

WAGAIT SHIRE COUNCIL
MINUTES
ORDINARY COUNCIL MEETING
19 MAY 2009

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|-------------------|-----------------|---------------------------|
| Present: | Peter Clee | - President |
| | Rocco Magnoli | - Councillor |
| | Trish McIntyre | - Councillor |
| | Vera Lamont | - Councillor |
| | Darryl Withnall | - Councillor |
| | Matt Prouse | - Councillor |
| | Wally Lenyszyn | - Chief Executive Officer |
| Apologies: | Karen Duncan | - Deputy President |

1. MEETING OPENING

President Clee opened the meeting at 7.00pm.

1.1 APOLOGIES

Resolution No. 08/221
That the apology of Vice President Duncan be accepted.

Moved: Cr Withnall
Seconded: Cr Prouse
Vote: Carried 6-0

2. DECLARATION OF INTERESTS

Nil

3. CONFIRMATION OF MINUTES

Resolution No. 08/222
That the minutes of the Monthly Meeting of 21 April 2009 be accepted.

Moved: Cr Magnoli
Seconded: Cr Lamont
Vote: Carried 6-0

3.1 Matters Arising from the Minutes:

Nil

4. INWARDS CORRESPONDENCE

4.1 John Willard

Forwarding details of alleged lack of aged care service being provided by Silver Circle (Refer Attachment Pg No.1) to residents of the Wagait Beach Community.

Mr Willard has requested that the Council draw the concerns of residents to the attention of Silver Circle. (A 15)

Resolution No. 08/223
That Council note with concern the contents of the correspondence from Mr Willard

Moved: President Cleo
Seconded: Cr Withnall
Vote: Carried 6-0

5. CHIEF EXECUTIVE OFFICER'S REPORT

5.1 Member for Daly

Resolution No. 08/224
That Council extend an invitation to Mr Rob Knight MLA, Member for Daly to meet with the Council at 6.30pm prior to the next Council Meeting for the purpose of discussing matters of concern to the Council.

Moved: Cr McIntyre
Seconded: Cr Magnoli
Vote: Carried 6-0

5.2 Future Directions Planning

Resolution No. 08/225
That Council request LGANT to undertake a Waste Management Audit of the Community.

Moved: Cr Withnall
Seconded: Cr Lamont
Vote: Carried 6-0

Resolution No. 08/226

That Council formally puts on record its support for the construction of a Bridge from Darwin to the Cox Peninsula.

Moved: President Clee

Seconded: Cr Lamont

**Vote: Carried 4-3 on the casting vote of the President.
Against: Crs McIntyre, Magnoli, Withnall**

5.3 Council Delegates

Resolution No 08/227

That the following Councillors be appointed as delegates to:

Local Government Assn of Northern Territory

-Cr Prouse

Top End Regional Organisation of Councils

- Cr McIntyre

Moved: Cr Magnoli

Seconded: Cr Withnall

Vote: Carried 6-0

5.4 Policy Development

Resolution No 08/228

That Council adopt revised Wagait Shire Council Policy No P 01 and new Policy P 08.

Moved: Cr McIntyre

Seconded: Cr Lamont

Vote: Carried 6-0

5.5 Seminar – Secrets of Successful Boards

Resolution No 08/229

That Council endorse Crs McIntyre, Withnall, Lamont and Clee attending the Secrets of Successful Boards Conference.

Moved: President Clee

Seconded: Cr Withnall

Vote: Carried 6-0

6. WORKS SUPERVISOR'S REPORT

6.1 Sportsground Bore

Resolution No. 08/230

That Council endorse the Consulting Engineer's Report for the installation of a test bore at the Sportsground and that arrangements be made for Bores NT to undertake the works.

**Moved: Cr Withnall
Seconded: Cr Magnoli
Vote: Carried 6-0**

7. SPORT & RECREATION OFFICER'S REPORT

No Action Required

8. OFFICERS REPORTS

Resolution No. 08/231

That the Officer's reports be received and accepted.

**Moved: Cr McIntyre
Seconded: Cr Lamont
Vote: Carried 6-0**

9. FINANCIAL REPORTS

9.1 Financial Reports

9.1.1 Program Report by Account S 13 LG (Acc) Regs:

9.1.2 Bank Reconciliation Statements

9.1.3 Invoices Paid April

9.1.4 Outstanding Rates (Tabled)

Resolution No 08/232

That the April Monthly Financial Reports be accepted.

**Moved: Cr Prouse
Seconded: Cr Withnall
Vote: Carried 6-0**

9.2 Seeds of Renewal Grant

Resolution No 08/233

That Council submit a funding application to the FRRR for a grant from the Seeds of Renewal Fund for the provision of additional playground equipment at the Sportsground.

Moved: Cr McIntyre
Seconded: Cr Withnall
Vote: Carried 6-0

9.3 Job Fund

Resolution No 08/234

That Council submit the following projects for funding from the Jobs Fund:

- Construct Doctors House - \$450,000
- Repairs to Tennis Court Surface - \$30,000
- Bore and Reticulation works at Sportsground - \$140,000

Moved: Cr Magnoli
Seconded: Cr Lamont
Vote: Carried 6-0

9.4 Special Purpose Grant

Resolution No 08/235

That Council endorse the submission of the following projects for funding from the Department of Local Government's Special Purpose Grant:

- Plant Purchase / Replacement - \$136,000
- Repairs to Tennis Court Surface - \$27,000
- Bore and Reticulation works at Sportsground - \$140,000

Moved: Cr Lamont
Seconded: Cr McIntyre
Vote: Carried 6-0

10. AGENDA ITEMS

Nil

11. GENERAL BUSINESS

Nil

12. IN-CAMERA ITEMS

Nil

13. MEETING CLOSE AND DATE OF NEXT MEETING

President Clee closed the meeting at 8.00pm .

The next monthly Council Meeting is to be held on 16 June 2009 at 7.00pm.

PRESIDENT: _____

DATE: _____

CEO: _____

DATE: _____

WAGAIT SHIRE COUNCIL
CHIEF EXECUTIVE OFFICER'S REPORT
ORDINARY COUNCIL MEETING
19 MAY 2009

1. GENERAL CORRESPONDENCE

1.1 Territory 2030 Steering Committee

Forwarding a copy of the Draft Territory 2030 Strategy.

The Steering Committee will be visiting a number of urban, regional and remote centres over the coming weeks and will be convening forums and community meetings across the Territory.

The Committee is seeking comments on the Report, a copy of which is available from the Council Office. (N 1)

Received and Noted

1.2 Australian Local Government Association

Forwarding an invitation to attend the 2009 National General Assembly of Local Government to be held in Canberra on 21-24 June 2009. (L.1)

Received and Noted

1.3 Australian Local Government Association

Forwarding a copy of the association's submission to the forthcoming Federal Budget that outlines local government's priority areas.

"ALGA believes that this year's federal budget should include initiatives to:

expand investment in short-term fiscal stimulus programs to boost productivity growth in the domestic economy, such as building on the highly successful Roads to Recovery program;

transform the productive capacity of Australia to underpin the long-term performance of the national economy. In particular, we have advocated for an annual funding program to support the renewal of local and community infrastructure; and

develop social equity and inclusion through investments in areas such as telecommunications.

A copy of the full submission is available from the Council Office. (L.1)

Received and noted

1.4 Minister for Finance and Deregulation

Responding to Council's request for the acquisition of the Commonwealth property at Section 50, Hundred of Bray, Cox Peninsula. (Jetty property)

"The Department of Finance and Deregulation (Finance) is responsible for the management of the property and has received recent advice that it is in a reasonable condition. The tenant has been contacted and advised to fix any areas that have been affected by vandalism or need repair. The repairs to the fence damaged by vandals will be made as soon as possible." (C 14.7)

Received and Noted

1.5 Minister for Sport and Recreation

Announcing the opening of the consultation stage for the development of the Northern Territory's first ever Sport and Active Recreation Policy.

The Policy will outline the actions the Northern Territory Government will take to encourage Territorians to have a lifelong involvement in sport and active recreation.

More information is available on the website;
www.nt.gov.au/sportandrecreation. (S 1)

Received and Noted

2. CHIEF EXECUTIVE OFFICER'S REPORT

2.1 Monthly Status Report

Please find attached (Attachment Pg 1) the current Status Report detailing action taken by Council staff on decisions made by the Council.

The report is open for any questions from Councillors.

Received and Noted

2.2 Correspondence

Please find attached (Attachment Pg 2 & 3) a copy of Inward and Outward correspondence for the Month of April.

Received and Noted

2.3 Outstanding Issues Minister for Local Government

It has now been some months since the Council last met with the Minister for Local Government.

At our last meeting there were a number of issues that the Minister said that he would follow up. Some outcomes have been reported to the Council however there are still some outstanding issues as evident in the Status Report.

Draft Resolution

That Council extend an invitation to the Minister for Local Government to meet with the Council for the purpose of discussing matters of concern to the Council.

2.4 Future Directions Planning

Following Council's adoption of recommendations from the Community Meeting on Future Directions Planning, there are some matters that require Council's attention prior to any action being undertaken. These matters include:

Draft Resolution

That Council request LGANT to undertake a Waste Management Audit of the Community.

Draft Resolution

That Council formally puts on record its support for the construction of a Bridge from Darwin to the Cox Peninsula.

A detailed report on actions taken on the other items endorsed by the Council will be presented to the next meeting.

2.5 Council Delegates

Following the resignation of former Councillor Jane Carrigan, it is necessary for the Council to look at reallocating delegates to the organisations upon which the Council is represented.

The current delegates are:

(a) Local Government Association of the Northern Territory (LGANT)

- President Clee and Cr Carrigan with Cr Duncan as a proxy.

(b) Tidy Towns Committee

- Cr Lamont

(c) Restricted Use Area (RUA) Committee

- Crs Magnoli and Withnall

(d) Top End Regional Organisation of Councils (TOPROC) Committee

- President Clee and Councillor Carrigan

(e) Regional Management Plan Committee

- Cr McIntyre and Councillor Withnall

(f) Wagait Beach Emergency Services

- Vice President Duncan with Cr McIntyre as proxy.

Draft Resolution

That the following Councillors be appointed as delegates to:

Local Government Assn of Northern Territory

- Cr

Top End Regional Organisation of Councils

- Cr

2.6 Policy Development

Policy Development will be ongoing with updates provided on a monthly basis until all matters that need addressing have been addressed.

This month, the following policies are presented for Council's consideration: (Refer Attachment Page No. 4)

P 01 Policy Framework (Revision)

P 08 Human Resource Management

P 09 Accounting Policy

Policy No P 01 was adopted by the Council at its February meeting, however following a request from a number of Councillors, an abridged version is provided for consideration.

Draft Resolution

That Council adopt revised Wagait Shire Council Policy No's P 01, P 08, P 09.

2.7 Seminar – Secrets of Successful Boards

Attached at Appendix Pg. 10 are details of the forthcoming Seminar – Secrets of Successful Boards, to be held in Darwin on the 26 June 2009.

Any Councillor interested in attending should contact me and I will make the necessary arrangements.

Draft Resolution

**That Council endorse Crs
of Successful Boards Conference.**

attending the Secrets

WAGAIT SHIRE COUNCIL
WORKS SUPERVISOR'S REPORT
ORDINARY COUNCIL MEETING
19 MAY 2009

1. GENERAL MATTERS

1.1 Sportsground Bore

Council's Consulting Engineer's report for the sinking of a bore at the Sportsground was presented to the last meeting. The report was deferred to this meeting as we were waiting for additional quotations for the works. This information is now to hand.

This report emanates from the development of the Wagait Beach Community Centre and funds allocated to increase the water capacity for the Centre, particularly in the event of a cyclone.

The eventual proposal is for a bore at the Sportsground to supply water via pipes to the Community Centre.

The Council has received two conflicting reports on the development of the Sportsground bore and therefore we are now providing an option to determine exactly what the situation is.

The further report from the Consulting Engineer reads:

"I spoke to Bores NT and they are unable to give an exact figure because it all depends on what they encounter when they do a drill. However they said that generally, a bore is drilled to a depth of around 40 to 60 mtrs deep and the cost is approximately \$10,000 to \$20,000. This price is just for the drilling of the bore and does not include the costs associated with the electrifying the bore, equipping the bore, piping, storage tanks etc."

Draft Resolution

That Council endorse the Consulting Engineer's Report for the installation of a test bore at the Sportsground and that arrangements be made for Bores NT to undertake the works.

1.2 Wagait Tower Road Bicycle Path

The successful tenderer of the Wagait Tower Bicycle Path was Mr Allan McKay of Workmen NT.

President Clee was present during the tender evaluation process and Cr Withnall met with the Contractor for the determination of the path alignment.

The Contractor has commenced work on the path and has estimated a 5-6 week completion time.

Whilst the Contractor is on site, some remedial work will be undertaken on the Charles Point Road Path, the funding for which may come from the Department's maintenance fund.

Tabled and Noted

2. WORKS SUPERVISOR'S REPORT

Mr Zikan has submitted the following report: from April 13 to April 30, 2009

2.1 Dump

The section of the hole that should not be used has been cordoned off and a new access track has been made around the Waste Oil Station. This has paid dividends as less time has been spent on raking up and general clearing of this area.

Raking of the disposal area continues to be undertaken three days per week and burning of the hole is conducted when necessary.

2.2 Water

The 1 million litre tank closest to the road is being emptied due to the failure of the drainage valve. Excavation has uncovered the valve and it should be replaced by PowerWater within the next couple of weeks.

It was necessary to undertake hand chlorination due to problems with the chlorinator. It was necessary to by-pass due to problems with the card reader. Pipes were blocked to stop entry by frogs.

Also in the next couple of weeks, construction of a concrete slab and drainage works will commence to drain the excess water from the Hardstand to the Spring to stop the possible undermining of the foundations of the High Level Tankstand. A Footpath will also be constructed from the entrance gate to the Chlorine Pump Shed and Transfer Pump Shed to make this area more user friendly when using this area. We have engaged Mr David Arratta to undertake the concrete

works and we will provide support by way of preparing footpath for placement of formwork. We will make a profit from the work we undertake.

2.3 Jetty

Work within the Jetty Carpark area has been undertaken to improve safety for motorists.

The rusted Handrails are to be repaired when a Contractor will attend the Jetty on May 13 or 14.

Regular washing down and removal of litter undertaken

A rubbish bin has been placed under this tree, once again, and continues to be picked up and placed back in it's upright position. Having said that, this bin is being used.

2.4 Wildlife

The Pig Trap has had no luck. We have used all sorts of bait; Kangaroo, Fowl, Salad and Vegetable Scraps, Fish Carcass and Chicken Feed Pellets soaked in water, to no avail.

There have been no reports of Pigs in the area for some time now. This indicates that the Pigs have moved on to dirtier pastures. We shall dismantle the trap but have it in a ready state in case we hear reports of the Pigs returning.

2.5 Council Grounds

The Community Centre Genset continues to be started on a fortnightly basis.

The Sportsground was mowed along with a number of the streets within the subdivision.

2.6 Training

The Works Supervisor has obtained a current Senior First Aid Certificate.

On June 10 and 11, Works personnel will be involved in a Chemical Application Training Course Level 3, which will allow us to compete for any contracts in the area which involve the application of Chemicals/ Poisons

2.7 Unscheduled Jobs undertaken during the above period were:

Refit Flashing Light- Z-trak
Arrange Quote for PowerWater Tankstand job
Arrange Quotes for Plant replacement
Prepare for Anzac Day
Relocated and re-baited pig trap
Help with Govt. funded poisoning of Mission/ Gamba
Grass
Remove coffee bush from jetty carpark area.

Received and Noted

WAGAIT SHIRE COUNCIL
SPORT & RECREATION OFFICER'S REPORT
ORDINARY COUNCIL MEETING
19 MAY 2009

1. GENERAL MATTERS

2. SPORT & RECREATION OFFICER'S REPORT

Over the past two weeks there has been a lot of sporting activities taking place including 'Wagait Beach Smoke Free Table Tennis Championship', movie nights and other sporting activities.

With the grant approved and finalised for the table tennis it was time to order the equipment and turn the community centre into a smoke free table tennis playing area. I rang the Quit Line to apply for information, posters and facts about smoking. I also got in contact with Life Education about getting booklets about smoking and other drugs. The first game was on 26th April it was successful day. All the kids joining in and there was a wide range of skill levels. In the end it was Stanley King versus Isaac Hinchliffe in the grand final with Isaac winning. The next game will be in the second weekend of May

I will be writing to parents/guardians of the kids who attend the sport and recreation program asking them to volunteer when sporting activities are at the beach. There will be a letter sent home with the kids on Thursday 30th April.

| | | |
|---------------------------|------------------|----|
| Sunday 12 th | Beach | 18 |
| Tuesday 14 th | Sports grounds | 16 |
| Thursday 16 th | Sports grounds | 12 |
| Tuesday 21 st | Sports grounds | 17 |
| Thursday 23 rd | Sports grounds | 14 |
| Saturday 25 th | Community centre | 25 |
| Sunday 26 th | Community centre | 14 |
| Tuesday 28 th | Sports grounds | 16 |

Received and Noted

WAGAIT SHIRE COUNCIL
FINANCE REPORT
ORDINARY COUNCIL MEETING
19 MAY 2009

1. FINANCIAL MATTERS

1.1 Financial Report:

- 1.1.1 Program Report by Account S 13 LG (Acc) Regs: (Ref Att, Pg 1)
- 1.1.2 Bank Reconciliation Statements (Refer Attachment Pg 26)
- 1.1.3 Invoices Paid April (Refer Attachment Pg 29)
- 1.1.4 Outstanding Rates (Tabled)

Draft Resolution

That the April Monthly Financial Reports be accepted.

2. GENERAL MATTERS

2.1 Seeds of Renewal Grant

The Foundation for Rural & Regional Renewal (FRRR) is currently offering grants of up to \$10,000 to small, rural not-for-profit organisations for projects and activities to aid the growth of their community.

Preference is given to applications that contribute to the development of communities by way of:

- Community and Social Enterprise that supports volunteer initiatives at a local community level
- Demonstrates community collaboration

Draft Resolution

That Council submit a funding application to the FRRR for a grant from the Seeds of Renewal Fund for the provision of additional playground equipment at the Sportsground.

2.2 2009 – 10 Budget

Unfortunately only two Councillors were able to make the Budget Workshop. Following Council's recent budget workshop, an updated copy of the Budget has been prepared and forwarded to Councillors.

Providing no further changes are required, the budget will be presented for adoption at the June 2009 Meeting.

Tabled and Noted

2.3 Job Fund

The Federal Government has released a new funding program titled Job Fund.

The Jobs Fund is a \$650 million Australian Government Initiative to support and create jobs and skills development through projects that build community and social infrastructure. The Jobs Fund forms part of the Australian Government's Jobs and Training Compact and has been established to support families and communities most affected by the Global Economic Recession.

The Jobs Fund will also invest in one-off capital projects to improve community infrastructure and will provide seed funding for social enterprises.

Funding will be in the form of one-off grants for projects up to \$2 million, **ready to commence from July 2009.**

The Jobs Fund has the following three streams:

- Local Jobs - \$300 million of funding is available over two years. Funding will be available for community infrastructure projects with a focus on the promotion of environment-friendly technology and heritage.
- Get Communities Working - \$200 million of funding is available over two years. Seed capital will be available for self-sustaining projects which create jobs and provide activities and services to improve community amenity.
- Infrastructure Employment Projects - \$150 million over two years. Projects under this stream will provide for investment in infrastructure projects which generate jobs in regions affected by the economic downturn.

Given that projects need to commence from July 2009, we are limited in the projects that we submit for funding. We could however be able to meet the deadline with the following projects;

Construct Doctors House - \$350,000

Repairs to Tennis Court Surface - \$30,000

Bore and Reticulation works at Sportsground - \$140,000

Applications for the grant close on the 22 May 2009.

Draft Resolution

That Council submit the following projects for funding from the Jobs Fund:

- **Construct Doctors House - \$350,000**
- **Repairs to Tennis Court Surface - \$30,000**
- **Bore and Reticulation works at Sportsground - \$100,000**

2.4 Shire Plan

Work continues to be undertaken on the Shire Plan. The Local Government Act provides that the Plan must be adopted by the 31 July.

Now that the Council has agreed to the contents of the Budget, the Plan will be able to be finalised and submitted for approval to the June 2009 Meeting and then for adoption at the July 2009 Meeting.

It will not be possible to adopt the Plan at the June meeting due to advertising requirements.

Tabled and Noted

2.5 Special Purpose Grant

On the 27 April I met with officers from the Department of Local Government to discuss applications for Special Purpose Grant Funding. The Department was contacting all Councils advising that there is an unallocated sum of app \$900,000 that would be available prior to the 30 June 2009.

The Council will recall that this matter was considered at the March 2009 meeting at which time the following projects were submitted for the Departments consideration:

- The need for plant purchases and replacement; tractor, small tip truck, utility, small digger/loader - \$120,000.
- Repairs to tennis court surface – \$25,000
- Refuse transfer station - \$180,000
- Accommodation for doctor - \$300,000
- Grassing and reticulation of Sportsground Oval - \$140,000

At the conclusion of our discussions it became evident that the transfer Station and accommodation would not qualify.

The closing date for the submission of applications was the 30 April 2009.

Draft Resolution

That Council endorse the submission of the following projects for funding from the Department of Local Government's Special Purpose Grant:

- **Plant Purchase / Replacement - \$136,000**
- **Repairs to Tennis Court Surface - \$27,000**
- **Bore and Reticulation works at Sportsground - \$140,000**

2.7 EnvironmeNT Grants

The Council at its last meeting agreed to submit a funding application for a \$10,000 grant from EnvironmeNT for the purpose of providing recycling receptacles at the Wagait Beach Dump.

Advice has been received that Council's application has been short-listed pending the receipt of more detailed information.

The requested information will be supplied within the requested timeline.

Tabled and Noted