thanked Chris and Sue from the Wagait Beach Supermarket and Woolworths for their kind donation.
- 9.4 Overdue Rates** – Letters have been sent out to all 14 rate payers who have not paid their rates for the 2012/13 rate year. Out of these there are 5 rate payers who are more than 2 years overdue on their rates. A 'Letter of Demand' is to be sent to these rate payers, and if payment is not received this will be put into the hands of the debt collectors and all expenses passed onto these rate payers. Cr Peter Clee and Cr Ian Crawshaw offered to assist CEO in tracing postal addresses.
- 9.5 Rates and Budgets** – It has been agreed that rates will be increased by \$1.08/week to \$500 for the 2013/14 rate year to keep up with increasing costs as stated in the 2013/14 budget. Rates will be sent out to rate payers on 1 August. There has been no increase in rates in the last 2 years. Information on the rates and budget will be put on the council website. CEO to develop an information notice for the community in regard to rate rise. Rate notice also required to be circulated on local newspapers and to be put on the council website.

Resolution No. 2013/36

That the rates for the 2013/14 rate year be set at \$500 flat.

Moved: Cr Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

Councillors have requested to pass the budget over to the next meeting. Cr Peter Clee would like the budget presented in 3 columns on a spread sheet showing the proposed budget for 12/13, actual spending expenditure 12/13 and proposed budget for 13/14 and presented to Councillors at the next meeting.

- 9.6 No Camping Sign** – Department of Lands have sent to us 3 x 'No Camping Signs' which arrived today. These signs will be put in at the 3 beach access entrances by Department of Lands. Cr Ian Crawshaw to liaise with CEO re placement of signs.
- 9.7 TOPROC** – This meeting was held at Palmerston Council and attended by Cr Trish McIntyre and Michael Campaign. Next meeting is in Darwin on 16th July.

- 9.8 Digital TV** – On 30 July 2013 areas of Darwin will switch off their analog TV signals and switch to digital only TV. Casey Temby, Digital Switch Over Liaison Officer from COTA NT and Alderman Robyn Lesley, CEO of COTA NT will run an information session in the Community Centre next Tuesday – 25th June. They will spend the morning with the seniors of Wagait Beach and provide lunch for them. At 1pm the rest of the community will be invited to attend the information sessions.
- 9.10 Council Information Board** – Michael has had a request from Morgan Shearer from LJ Hooker as he would like to have a sign put up on the Council Board for public view. Councillors have asked Michael to see how many advertisements can be put on the board and to look into sizes and costing for those that are interested in advertising their business on this board. Discounts will be given to local business.
- 9.11 Department of Finance Meeting – Kenbi Land Claim** - A Department of Finance, Canberra representative along with his project consultant held a meeting with both the CEO and Cr Shenagh Gamble in the Council chambers. They talked about developing a business case for remediation of landfill containing asbestos and other substances which exist in this area. There may be an opportunity for us to have our site remediated as part of this project. This plan is in preparation of settlement of the Kenbi Land Claim.
- 9.12 Memorial Garden** – Council has received no feedback from the notice placed on the boards for public comment.
- 9.13 The Wagaitear** – Jack has given notice that his last day with the Wagaitear will be 30 June. Anna Greer will take over as of 1 July. Council would like to thank Jack for his dedication, time and service over the last 10 years.
- 9.14 Caravan Mural** – This event will now take place on Saturday 31 August.
- 9.15 Territory Day Fireworks** – Fireworks night will be held on at 7pm on 1 July 2013 at Cloppenburg Park. A sausage sizzle will start at 6pm and everyone is invited to attend. This event has been arranged by Howard & Sons Pyrotechnics Displays. CEO will assist with fireworks on the night.
- 9.6 Mawul Rom Project** – This will be held at Cloppenburg Park on 2 July and will run for 10 consecutive days. Our Sports & Recreation Officer will plan activities for children around the beach area and community centre.
- 9.8 Seniors Outing** – This will be held on 27 August after consultation with Seniors of Wagait Beach they will go on an outing to the Butterfly farm for lunch instead of the Seniors Ball. A grant of \$1,800 has been approved by the NT Government to assist in funding this outing.

10.0 LATE ITEMS AND GENERAL BUSINESS

10.1 Jetty Car Park – Tenders will be going out at the end of June.

10.2 Local Government Reforms – Cr Shenagh Gamble is concerned that Council has not been consulted with the latest round of Local Government Consultation. It is suggested a letter from the President be sent to our Minister raising our concerns. CEO to prepare a letter for the President's signature. Comments were made regarding presentation of letter by hand rather than posting it.

11.0 MEETING CLOSE AND DATE OF NEXT MEETING

11.1 Vice President Lisa-Marie Stones closed the meeting 8.30pm

The next Council Meeting is to be held on Tuesday 16 JULY 2013