

WAGAIT SHIRE COUNCIL

Minutes

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD**

17 June 2014

PRESENT: Vice-President Matt Prouse
Cr Brad Irvine
Cr Ian Crawshaw
Cr Shenagh Gamble
Michael Campaign (CEO)

1. MEETING OPENING & WELCOME.

Vice President Matt Prouse declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors and CEO to the meeting.

APOLOGIES – President Lisa-Marie Stones and Cr Peter Clee

Resolution No. 2014/103

That the apology of President Lisa-Marie Stones and Cr Peter Clee be accepted and approved.

Moved: Cr Brad Irvine

Seconded: Cr Ian Crawshaw

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2014/104

That the minutes of the Monthly Meeting of 20 May 2014, as amended be confirmed.

Moved: Cr Brad Irvine

Seconded: Cr Ian Crawshaw

Vote: AIF

3.1 Matters Arising from the Minutes

President Lisa-Marie Stones has written a letter to Uschi Kiendler regarding the Sports and Recreation programme and the use of the Sportsground Policy.

Sports and Recreation officer Robyn has released a programme for the school holidays. These are on the notice boards at the Supermarket and at the Council office.

4.0 INWARDS CORRESPONDENCE

Refer to Attached List (Inward Correspondence May 2014)

4.1 OUTWARDS CORRESPONDENCE

Refer to Attached List (Outwards Correspondence May 2014).

Resolution No. 2014/105

That the correspondence for the Month of May 2014 be confirmed.

Moved: Cr Shenagh Gamble

Seconded: Cr Brad Irvine

Vote: AIF

5.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

5.1 Rates – Three full payments have been received during this period. Total outstanding is now \$17,682.00, being followed up by the Debt Collector.

5.2 WALK TO SCHOOL – Again this was well attended and enjoyed by all.

5.3 STAFF ASSISTANCE – Staff assistance out of hours for above events much appreciated.

5.4 LGANT – Nomination received from Councillor Clee.

5.5 MEMORIAL GARDEN – Benches have arrived and to be installed. Plaques to be set on allocated rocks. More weeding and tidying up to be finished in June/July. CEO would like to get the community involved and arrange a community working bee for 19 July at 9.00am for approx 1.5 hours. 26 July proposed for opening ceremony.

5.6 WEBSITE – will be updated to include the Firies Ball.

5.7 CEO – On leave during May. CEO handled all emails and phone calls from home. Pam relieved as CEO and carried out all administration duties as well as her own, performed well. All events during this period were a success and enjoyed by the community.

- 5.8 ELECTION** – Election for a new councillor is to be held on Friday 27 and Saturday 28 June. A meeting was held with the Electoral Commission at Council office on 5 June, and arrangements finalised. Nominations closed at 12.00pm on Friday 13 June.
- 5.9 TOPROC** – Held in Darwin 11 June.
- 5.11 WAGAITEAR** – A meeting with Anna from the Wagaitear was held in the office on 12 June. Anna will be having regular meetings with CEO on a monthly basis. CEO has asked Anna to introduce into the Wagaitear a positive “Fixed” section for council which CEO will give her.
- 5.12 STAFF LEAVE** – Pam is on leave from 24 June to 11 July; and Gary is on leave from 25 June to 16 July. CEO would like to employ a junior member of the community on a trainee basis to work/train with Robbo while Gary is on leave for 3 weeks. All training will be provided and proper induction and OH&S aspects will be followed.
- 5.13 EMERGENCY RECOVERY MEETING** – This will now be held on 28 July.

Works Report

- 5.14** In response to the concerned Community member who has taken photos of Mission Grass and other weeds, I would like to make the following comments: We would firstly like to thank those who choose to bring these topics to our attention. The CEO has received an email re this and will be talking with work staff next week to plan activities. The Council does listen to complaints and only asks that any of these be put in writing to the CEO.

Mission Grass is certainly visible within the Estate and year in, year out and we battle against this nuisance weed. Much of the problem arises from the lack of will by many within this community to control the existence of unwanted weeds upon their own blocks. The people who receive most of criticism for the presence of Mission and Gamba Grass and other classified weeds are this Works Department. We cannot eradicate these weeds effectively without other people acting on their own responsibilities and getting rid of it from their own blocks.

Irresponsible dumping of garden waste material around the Estate has also seen the introduction of Mission Grass in an open area along the track behind the Water Facility on the way to Two Fella Creek.

Each year, the Dept. of Lands and Planning have been made aware of the addresses of people not willing or able to control weeds upon their own block. The Dept. responded by supplying (free of charge) Poison and Sprayers to help people control weeds on their own blocks. This Service was advertised but unfortunately the response was quite poor with only a few people taking up the Department’s offer.

The problem can also be reduced if everyone assists, same as the problem at the Tip, which at times is left in a disgraceful state by those who just don't care.

Recent, unexpected rains have seen the need for the Estate Verges to be mown once more before the equipment can be 'rested' till later in the year. It has also enabled unwanted weeds to grow which, without the rain, would not have grown until the first rains later in the year.

Work performed during May:

- Sportsground Mow
- Walk to School Day preparations
- Mow temporary car park at ferry grounds
- Dispose 2 Vans from W/shop
- Service Finishing Deck and Truck
- Fill and smooth Sports ground wheel ruts
- Estate Verge mowing
- Mow Corner Charles Pt. Rd and Wagait Tower Rd.
- Mow Bicycle Path edge
- RUA contract obligations
- Power and Water obligations
- Jetty obligations
- Security checks on Council house during CEO,s absence
- Tidy up of work shop area

Resolution No. 2014/106

That the officers' reports for the month of May 2014 be received and accepted.

Moved: Cr Brad Irvine

Seconded: Cr Ian Crawshaw

Vote: AIF

- 5.15 In response to Works Report, CEO to contact Department of Lands and Planning to see if poison and sprayers can be supplied to help control weeds on private blocks.

WAGAIT SHIRE COUNCIL							
Income and Expenditure Report							
For Month Ending 31 May 2014							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$ 50.00	\$ 500.00	-\$ 450.00	\$ 209,132.69	\$ 199,500.00	\$ 9,632.69	\$ 197,500.00
Grants	\$ 7,852.00	\$ 10,000.00	-\$ 2,148.00	\$ 126,383.00	\$ 100,000.00	\$ 26,383.00	\$ 193,088.00
Contract Income	\$ 13,071.55	\$ 7,678.00	\$ 5,393.55	\$ 124,283.78	\$ 101,746.00	\$ 22,537.78	\$ 134,160.00
Other Income	\$ 777.55	\$ 2,500.00	-\$ 1,722.45	\$ 17,290.73	\$ 27,500.00	-\$ 10,209.27	\$ 78,873.00
TOTAL INCOME	\$ 21,751.10	\$ 20,678.00	\$ 1,073.10	\$ 477,090.20	\$ 428,746.00	\$ 48,344.20	\$ 603,621.00
OPERATING EXPENDITURE							
Employment Expenses	\$ 25,449.97	\$ 20,416.00	\$ 5,033.97	\$ 278,272.79	\$ 224,576.00	\$ 53,696.79	\$ 265,611.00
Administration	\$ 3,611.03	\$ 4,500.00	-\$ 888.97	\$ 45,709.20	\$ 49,607.00	-\$ 3,897.80	\$ 94,695.00
Gas, Electricity & Water	\$ 152.25	\$ 1,500.00	-\$ 1,347.75	\$ 14,889.36	\$ 16,500.00	-\$ 1,610.64	\$ 12,000.00
Insurance			\$ -	\$ 18,499.61	\$ 18,335.61	\$ 164.00	\$ 15,000.00
Capital Expenditure							\$51,000
Maintenance	\$ 2,357.01	\$ 4,300.00	-\$ 1,942.99	\$ 42,647.62	\$ 47,400.00	-\$ 4,752.38	\$ 52,000.00
Other Expenses	\$ 5,792.74	\$ 9,442.00	-\$ 3,649.26	\$ 76,408.22	\$ 103,868.00	-\$ 27,459.78	\$ 113,315.00
TOTAL OPERATING EXPENDITURE	\$ 37,363.00	\$ 40,158.00	-\$ 2,795.00	\$ 476,426.80	\$ 460,286.61	\$ 16,140.19	\$ 603,621.00
OPERATING SURPLUS / (DEFICIT)	-\$ 15,611.90	-\$ 19,480.00	\$ 3,868.10	\$ 663.40	-\$ 31,540.61	\$ 32,204.01	\$ -
CAPITAL EXPENDITURE							
Daikin aircon for office	\$ 2,500.00						
Davey 70T Water pump	\$ 930.60						
TOTAL CAPITAL EXPENDITURE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET SURPLUS / (DEFICIT)	-\$ 15,611.90	-\$ 19,480.00	\$ 3,868.10	\$ 663.40	-\$ 31,540.61	\$ 32,204.01	\$ -

WAGAIT SHIRE COUNCIL
Financial Report for period ending 31 May
2014

Cash at Bank & on hand					Total
Petty cash					\$ 50.30
Westpac Operational Account					\$ 18,049.77
Westpac Cash Management Account					\$ 865,703.23
Total Cash at Bank & on Hand					\$ 883,803.30
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 14,315.35				
Rates				\$ 17,682.00	
Total Debtors	\$ 14,315.35	\$ -	\$ -	\$ 17,682.00	\$ 31,997.35
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 5,124.09				
Total Creditors	\$ 5,124.09	\$ -	\$ -	\$ -	\$ 5,124.09

Resolution No. 2014/107
That the financial reports for the month of May 2014 be received and accepted.
Moved: Cr Shenagh Gamble
Seconded: Cr Ian Crawshaw
Vote: AIF

7.0 AGENDA ITEMS

7.1 **Official Opening Memorial Garden** – refer to CEO report.

7.2 **RATES** – Proposed increase of rates by 3% to \$515 for the new financial year to keep up with Capital Price Index of 3.6%.

Resolution No. 2014/108

That council endorse the proposed rate increase of 3% equivalent to \$15/annum which takes the rates to \$515.00 for the 2014/15 rate year.

Moved: Cr Brad Irvine

Seconded: Cr Shenagh Gamble

Vote: AIF

7.3 **BUDGET** – 2014/2015 proposed budget was circulated via email prior to the meeting. Significant capital expenditure was included in the budget, Council requested that such significant increase in expenditure to be given as a written proposal for consideration by Council.

CEO to adjust the budget and remove \$175,000 for the backhoe and to have this circulated to councillors for comments by COB Friday. Councillor's to get back to Michael by Friday 20th with comments.

CEO advised that funding of \$50,000 has been approved by Department of Sport, Recreation and Racing to install goal posts and shade structure for Sports and Recreation activities. This was obtained by valuable assistance to CEO from Gary Higgins MLA.

7.4 **ENGAGEMENT LETTER – BARRY HANSEN** – Audits to be carried out on Monday 4th August in the Wagait Shire office.

7.5 **COUNCIL AMALGAMATION** – CEO to organise a Community Meeting for Tuesday 8 July at 7pm to be held in the Community Centre. Local member Hon Garry Higgins and LGANT will also be invited to attend this meeting as well as Local Government personnel.

- 7.6 SUGGESTIONS – REGULAR COMMUNITY MEETING** – A member of the community has written to Councillors requesting that public forum's be held twice yearly to discuss community issues.

Resolution No. 2014/109

That council hold by-annual community forums twice a year in the Months of August and April.

Moved: Cr Shenagh Gamble

Seconded: Cr Brad Irvine

Vote: 3 For, 1 Against

- 7.7 FERRY MEETING** – This meeting was organised by Sealink and attended by both President Lisa-Marie Stones and Michael. Sealink are looking at promoting tourism in the Cox Peninsula area. Request for signage at Cullen Bay and Mandorah terminals to be updated.
- 7.8 NOMINATION FOR LGANT EXECUTIVE** – CEO advised that Cr Clee requested endorsement from councillors to be nominated for LGANT. Council requests clarification of the nomination, including the level of nomination, to be given in writing.
- 7.9 TOPROC MEETING** – This was attended by both Cr Peter Clee and CEO on 11 June. Litchfield Council have asked to hold the next TOPROC meeting so that members can be shown the new abattoir which is to open soon.
- 7.10 DEVELOPING THE TERRITORY FORUM** – This was attended by Jack Ellis on behalf of Council. A presentation was given to council by Jack Ellis and copies of this report are available to council office.

7.11 UPCOMMING EVENTS

- 7.11.1 BY-ELECTION** – Council by-election will be held on Friday 27th and Saturday 28th June in the Community Centre. Two nominations have been received by the NT Electoral Commission.
- 7.11.2 TERRITORY DAY** – Arrangements have been made. This will be held at Cloppenburg Park (Sports Ground). BBQ starts at 6pm and fireworks are from 7.00pm to 8.00pm. All monies raised from the BBQ will be donated to NTES. .
- 7.11.3 SENIORS DAY** - Application for a grant has been made, however the office has not received funds as of yet. Council is planning an outing in town for lunch.
- 7.11.4 FIRIES BALL** – This will be held 9th August.

8.0 LATE ITEMS AND GENERAL BUSINESS

- 8.11** Cr Brad Irvine reported that someone has tried to move the rocks in front of the beach access on DeLisa Drive by tying a cable around these moving them with a ute so they can access the beach with their vehicle. Cr Brad Irvine suggested that council erect posts to stop vehicles entering this access.

9.0 IN-CAMERA ITEMS

G:/councilmeetings/2014/june2014

10.0 MEETING CLOSE AND DATE OF NEXT MEETING

10.1 Vice President Matt Prouse hereby declared the meeting closed at 8.15pm.

The next Council Meeting is to be held on Tuesday 15 July 2014 at 7.00pm in the Council chambers.