

WAGAIT SHIRE COUNCIL

Draft MINUTES

ORDINARY COUNCIL MEETING

20th March 2012

Present: Peter Clee (President)
Trish McIntyre
Darryl Withnall
Matt Prouse
Karen Duncan
Ian Crawshaw
Geoff Handicott (CEO)

1. MEETING OPENING
Pres. Clee opened the meeting at 7pm

1.1 APOLOGIES - NIL

2. DECLARATION OF INTERESTS - NIL

3. CONFIRMATION OF MINUTES

Resolution No. 2012/11
That the minutes of the Monthly Meeting of 21 February 2012 be confirmed.
Moved: Cr Darryl Withnall
Seconded: Cr Trish McIntyre
Vote: AIF

3.1 Matters Arising from the Minutes:

NIL

4. INWARDS CORRESPONDENCE
Refer to Attached List (Inward Correspondence February 2012)

5. OUTWARDS CORRESPONDENCE
Refer to Attached List (Outwards Correspondence February 2012.)
More detailed information on inwards and outwards correspondence will be provided at the Council meeting.

Resolution No. 2012/12
That the Correspondence for the Month of February 2012 be confirmed.
Moved: Cr Trish McIntyre
Seconded: Cr Ian Crawshaw
Vote: AIF

6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

CEO REPORT

Jetty Contract – Wagait Shire Council secured the Jetty Contract, and Works staff have commenced cleaning the jetty as per terms of the contract.

Prior to commencing the contract an inspection was carried out, and Council was asked to quote on replacing the louvers on the Jetty shelter. A quote has been submitted and we await the outcome.

Jetty lights – most of the lights have been replaced, although one on the extreme end of the jetty is still failing. The department is aware of this.

Jetty Signage – Nothing new to report.

Seniors Month, August 2012 – The 2012 Senior's Grant Application is due to be lodged on Friday, 23rd March. Council is currently preparing this submission, and is seeking input from the community as to a theme for this year's event.

HR Update

Interviews have been held for the position of Sport & Rec Officer, to be shared with Belyuen. 3 applicants were interviewed, and the successful applicant will be decided by the end of this week. A commencement date will then be set.

Gary and Robbo have both attended training to receive their White Card, which was a requirement of the tender process for the Jetty Contract. Robbo is attending training for his firearms licence on Thursday 15th March.

Shelley has started putting together information for the ANZAC Day Commemoration Service next month. Planning for the 'Walk to School' event is also under way.

Auditors Report (Financials) – refer Agenda Item 8.1

Due to unforeseen circumstances on the part of the Auditors, Barry Hansen & Ass., there was a delay in finalising the Wagait Shire Council Auditor's Report. A draft report has been received, and returned to the Auditors for further explanations as noted by President Clee. Hopefully the final report will be available for the meeting next week, as the extension of time we requested from the Minister expires on 30th March.

Annual Report – Refer Agenda Item 8.2

A draft copy of the Annual Report will be presented to Council at the meeting next week, for their comment. This report is also required by 30th March.

Assets Register – Refer Agenda Item 8.3

The Wagait Shire Council Assets Register has been updated to accurately reflect the assets owned by Council. This has been a very time-consuming undertaking, and highlighted the fact that this register was sadly outdated and incomplete.

The Register still contains quite a number of items which are no longer in the possession of Council, and these items need to be removed. I request Council to move a motion that this be done, so that the Register is up-to-date and accurate. A list of these obsolete items is attached.

There is some confusion around the contents of the Emergency Services office in the Community Centre. The Council Assets Register includes some items which were supplied by Council, but as the register was not up-to-date, no-one knows who actually owns what. After discussions with Pres. Clee, it was decided to hand over the contents to Emergency Services. They will then be responsible for the maintenance and insurance on these items. A list of Contents to be transferred is attached also.

Evaluation of Council property and Assets for insurance – Agenda Item 8.4

As identified last year, Council is extremely under insured. An up-to-date valuation is required prior to renewing the insurance premiums and setting the budget for the coming year.

Council Elections Update

As you all will be aware, we have 8 candidates in the forthcoming election. A 'Meet the Candidate' evening is being held on Wednesday, 14th March, at the Community Centre. This will give the candidates the opportunity to address the community, and the constituents will have a chance to ask questions.

The April Council meeting has to be brought forward one week to meet the requirements of the Act. The first meeting of the new Council will be held on Wednesday, 11th April, at 7pm. The reason for the first meeting being held on the Wednesday evening is to give Councillors the opportunity to settle in after the Easter break.

Council had to lodge a deposit of \$10,000 to cover the cost of the Election on the 24th. As we have 8 candidates, and only 7 positions, a full election needs to be held. In dollar terms, this means that the total financial outlay could cost the Council even more. This was an item we had not budgeted for this financial year.

Finally....

To those Councillors who are retiring this month, I would like to thank you for your help and support over the past 14 months, and wish you all the best in your future endeavours.

To those Councillors who are standing again, I wish you luck, and look forward to working with you again during your next term.

WORKS REPORT FEBRUARY 2012

WILDLIFE

Some Parents are not allowing their children out unaccompanied due to the ever present and increasing amount of Dogs roaming the streets. It's a shame children's normal activities are being hindered by the dangerous and irresponsible actions by some dog owners.

One Dog was destroyed by the Council Firearm when a request was received by the Dog's owner. This was after the above mentioned animal attacked a group of girls riding by inflicting a nasty injury to one , requiring treatment at the Medical Clinic.

DUMP

After the rear of the tip was cleaned up by the Metal Recyclers, through necessity, 6 inches of dirt was also removed across the whole area. Now, when it rains, this area resembles a small inland sea, which understandably people are reluctant to use and materials are dump anywhere it's dry. Apart from that, the tip is still being used in a haphazard manner at times by some.

(President Clee reported that Council received a visit from Local Government last Friday, 16th March, to discuss the proposed leasing arrangements for the Dump site. After discussion it was deemed not to be viable. The department will take our letter to the Minister. A new location for the tip is to be decided on. The option of a Transfer Station was also raised.)

RUA WEED CONTROL

Representatives from the Dept. of Lands and Planning paid us a visit on March 7th. In regard to the Weeds Management Contract within the Restricted Use Area. After a discussion and update, we visited one section of the RUA and inspected sites where weed control had taken place. Photos were taken and we were left with the impression that they were happy with the progress and of the records kept of the job so far. There are a couple of months left of this work. The attack on Neam Trees will be undertaken during the dry season.

JETTY AND POWERWATER

The Jetty Contract has commenced with, so far, nothing unusual to report. We have removed the cobwebs from the underside. The Pump and Engine has been upgraded with the old one being utilized as a backup.

Our obligations in regard to the Powerwater contract are being met with nothing of concern to report.

(Cr. Duncan asked about the work being done at the jetty. Herb Backers is hesitant to commit to a finishing date, after the original repair works failed.)

Resolution No. 2012/13

That the Officers' reports be received and accepted.

Moved: Cr Karen Duncan

Seconded: Cr Darryl Withnall

Vote: AIF

7. FINANCIAL REPORTS

7.1 Financial Reports

Resolution No 2012/14
That the February 2012 Reconciliation Reports be accepted.
Moved: Cr Ian Crawshaw
Seconded: Cr Trish McIntyre
Vote: AIF

8. AGENDA ITEMS

8.1 Auditors Report – Financials (Motion required)

Resolution No 2012/15
That the Financial Report for 30 June 2011 be accepted by Council.
Moved: Cr Peter Clee
Seconded: Cr Karen Duncan
Vote: AIF

8.2 Annual Report (Motion Required)

Resolution No 2012/16
That subject to final acceptance by Councillors, the Annual Report be endorsed by Council.
Moved: Cr Peter Clee
Seconded: Cr Karen Duncan
Vote: AIF

8.3 Assets Register (Motions Required)

Motion 1 – Removal of obsolete items

Resolution No 2012/17
Council endorse the removal of obsolete items, as tabled, from the Assets Register.
Moved: Cr Peter Clee
Seconded: Cr Trish McIntyre
Vote: AIF

Motion 2 – Transfer of items to Emergency Services

Resolution No 2012/18
That Council endorse the transfer of items, as tabled, to Emergency Services, excluding the air conditioner.
Moved: Cr Karen Duncan
Seconded: Cr Darryl Withnall
Vote: AIF

Motion 3 – Acceptance of Assets Register

Resolution No 2012/19
That Council accepts the Assets Register as tabled.
Moved: Cr Matt Prouse
Seconded: Cr Ian Crawshaw
Vote: AIF

- 8.4 Evaluation of Council property and Assets for insurance (Motion Required)**
Motion – That a Valuer be engaged for the purpose of valuing Council's assets for insurance purposes.

Resolution No 2012/20
That a Valuer be engaged for the purpose of valuing Council's assets for insurance purposes .
Moved: Cr Trish McIntyre
Seconded: Cr Darryl Withnall
Vote: AIF

9. LATE ITEMS and GENERAL BUSINESS.

Cr. Karen Duncan advised Council that Geoff & Carol are leaving Wagait Beach at the end of the month. They have provided a valuable service to the residents of Wagait Beach, operating out of the Medical Centre two evenings a week over the past 5 years.

Resolution No 2012/21
That Council write a letter of appreciation to Geoff and Carol, thanking them for their service to the community of Wagait Beach.
Moved: Cr Karen Duncan
Seconded: Cr Peter Clee
Vote: AIF

Peter Clee expressed concern that the proposed road and bridge from Channel Island to intersect with the Cox Peninsula Road has been removed from the Greater Darwin Plan 2012.

Resolution No 2012/22
That Wagait Shire is disappointed that the proposed road and bridge from Channel Island to intersect with the Cox Peninsula Road has been removed from the Greater Darwin Plan 2012.
Wagait Shire believe that this road is needed for the long term development of the Wagait, Cox Peninsula, Byno and Dundee area and insist that the proposal to develop this road corridor be reinstated.
Moved: Cr Peter Clee
Seconded: Cr Karen Duncan
Vote: 4 in favour, 2 against (Darryl & Ian)

10 IN-CAMERA ITEMS

11. MEETING CLOSE AND DATE OF NEXT MEETING

The next monthly Council Meeting is to be held on Wednesday 11 April 2012 at 7.00pm.

Pres. Peter Clee closed the meeting at 7.50pm .

Signed by.....date.....
President of Wagait Shire Council

.....**date**.....
Chief Executive Officer