

**WAGAIT SHIRE COUNCIL  
Draft Minutes  
ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS  
LOT 64 WAGAIT TOWER ROAD  
18 March 2014**

PRESENT: Vice President Lisa-Marie Stones  
Cr Ian Crawshaw  
Cr Peter Clee  
Cr Shenagh Gamble  
Cr Brad Irvine  
Michael Campaign (CEO)  
Pam Wanrooy – Minutes Clerk

**1. MEETING OPENING & WELCOME.**

Vice President Lisa-Marie Stones declared the meeting opened at 7.02pm at the Council Conference Room and welcomed everyone.

**1.1 APOLOGIES** –President Trish McIntyre and Cr Mat Prouse

**Resolution No. 2014/89**

**That the apology of President Trish McIntyre and Cr Mat Prouse be accepted and approved.**

**Moved: Cr Peter Clee**

**Seconded: Cr Ian Crawshaw**

**Vote: AIF**

**2.0 DECLARATION OF INTERESTS**

Nil

**3.0 CONFIRMATION OF MINUTES**

**Resolution No. 2014/90**

**That the minutes of the Monthly Meeting of 18 February 2014, as amended be confirmed.**

**Moved: Cr Peter Clee**

**Seconded: Cr Lisa-Marie Stones**

**Vote: AIF**

**MATTERS ARISING FROM THE MINUTES**

**3.1** Cr Peter Clee was concerned that item 5.1 from the previous minutes didn't express his strong objection to amalgamation and the role of Local Government.

**4.0 INWARDS CORRESPONDENCE**

Refer to Attached List (Inward Correspondence February 2014)

**5.0 OUTWARDS CORRESPONDENCE**

Refer to Attached List (Outwards Correspondence February 2014).

**Resolution No. 2014/91**

**That the correspondence for the Month of February 2014 be confirmed.**

**Moved: Cr Shenagh Gamble**

**Seconded: Cr Brad Irvine**

**Vote: AIF**

**6.0 CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)**

**6.1 Jetty Area:** An application has been made by CEO to the Licensing Board to make the jetty area a "no drinking area".

**6.2 Rates** – Council has not received any more rate payments from any overdue rate payers.

**6.3 Anzac Day** – Chaplain Ian Dawson has informed us that he will be attending our Anzac Day service. We are still awaiting a reply from the Navy Cadets. Councillors to discuss who is to participate with the flag raising and laying of the Wreaths.

**6.4 Local Government Compliance Issues** – this will now be held on 9 April in the Council office due to the LGANT (Local Government Association of the Northern Territory) Meeting being rescheduled to 1<sup>st</sup> - 4<sup>th</sup> of April which is to be held in Katherine where both CEO and President Trish McIntyre will attend.

**6.5 TOPROC (Top End Regional Councils)** This will be held in Darwin on 11 April. CEO will be attending.

**6.7 Sports Oval** – The carport over the care takers residence is almost finished. The land under the carport is still to be levelled before the caretaker can move back in.

**6.8 Waste Management Meeting** – this was held in Darwin and attended by CEO.

**6.9 ETIRG (Emergency Transport Infrastructure Response Group)** the meeting was held in Darwin on 7 March 2014.

**6.10 Memorial Garden** – Work is now completed. Council is waiting for 2 benches to be made and delivered. Painting of the front wall will be finished by the end of the week, weather permitting.

Councillors have agreed to take some time to think about the opening ceremony and make this an enjoyable event for the community. This is to be carried over to the next Council meeting.

**6.11 VET** – The vet visited the community on 15 March.

**6.12 Website** – Council is in the process of updating this. An introduction of “Message from the President” on a monthly basis will be updated on the website. Photo’s will also be updated on the website.

**6.13 Staff Appraisals** – This is due next month for all staff.

**6.14 Power Outage** – The power was out on 12 March. Both the Council office and the Community Centre were run by gensets to run the lights and work stations only. There was no work lost.

The original application for a genset for the Council office has been refused by the NT Government as this was combined with the grant for another building which would have been used as a library to free the meeting room which combines as a cyclone shelter. CEO to submit another application for a genset for the cyclone centre at next round of grants.

### **Works Report**

**6.13** This sounds like a broken record as this Works report keeps stating month after month. The practice of leaving unwanted items next to the tip hole continues.

**6.14** We are closer to up to date with our mowing and poisoning duties, due to improved weather conditions.

**6.15** All equipment is operating fine except for the ride on mower which has once again developed a hydraulic oil leak. It is, at this time of writing (11 March) at the suppliers workshop. As we understand, this work will be covered under warranty.

**6.16** The boat ramp these days is hardly utilized with people preferring to travel to Bynoe Harbour to launch their vessels or not going out at all. This is due to the boat ramp’s location and lack of protection from the elements. One major threat to people’s safety and vessel damage is the wake caused by passing Dredging Vessels which reaches the boat ramp approximately 15 minutes after these vessels have passed. Two boats have, in the past two weeks sustained damage and serious injury narrowly averted. Another factor which renders the boat ramp

unusable is the build up of sand which we remove as part of Council's Jetty Maintenance Contract or when specifically asked by the relevant Department. People have already been seriously injured while using this ramp and it seems only a matter of time before someone is seriously injured.

### **Jobs performed**

- Council's truck has had new tyres fitted.
- Duties undertaken during February
- Boreline slashed
- Tip tidied on numerous occasions
- Plant serviced
- Power and Water, Jetty, RUA and WWII sites maintenance contracts
- Memorial Garden work conducted
- Old Sports ground container readied for pickup
- Vines removed from Workshop fence

**Resolution No. 2014/92**

**That the officers' reports for the month of February be received and accepted.**

**Moved: Cr Peter Cleo**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

**6.17** The Council office been approached by a rate payer suggesting that we support his proposal by putting in a submission to have the boat ramp moved to the groin in front of the old hotel and extending this with a floating pontoon. Council agreed that the Mandorah Beach Hotel groin is not a viable consideration being private property however see the need to lobby the NT Government on behalf of the community to improve existing facilities.

CEO has sent an email to Dept of Infrastructure expressing the dangers of the boat ramp and to let them know that quite a few people have already been injured. CEO is still awaiting their reply. Councillors have asked CEO to write to our local member (Gary Higgins MLA) to lobby on our behalf. This is to be put back onto the next month's agenda.

**6.18 Sports ground container** - Cr Shenagh Gamble has enquired as to when the container that was put out to tender will be removed. CEO explained that the ground is still very soft and when conditions improve the successful tenderer will have this removed at new owners expense.

<b>WAGAIT SHIRE COUNCIL</b>							
<b>Income and Expenditure Report</b>							
<b>For Month Ending 28 February 2014</b>							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>INCOME</b>							
Rates and charges	\$ 200.00	\$ 1,000.00	-\$ 800.00	208,384.54	197,000.00	11,384.54	197,500.00
Grants	\$ 7,848.00	\$ 10,000.00	-\$ 2,152.00	118,531.80	80,000.00	38,531.80	193,088.00
Contract Income	\$ 9,962.19	\$ 7,678.00	\$ 2,284.19	86,490.48	78,712.00	7,778.48	134,160.00
Other Income	\$ 436.00	\$ 2,500.00	-\$ 2,064.00	16,400.65	20,000.00	3,599.35	78,873.00
<b>TOTAL INCOME</b>	<b>\$ 18,446.19</b>	<b>\$ 21,178.00</b>	<b>-\$ 2,731.81</b>	<b>429,807.47</b>	<b>375,712.00</b>	<b>54,095.47</b>	<b>603,621.00</b>
<b>OPERATING EXPENDITURE</b>							
Employment Expenses	\$ 23,811.08	\$ 20,416.00	\$ 3,395.08	205,266.18	163,328.00	41,938.18	265,611.00
Administration	\$ 1,524.92	\$ 4,500.00	-\$ 2,975.08	32,656.36	36,107.00	3,450.64	94,695.00
Gas, Electricity & Water	\$ 1,103.95	\$ 1,500.00	-\$ 396.05	11,580.53	12,000.00	419.47	12,000.00
Insurance			\$ -	18,334.61	18,334.61	\$ -	15,000.00
Capital Expenditure							\$51,000
Maintenance	\$ 4,931.78	\$ 4,300.00	\$ 631.78	32,823.55	34,500.00	1,676.45	52,000.00
Other Expenses	\$ 11,989.68	\$ 9,442.00	\$ 2,547.68	55,370.60	75,542.00	20,171.40	113,315.00
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$ 43,361.41</b>	<b>\$ 40,158.00</b>	<b>\$ 3,203.41</b>	<b>356,031.83</b>	<b>339,811.61</b>	<b>16,220.22</b>	<b>603,621.00</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>-\$ 24,915.22</b>	<b>-\$ 18,980.00</b>	<b>-\$ 5,935.22</b>	<b>73,775.64</b>	<b>35,900.39</b>	<b>37,875.25</b>	<b>\$ -</b>
<b>CAPITAL EXPENDITURE</b>							
<b>TOTAL CAPITAL EXPENDITURE</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET SURPLUS / (DEFICIT)</b>	<b>-\$ 24,915.22</b>	<b>-\$ 18,980.00</b>	<b>-\$ 5,935.22</b>	<b>73,775.64</b>	<b>35,900.39</b>	<b>37,875.25</b>	<b>\$ -</b>

**WAGAIT SHIRE COUNCIL**

**Financial Report for period ending 28 February 2014**

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$ 95.19
Westpac Operational Account					\$ 45,956.76
Westpac Cash Management Account					\$ 918,654.35
<b>Total Cash at Bank &amp; onHand</b>					<b>\$ 964,706.30</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$ 11,018.40				
Rates				\$ 18,404.16	
<b>Total Debtors</b>	<b>\$ 11,018.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,404.16</b>	<b>\$ 29,422.56</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$ 5,894.88				
<b>Total Creditors</b>	<b>\$ 5,894.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,894.88</b>

- 7.2** Cr Brad Irvine enquired about the interest being received in the cash Management Account. CEO explained that the interest rate is very small. Councillors have asked CEO to investigate and to see what interest other banks will give us should be decide to switch banks.
- 7.3** Cr Peter Clee enquired about the Trial Balance where we have a description “Goods”. He has asked for a better description. CEO and Pam to rename this.

**Resolution No. 2014/93**

**That the Financial report for the month of February be received and accepted.**

**Moved: Cr Peter Clee**

**Seconded: Cr Brad Irvine**

**Vote: AIF**

**8.0 AGENDA ITEMS**

- 8.1 Draft Land Use Structure Plan** – The draft letter has been forwarded to all council members for their thoughts. Cr Brad is very happy with the draft, however he would like to have this reviewed one more time and if he has any suggestions he will have this emailed this to CEO and councillors. All comments to be given to CEO by COB Friday.
- 8.2 Official Opening of Memorial Garden** – refer to CEO’s report 6.10. This is to be put on to next month’s agenda with all suggestions ready to be tabled. Possible official opening is June/July 2014.
- 8.3 Camping Site** - Council office received an email from a resident stating that she would like to open a GER (Mongolian style accommodation) camping site on her block and have this rented out to holiday makers within the next 12 months. Council will refer her to appropriate authorities.
- 8.4 Letter to Chief Minister** - A copy of the draft letter to the Chief Minister for the proposed amalgamation in the Cox Peninsula area has been distributed to all councillors for their thoughts and ideas before it is signed. Councillors to give their comments by COB Friday to CEO. Councillors will then make a decision on how to proceed with this. CEO asked that council may wish to communicate now with Lee Farrell re this subject. Cr Peter Clee declined offer.

**UPCOMING EVENTS**

- 8.7 ANZAC Day** – This will be held on April 25<sup>th</sup> and plans have started.

**9.0 LATE ITEMS AND GENERAL BUSINESS**

- 9.1 Dillon Place** – Council office has again received complaints of high levels of noise by local residents. A letter has been written to the Landlord. CEO to investigate section 194 of the Local Government Act to see how this can be handled.

9.2 A garage sale organised by the Firies is to be held in two weeks time. The garage sale will take place at the Council's workshop over the weekend and council equipment will be cordoned off. Councillors are concerned that if this is open to the public, the risk of equipment going missing is high. CEO is aware that equipment has gone missing over the year and keeping a close watch on this. Suggestions made re possibility of fencing around open areas of workshop.

#### **10.0 IN-CAMERA ITEMS**

Nil

#### **12.0 MEETING CLOSE AND DATE OF NEXT MEETING**

**12.1** Vice President Lisa-Marie Stones declared the meeting closed at 7.41pm

The next Council Meeting is to be held on Tuesday 15 April 2014 at 7.00pm in the Council Chambers.