

**WAGAIT SHIRE COUNCIL**  
**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**16<sup>th</sup> NOVEMBER 2010**

**Present:** Cr.Peter Clee- President  
Cr .Darryl Withnall-Deputy President  
Cr .Karen Duncan-Councillor  
Cr Matt Prouse-Councillor  
Cr Vera Lamont- Councillor  
Cr Rocky Magnoli-Councillor  
Cr Trish McIntyre-Councillor  
CEO John Keenan

1. **MEETING OPENING**-President Peter Clee opened the meeting at 7.00pm

1.1 **APOLOGIES** NIL

2. **DECLARATION OF INTERESTS** NIL

3. **CONFIRMATION OF MINUTES**

Resolution No. 2010/55  
That the minutes of the Monthly Meeting of 19<sup>th</sup> October 2010 be confirmed.  
Moved: Cr Rocky Magnoli  
Seconded: Cr Trish McIntyre  
Vote: 7-0

3.1 **Matters Arising from the Minutes:**

Resolution No. 2010/56  
That standing orders be suspended in order for the meeting to be addressed on items of importance  
Moved: Cr Karen Duncan  
Seconded: Cr Trish McIntyre  
Vote: 7-0

**Address to meeting:**

**1. Pam Robinson.-Year of the women in Local Government  
Ambassador-Emerging leaders presentations to Council**

The meeting was addressed by Pam Robinson on the role of women in local government, and the need to encourage more women to take a more active participation in local government at all levels. The growing rate of involvement of women on councils was discussed, and document distributed illustrating the percentage of women to men in councils in NT.

It is the aim of LGANT to present and promote the project of creating greater awareness of leadership roles that women can and will do so in local government in the future, and forms part of the NT participation and contribution towards celebrating the 2010 Year of Women in Local Government.

**2.Chris Tyzak-Disaster Recovery Committee**

Chris Tyzak, as coordinator of the Wagait Beach Disaster Recovery committee, addressed the meeting on what is required to have to have an effective committee to ensure that management of all disaster and recovery services in the shire is effectively utilized. Chris discussed the key persons to have on the committee and the skills and assets that they can contribute to the committee. The aim is to have this committee in place for a first meeting to be held in December

The need for a Recovery and Response Plan was highlighted, and the guidelines for these plans outlined, with reference to the LGANT draft plan . Chris also emphasized the need to review the ability of the main disaster recovery buildings in the shire to operate in a disaster situation, and the importance of having a good shelter manager.

It was agreed that council would coordinate with the Chris in the establishment and operation of the committee .

**Resolution No. 2010/57**

**That the meeting thank Pam Robinson and Chris Tyzak for their time in addressing the meeting. And that**

**That standing orders be resumed**

**Moved: Cr Peter Clee**

**Seconded: Cr Trish McIntyre**

**Vote: 7-0**

**4. INWARDS CORRESPONDENCE**

**Refer to Attached List (Inward Correspondence October 2010.)**

**5. OUTWARDS CORRESPONDENCE**

**Refer to Attached List ( Outwards Correspondence October. 2010.)**

**More detailed information on inwards and outwards correspondence will be provided at the Council meeting.**

**Resolution No.2010/58**

**That the incoming and outgoing correspondence be accepted as information.**

**Moved: Cr Rocky Magnoli  
Cr. Trish McIntyre**

**Vote: 7-0**

**6. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)**

**6.1 Comments on CEO Report.**



**6.1.1 WAGAIT TOWER ROAD UPGRADE PROJECT.**

CEO reported that the project was finished, although there remains a number of issues that still need to be addressed by the Project Managers . It is expected these would be finalised over the next two weeks. President Peter Clee advised that any outstanding issues and concerns would be addressed on completion of the project.

**6.1.2 MEMORIAL GARDEN.**

CEO updated council on the current situation in respect to the memorial garden, and advised that an extension of the tender closure date was required to enable tenders to be prepared and received by the three builders who received tender documents for the construction of the memorial garden.

It was agreed to extent the date for the closure of tenders to 10<sup>th</sup> December, with a decision on the successful tender to be confirmed at the council meeting on 14<sup>th</sup> December. It was also agreed to ask Barry Demasson to be on the tender selection committee with Peter Clee. Peter McLinden from LGANT could also be a member of this committee if required.

**6.1.3 CYCLONE CLEAN UP.**

CEO reported that the community response to the Cyclone clean up by council earlier in the day, was very disappointing with only a few residents depositing any rubbish for removal outside their properties. It had been observed that there was considerable surplus material in properties that could be potentially dangerous to both properties and the people living in the shire in the case of a cyclone.

#### **6.1.4 WATER SERVICES CONTRACT WITH GOODLINE.**

It is expected that an agreement will be reached with Goodline , who has acquired the contract with Power Water Corporation for the maintenance and operation of water services in the Wagait Beach region. This agreement will enable council to continue previous work done under contract with PWC ,without a loss of real income to council. The decision on this will be made within the week.

#### **6.1.5. NEW ACCOUNTING SYSTEM**

CEO advised that he had spoken to MYOB, who have an office in HUMPTY DOO. A much better alternative to Synergy, MYOB is easy to operate and is considerably less costly to support than Synergy., with an installation cost of less than \$3000 and can be supported from within less than two hours drive . The annual saving to council could be in excess of \$30,000 pa

I will be talking to them again by the end of November. This system could be installed in the new year, say after 6-9 months of the year, when the new CEO is available,

#### **6.1.6 SPORTS AND RECREATION OFFICER.**

The appointment of new sports and recreation officers, as outlined in the previous months report is expected to be finalised by early December. Council is waiting on a final clearance from one of the applicants, before employing them in these positions.

#### **6.1.7 RESIGNATION OF CEO.**

CEO confirmed that he will be finishing on 17<sup>th</sup> December after the next council monthly meeting. and is training the current administration staff on many of his duties prior to leaving.

**Resolution No.2010/59**  
**That the Officers' reports be received and accepted.**  
**Moved: Cr Rocky Magnoli**  
**Seconded: Cr Darryl Withnall**  
**Vote: 7-0**

### **7. FINANCIAL REPORTS.**

#### **7.1 Financial Reports.**

**Resolution No 2010/60**  
**That the October Financial Reports be accepted.**  
**Moved: Cr Trish McIntyre**  
**Seconded: Cr Rocky Magnoli**  
**Vote: 7-0**

## **8. AGENDA ITEMS**

### **8.1 Discussion paper on Section 37(1)(d) of Local Government Act, Reply to Government.**

CEO reported that no submissions were received from councillors with regard to this discussion paper on Section 37(1)(d) of the NT Local Government, which was primarily with regard to employees of local government councils being able to also be members of the council.

In the absence of any response, the CEO replied within the required deadline that council would not be making any submission for changes to the current legislation.

### **8.2 Advertisement for new CEO.**

Discussion on this matter was referred to In Camera Items.

## **9. LATE ITEMS and GENERAL BUSINESS.**

### **9.1 Letter to Minister of Essential Services.**

Cr. Darryl Withnall raised the issue of the letter that was to be sent to the Minister of Essential Services in regard to the water supply issue at Wagait Beach

A draft letter had been prepared , but had not been sent , with the

President Peter Clee requiring various aspects of the letter to be amended.

It was agreed that Cr. Darryl Withnall prepare a new letter and forward it to the councillors for their input , before it was finalised and forwarded by Peter Clee to the Minister.

**9.2** Cr. Darryl Withnall announced that he was resigning from the position of Deputy President of the council.

His resignation was accepted by President Peter Clee

**9.3** It was confirmed that the staff Christmas party would be held after the council meeting on 14<sup>th</sup> December, which is commencing at 6.00pm

### **9.4 The rubbish hole at the rubbish tip.**

CEO commented on the construction of the new rubbish hole at the tip, which was dug prior to the wet season commencing and of a size large enough for at least two years, and to allow for the existing hole to be filled in adequately enough to meet environmental requirements. He also commented on the location of future rubbish holes, with most existing cleared land adjoining the hole, now "filled " land, and the need for council to investigate the location of future rubbish holes over the next year.

## **10 IN-CAMERA ITEMS**

### **10.1 CEO Employment**

President Clee reported that the position of CEO had been advertised, with a closure date for applicants being the 19<sup>th</sup> November 2010. He advised that LGANT had been appointed to complete the pre-employment for this position Sue Davy , as with the previous CEO appointment would be the principal person concerned in this area.

It was agreed that an interview panel for the selection of the new CEO would consist of President Peter Clee and Councillor Karen Duncan.. Peter Clee stated that seven applications for the position to date had been received.

**11. MEETING CLOSE AND DATE OF NEXT MEETING**

President Clee closed the meeting at 8.55pm. .

The next monthly Council Meeting is to be held on 14<sup>th</sup> December 2010 at 6.00pm.

**Signed by.....date.....**  
**President of Wagait Shire Council**

.....**date**.....  
**Chief Executive Officer**