

WAGAIT SHIRE COUNCIL

Minutes

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD**

21 October 2014

PRESENT: President Lisa-Marie Stones
Vice-President Matt Prouse
Cr Ally Richmond
Cr Shenagh Gamble
Cr Peter Clee
Michael Campaign (CEO)

1. MEETING OPENING & WELCOME.

President Lisa-Marie Stones declared the meeting open at 7.01pm at the Council Conference Room and welcomed all Councillors and guests to the meeting.

APOLOGIES – Cr Brad Irvine

Resolution No. 2014/132

That the apology of Cr Brad Irvine be accepted and approved.

Moved: Cr Shenagh Gamble

Seconded: Cr Ally Richmond

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2014/133

That the minutes of the Monthly Meeting of 16 September, as amended be confirmed.

Moved: President Lisa-Marie Stones

Seconded: Cr Shenagh Gamble

Vote: AIF

3.1 Matters Arising from the Minutes

It was noted that there was an error in Resolution No. 2014/129, section A/ in the September minutes. This resolution should read “That Council make a submission to the Minister for Local Government/Chief Minister requesting an extension of boundaries to include unincorporated land in the North of the Cox Peninsula”; not incorporated.

4.0 INWARDS AND OUTWARDS CORRESPONDENCE

Incoming Mail for September 2014

Date	From	About	To
3-Sep	ATO	BAS statements for May, June, July and August	admin
4/09/2014	Minister for Lands, Planning & Environment - Peter Chandler	Letter thanking Lisa Marie for the proposal regarding the possibility of amending the NT Planning scheme	Lisa-Marie
4/09/2014	Meertens	Letter advising they have appointed Administrators for AllCiviINT	admin
5/09/2014	Westpac	Cheque statement	admin
5/09/2014	Westpac	cash management statement	admin
5/09/2014	Office of valuer general	Unimproved Capital Values - August Reconciliation	admin
8/09/2014	CBA	Merchant Statement	admin
10/09/2014	CBA	Merchant Fees summary	admin
16/09/2014	Comunico	account details for satellite phones	admin
16/09/2014	Comunico	online account management confirmation	admin
16/09/2014	Jacana Energy	letter informing us of reduced annual cost for repeal of carbon tax.	admin
22/09/2014	Crown Land	Occupancy Licence No. 3564 - care and maintenance of picnic table due to expire 30 September	admin
22/09/2014	ATO	Notice - failure to lodge notice on time	admin
25/09/2014	MVR	Rego renewal notice for Kubota tractor	admin
25/09/2014	RSL South Australia	Poppy Appeal - asking for held for donations from community	admin

25/09/2014	APRA Amcos	License requirements to hold music for events such as ANZAC days	admin
------------	------------	--	-------

Outgoing Mail for September 2014

Date	To:	About
3/09/2014	ATO	May, June, July bas statements
16/09/2014	ATO	August bas statement

Resolution No. 2014/134

That the correspondence for the Month of September 2014 be confirmed.

Moved: Cr Ally Richmond

Seconded: Vice President Matt Prouse

Vote: AIF

5. CHIEF EXECUTIVE OFFICER'S REPORT (Incorporating Work Supervisors Report)

CEO REPORT

- 5.1 LOCAL GOVERNMENT ISSUES:** Darwin Council meeting was attended by three Councillors and CEO. It was a very worthwhile exercise and lessons learnt that will improve content/quality of our Council meetings.
- 5.2 ASSISTANCE TO COMMUNITY:** Notice board at road side in front of Shire office has been painted and new sign and road map erected. This is a free service for local businesses and a small charge for others.
- 5.3 COMMUNITY CONCERNS:** Complaints re dogs have been absent this past month. Notices have been on notice board at shop and office and article in Wagaitear.
- 5.4 WORKS:** New vehicle has been received and in use for Works team. CEO had to arrange for shop to obtain new bowser pump hose to fit vehicle. Log books have been issued to Works team for equipment/vehicle and have been checked. Initial entries modified and checks now occurring a minimum of twice weekly.

For costing reasons, Councillors would like to see job numbers added to all future log entries in log books.

- 5.5 **GRANTS:** Two ANZAC grants applied for. A history of area during WW2 and improvement of road to MILADY site for next year's celebration.
- 5.6 Arrangements finalised for installation of genset at office and goal posts and wall at Sports Ground.
- 5.7 Sat phones for ES and Recovery management have been received and CEO will attend next ES meeting to distribute and arrange for training.
- 5.8 **SEALINK:** Meeting CHAIRED BY Local Member held at Cullen Bay on Notice board has been erected on vessel for use by Council.
- 5.9 **STAFFING/ OFFICE:** CEO was on leave for one week. Admin Officer attended minute taking course in Darwin. Pest control carried out on all Council buildings this month. Time sheets have been subject to extra scrutiny and checks against dairies. CEP on two days Sick leave 15/16 October due to operation at RDH.
- 5.10 **SPORTS AND RECREATION:** Soccer comp held at Sports Ground on Saturday 18/10/14 from 10am till 3pm. Parents are encouraged to attend. CEO will be in attendance for awards. We are liaising closely with Department of Sports and Recreation re this. Belyuen youth to participate in this competition.
- 5.11 **COUNCIL MEMBERS:** A letter of resignation received from Councillor Ian Crawshaw received and all Councillors notified immediately. Arrangements are in hand with Electoral Commission for possible voting on Saturday 15 November if more than one application received. Nominations are open from 25/10 till 31/10/2014. Notices have been put up at Office notice board, shop and ferry.
- 5.12 **COMMUNITY MEETING:** Timings for Open Community meeting to be decided by Council.
- 5.13 **OFFICE:** Website continues to improve. Inclusions this month are notices re cyclone preparation, Recovery Management minutes, President's message, By-Election time frames, Sports Gala Day, Cyclone preparation.

WORKS REPORT

Gary Zikan, Works Supervisor

- 5.14 We have taken delivery of the Works Department's new Ute. Required is an overall inspection due at 3,000 kms. The odometer reading as at Oct.14, 2014 is 1635 km.
- 5.15 Dogs roaming the Estate unattended and thoughtless dumping practices at the Tip continue to be amongst our concerns.

5.16 Relevant Dept notified of Jetty Railing damage and Fence damage at intersections of Wagait Tower, Charles Pt and Cox Peninsula Roads. (photos sent)

Jobs performed September:

- Improvements to Council Residence as requested by CEO
- Collect and bury fly riddled dead dog from Mungalo Rd. Verge
- Dead Wallaby on road to Jetty taken from road and disposed off
- Water Facility Standpipe hose replaced
- Water pipe fixed at Works Depot
- Community Centre Genset started fortnightly
- Trees at roadside outside Community Centre watered
- Rubbish and used toilet paper removed once more from area adjacent to Jetty Car park
- Roadside Community Notice Board prepared and painted, advertising signs hung
- Photo display board hung at Community Centre
- Memorial Garden cleared of debris
- No Smoking signs fastened at Council Buildings inc. Sportsground
- Power and Water Obligations fulfilled inc. a number of callouts
- Jetty works completed (washing, cobwebs)
- RUA obligations met
- WWII site cleared
- Log books have been introduced by CEO and have been subject to checks. Modifications made to initial entries

Resolution No. 2014/135

That the officers' reports for the month of September 2014 be received and accepted.

Moved: President Lisa-Marie Stones

Seconded: Cr Peter Clew

Vote: AIF

6.0 FINANCIALS

WAGAIT SHIRE COUNCIL							
Income and Expenditure Report							
For Month Ending 30September 2014							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
1 Grants Roads to Recovery		\$ 2,500.00	-\$ 2,500.00	\$ 14,005.00	\$ 2,500.00	\$ 11,505.00	\$ 30,000.00
2 Grants for Others		\$ 6,250.00	-\$ 6,250.00	\$ 18,335.00	\$ 6,250.00	\$ 12,085.00	\$ 75,000.00
3 Grant/C>Wealth/FAG		\$ 833.00	-\$ 833.00		\$ 833.00	-\$ 833.00	\$ 10,000.00
4 Grant NT Government		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
5 Grant/NT Operational		\$ 6,250.00	-\$ 6,250.00	\$ 71,775.00	\$ 6,250.00	\$ 65,525.00	\$ 75,000.00
6 Grant/Sports & Recreation		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
7 Interest Received		\$ 1,666.00	-\$ 1,666.00		\$ 1,666.00	-\$ 1,666.00	\$ 20,000.00
8 Penalties Received Rates		\$ 60.00	-\$ 60.00		\$ 60.00	-\$ 60.00	\$ 721.00
9 Pensioner Rebates		\$ 1,000.00	-\$ 1,000.00	\$ 11,400.00	\$ 1,000.00	\$ 10,400.00	\$ 12,000.00
10 Other Income		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
11 General Rates Received	\$ 64,980.40	\$ 16,952.00	\$ 48,028.40	\$ 188,637.21	\$ 16,952.00	\$171,685.21	\$ 203,425.00
12 Rental		\$ 792.00	-\$ 792.00	\$ 6,681.81	\$ 792.00	\$ 5,889.81	\$ 9,500.00
13 Rental - Caravan Park		\$ 238.00	-\$ 238.00		\$ 238.00	-\$ 238.00	\$ 2,860.00
14 Hire Plant & Equipment	\$ 27.27	\$ 84.00	-\$ 56.73	\$ 390.91	\$ 84.00	\$ 306.91	\$ 1,000.00
15 Other Income		\$ 166.00	-\$ 166.00	\$ 438.23	\$ 166.00	\$ 272.23	\$ 2,000.00
16 12/13 Surplus brought fwd		\$ 4,489.00	-\$ 4,489.00		\$ 4,489.00	-\$ 4,489.00	\$ 53,872.00
17 Heritage & Site maintenance		\$ 250.00	-\$ 250.00		\$ 250.00	-\$ 250.00	\$ 3,000.00
18 Jetty Income	\$ 5,283.47	\$ 5,365.00	-\$ 81.53	\$ 13,188.93	\$ 5,365.00	\$ 7,823.93	\$ 64,379.00
19 Power & Water	\$ 4,306.73	\$ 4,417.00	-\$ 110.27	\$ 12,588.37	\$ 4,417.00	\$ 8,171.37	\$ 53,000.00
20 Transfer from reserves		\$ 4,166.00	-\$ 4,166.00	\$ 122,000.00	\$ 4,166.00	\$117,834.00	\$ 50,000.00
TOTAL INCOME	\$ 74,597.87	\$ 58,976.00	\$ 15,621.87	\$ 459,440.46	\$ 58,976.00	\$400,464.46	\$ 707,757.00

WAGAIT SHIRE COUNCIL
Income and Expenditure Report
For Month Ending 30 September 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
21 Accountancy	\$ 12,360.00	\$ 1,184.00	\$ 11,176.00	\$ 12,360.00	\$ 1,184.00	\$ 1,184.00	\$ 14,200.00
22 Audit Fees		\$ 687.00	-\$ 687.00		\$ 687.00	-\$ 687.00	\$ 8,240.00
23 Administration		\$ 125.00	-\$ 125.00	\$ 30.51	\$ 125.00	-\$ 94.49	\$ 1,500.00
24 Advertising		\$ 84.00	-\$ 84.00	\$ 653.64	\$ 84.00	\$ 569.64	\$ 1,000.00
25 Animal Control		\$ 21.00	-\$ 21.00		\$ 21.00	-\$ 21.00	\$ 250.00
26 Bank Charges	\$ 175.30	\$ 135.00	\$ 40.30	\$ 306.63	\$ 135.00	\$ 171.63	\$ 1,600.00
27 Cleaning		\$ 30.00	-\$ 30.00	\$ 376.31	\$ 30.00	\$ 346.31	\$ 360.00
28 Community & Other Orgs Support		\$ 584.00	-\$ 584.00	\$ 36.36	\$ 584.00	-\$ 547.64	\$ 7,000.00
29 Entertainment		\$ 141.00	-\$ 141.00	\$ 10.00	\$ 141.00	-\$ 131.00	\$ 1,700.00
30 Senior Xmas Party Expenditure		\$ 42.00	-\$ 42.00		\$ 42.00	-\$ 42.00	\$ 500.00
31 Senior Week Function Exp	\$ 32.73	\$ 84.00	-\$ 51.27	\$ 1,388.30	\$ 84.00	\$ 1,304.30	\$ 1,000.00
32 Computer Maintenance		\$ 333.00	-\$ 333.00		\$ 333.00	-\$ 333.00	\$ 4,000.00
33 Consultant Fees	\$ 1,980.00	\$ 416.00	\$ 1,564.00	\$ 2,070.00	\$ 416.00	\$ 1,654.00	\$ 5,000.00
34 Capital/Office Equipment		\$ 167.00	-\$ 167.00		\$ 167.00	-\$ 167.00	\$ 2,000.00
35 Election Expenses		\$ 417.00	-\$ 417.00	\$ 3,624.85	\$ 417.00	\$ 3,207.85	\$ 5,000.00
36 Environment		\$ 166.00	-\$ 166.00		\$ 166.00	-\$ 166.00	\$ 2,000.00
37 Community Recreation Activities		\$ 250.00	-\$ 250.00	\$ 78.55	\$ 250.00	-\$ 171.45	\$ 3,000.00
38 Electricity		\$ 1,250.00	-\$ 1,250.00	\$ 2,742.45	\$ 1,250.00	\$ 1,492.45	\$ 15,000.00
39 Gas supplies		\$ 8.00	-\$ 8.00	\$ 44.55	\$ 8.00	\$ 36.55	\$ 100.00
40 Freight		\$ 67.00	-\$ 67.00		\$ 67.00	-\$ 67.00	\$ 800.00
41 Insurance		\$ 1,333.00	-\$ 1,333.00	\$ 18,993.31	\$ 1,333.00	\$ 17,660.31	\$ 16,000.00
42 Hire of Plant & Equipment		\$ 792.00	-\$ 792.00		\$ 792.00	-\$ 792.00	\$ 9,500.00
43 LGANT Membership		\$ 208.00	-\$ 208.00	\$ 1,537.28	\$ 208.00	\$ 1,329.28	\$ 2,500.00
44 Meeting Expenses	\$ 36.08	\$ 125.00	-\$ 88.92	\$ 135.72	\$ 125.00	\$ 10.72	\$ 1,500.00
45 Members Payments				\$ 322.72			
46 Printing & Stationery	\$ 257.45	\$ 250.00	\$ 7.45	\$ 629.65	\$ 250.00	\$ 379.65	\$ 3,000.00
47 Postage		\$ 42.00	-\$ 42.00	\$ 319.73	\$ 42.00	\$ 277.73	\$ 500.00
48 Staff/dlvp & training	\$ 868.18	\$ 84.00	\$ 784.18	\$ 868.18	\$ 84.00	\$ 784.18	\$ 1,000.00
49 Pest Control		\$ 125.00	-\$ 125.00		\$ 125.00	-\$ 125.00	\$ 1,500.00
50 Garden and ground Maintenance	\$ 120.00	\$ 291.00	-\$ 171.00	\$ 1,013.91	\$ 291.00	\$ 722.91	\$ 3,500.00

WAGAIT SHIRE COUNCIL
Income and Expenditure Report
For Month Ending 31 September 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
51 Jetty/p&W Maint contract exp	\$ 211.82	\$ 866.00	-\$ 654.18	\$ 446.68	\$ 866.00	-\$ 419.32	\$ 10,400.00
52 Jetty /P&W Maintenance - materials		\$ 68.00	-\$ 68.00		\$ 136.00	-\$ 136.00	\$ 824.00
53 R&M Housing & Office	344.95	835	-490.05	475.93	1670	-1194.07	\$ 10,000.00
54 R&M Community Centre		584	-584	110.48	1168	-1057.52	\$ 7,000.00
55 R&M Reserves		167	-167		334	-334	\$ 2,000.00
56 R&M Town site		942	-942	381.81	1884	-1502.19	\$ 11,300.00
57 R&M Ablution Blocks	\$ 209.09	\$ 292.00	-\$ 82.91	\$ 209.09	\$ 584.00	-\$ 374.91	\$ 3,500.00
58 R&M Recreation		\$ 167.00	-\$ 167.00		\$ 334.00	-\$ 334.00	\$ 2,000.00
59 Sports & Rec wages & overheads	\$ 1,658.90	\$ 1,666.00	-\$ 7.10	\$ 6,139.88	\$ 3,336.00	\$ 2,803.88	\$ 20,000.00
60 Sports Ground Grant 14/15	\$ 3,081.36			\$ 12,560.08			
61 NTES Grant	\$ 47,486.30			\$ 47,486.30			
62 Rubbish Dump Mtce Wagait	\$ 509.09	\$ 833.00	-\$ 323.91	\$ 1,018.18	\$ 1,666.00	-\$ 647.82	\$ 10,000.00
63 Stores, Materials & Loose Tool		\$ 667.00	-\$ 667.00		\$ 1,334.00	-\$ 1,334.00	\$ 8,000.00
64 Safety Supplies & Equipment	\$ 570.00	\$ 250.00	\$ 320.00	\$ 570.00	\$ 500.00	\$ 70.00	\$ 3,000.00
65 Subscriptions & Publications		\$ 167.00	-\$ 167.00	\$ 3.00	\$ 334.00	-\$ 331.00	\$ 2,000.00
66 Superannuation	\$ 1,962.27	\$ 2,084.00	-\$ 121.73	\$ 7,243.40	\$ 4,168.00	\$ 3,075.40	\$ 25,000.00
67 Telephone & Facsimile	\$ 517.58	\$ 808.00	-\$ 290.42	\$ 1,621.03	\$ 1,616.00	\$ 5.03	\$ 9,700.00
68 Training		\$ 250.00	-\$ 250.00		\$ 50.00	-\$ 50.00	\$ 3,000.00
69 Travel & Accommodation		\$ 500.00	-\$ 500.00	\$ 1,842.21	\$ 1,000.00	\$ 842.21	\$ 6,000.00
70 Uniforms	\$ 43.50	\$ 167.00	-\$ 123.50	\$ 374.77	\$ 334.00	\$ 40.77	\$ 2,000.00
71 Vehicle & Plant maintenance	\$ 130.87		\$ 130.87	\$ 1,979.90		\$ 1,979.90	
72 Vehicle & Plant Fuel & Oil	\$ 932.62	\$ 834.00	\$ 98.62	\$ 2,901.94	\$ 1,668.00	\$ 1,233.94	\$ 10,000.00
73 Vehicle Rego		\$ 250.00	-\$ 250.00	\$ 684.40	\$ 500.00	\$ 184.40	\$ 3,000.00
74 Workshop Maintenance	\$ 1,398.05	\$ 667.00	\$ 731.05	\$ 2,308.72	\$ 1,334.00	\$ 974.72	\$ 8,000.00
75 Water & Sewerage	\$ 883.64	\$ 250.00	\$ 633.64	\$ 4,226.73	\$ 500.00	\$ 3,726.73	\$ 3,000.00
76 Wages & Salaries	\$ 20,255.53	\$ 22,636.00	-\$ 2,380.47	\$ 75,476.81	\$ 45,272.00	\$ 30,204.81	\$ 271,643.00
77 Workers Compensation		\$ 334.00	-\$ 334.00		\$ 668.00	-\$ 668.00	\$ 4,000.00
78 Road Works Upgrade		\$ 167.00	-\$ 167.00		\$ 334.00	-\$ 334.00	\$ 2,000.00

WAGAIT SHIRE COUNCIL
Income and Expenditure Report
For Month Ending 30 September 2014

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
79 Signage	\$ 380.16	\$ 167.00	\$ 213.16	\$ 380.16	\$ 334.00	\$ 46.16	\$ 2,000.00
80 Capital Vehicles	\$ 35,827.00	\$ 5,000.00	\$ 30,827.00	\$ 35,827.00	\$ 10,000.00	\$ 25,827.00	\$ 60,000.00
81 Library		\$ 6,250.00	-\$ 6,250.00		\$ 12,500.00	-\$ 12,500.00	\$ 75,000.00
82 Office Upgrade		\$ 553.00	-\$ 553.00		\$ 1,106.00	-\$ 1,106.00	\$ 6,640.00
83 Residence	\$ 338.73	\$ 834.00	-\$ 495.27	\$ 338.73	\$ 1,668.00	-\$ 1,329.27	\$ 10,000.00
84 Memorial Garden		\$ 125.00	-\$ 125.00	\$ 303.82	\$ 250.00	\$ 53.82	\$ 1,500.00
85 Other		\$ 166.00		\$ 2,558.38	\$ 333.00		\$ 2,000.00
86 Investment a/c	\$ 1,921.42			\$ 934,529.54			\$ 900,000.00
TOTAL CAPITAL EXPENDITURE	\$ 132,571.20	\$ 58,987.00	\$ 23,182.54	\$ 255,012.08	\$107,222.00	\$ 75,203.60	\$ 707,757.00

WAGAIT SHIRE COUNCIL

Financial Report for period ending 30 September 2014

Cash at Bank & on hand					Total
Petty cash					\$ 229.75
Westpac Operational Account					\$ 64,538.54
Westpac Cash Management Account					\$ 934,529.54
Total Cash at Bank & onHand					\$ 999,297.83
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 18,454.00	\$ 9,344.40			
Rates	\$ 46,926.02			\$ 13,117.62	
Total Debtors	\$ 65,380.02	\$ 9,344.40	\$ -	\$ 13,117.62	\$ 65,380.02
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 23,648.51				
Total Creditors	\$ 23,648.51	\$ -	\$ -	\$ -	\$ 23,648.51

Assets acquired

17/7/14 - Zoll AED Plus Automatic Defib with standard batteries	\$3,575.00
1/8/14 - Petrol blower	\$269.00
28/8/14 Honda EU30C Genset (sportsground)	\$2,970.00
28/8/14 Chainsaw - Husqvarna E series440	\$ 749.11
5/9/14 - Round dining set (CEO house)	\$1,000
5/9/14 - Outdoor dining set (CEO house)	\$500.00
29/9/14 - Vacuum cleaner - Elux for workshop	\$382.00
18/9/14 - Holden 4 x 4 - works Ute	\$35,827.00

G:/councilmeetings/2014/October/2014

9/10/2014 - Soniq E55V13A TV	\$678.30
13/10/14 - 400ltr squatpak tank	\$899.91

6.1 A total of \$31,630 is still outstanding in unpaid rates. Overdue notices have been mailed out, and rate payers have been reminded that if rates have been in arrears for at least 3 years, Council may sell the land to recover costs as per the “Local Government Act”.

Resolution No. 2014/136

That Council commence action to recover debts from rate payers who have been in arrears for 3 years or more as per the Local Government Act.

Moved: Cr Peter Clee

Seconded: President Lisa-Marie Stones

Vote: AIF

6.2 CEO to investigate and liaise with Litchfield Council about the process and estimated cost.

Resolution No. 2014/137

That the financial reports for the month of September 2014 be received and accepted.

Moved: Cr Shenagh Gamble

Seconded: Cr Ally Richmond

Vote: AIF

7.0 AGENDA ITEMS

7.1 Councillor Reports

7.1.1 Councillors attended the City of Darwin Council meeting for October

7.1.2 President Lisa-Marie Stones met with the Lord Mayor of Darwin after the City of Darwin Council Meeting and also attended the Recovery Committee Meeting (minutes posted on our web page). President Lisa-Marie Stones had been approached by members of the public concerned with the incorrect minutes from the September meeting and the misinformation in the Wagaiter regarding the data from the Survey Response. A correction and an apology has been written and placed on notice boards. CEO has implemented a strategy to prevent this from happening again. A copy of the survey results is attached on the last page of the minutes.

7.1.3 Cr Peter Clee also attended the Darwin City Council meeting. Cr Clee noted that members of the public were allowed to participate in public forums before the meeting.

7.1.4 Cr Shenagh Gamble also spoke to the Lord Mayor of Darwin after the City of Darwin Council meeting. The Lord Mayor recommended that Councillors start process of having questions from public with strict process and policy's to follow. Cr Shenagh Gamble is on the committee for the Local Government Women's Association for the Territory Division.

7.2 DARWIN REGIONAL LAND USE PLAN

Resolution No. 2014/138

That Council formally endorse the comment on Darwin Regional and Land Use Plan sent to the NT Planning Commission in September.

Moved: Cr Shenagh Gamble

Seconded: Cr Ally Richmond

Vote: AIF

7.3 Submission to Chief Minister – expansion of Boundaries

A submission has been prepared requesting an extension of Wagait Shire Boundaries. Results of the survey form part of the submission. 50.77% of respondents said extend boundaries without incorporating other communities, 30.77% said extend boundaries including the existing community of Belyuen, 13.58% said maintain boundaries with no expansion and 4.62% said extend boundaries to include majority of Cox Peninsula region, including existing communities/ Councils of Dundee beach Coomalie and Belyuen. Copies of the submission (including the graph of survey results and map with proposed boundary) will be available at council for interested residents. The map and survey results will also be put in the Wagaiter and on the councils website.

Resolution No. 2014/139

That the submission and attachments tabled at the meeting of Tuesday 21 October 2014 be sent to the Minister for Local Government and Chief Minister Adam Giles. That council to also provide copies to our Local Member and the Shadow Minister for Local Government.

Moved: Cr Ally Richmond

Seconded: President Lisa-Marie Stones

Vote: AIF

To avoid confusion and mistakes in the Wagaitear in the future, it has been suggested that the agenda is to be reviewed at the end of the meeting and CEO to forward a summary to Anna from the Wagaitear. The Council minutes will no longer be published on the Wagaitear.

7.4 QUESTIONS FROM PUBLIC –

A process is to be developed by CEO to take questions from the public. All questions must be submitted in writing to the CEO. A response will be sent back with a letter after the Council meeting. If the person who submits the letter is at the meeting, the answer would be read by the CEO.

7.5 RESTRICTED LICENCE – JETTY – An application to make the Mandorah Jetty a “Restricted Drinking” area has been hand delivered to the Licencing Branch. The Licencing commission will put this out for public comment by placing a notice in the NT News. Police and appropriate people will also be contacted by the Licencing Branch directly for their comment.

8.0 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

8.1 CONCERNS RE DOGS ON LOOSE – President Lisa-Marie Stones addressed Council regarding her findings on an animal management plan for Wagait Beach. As the population of Wagait Beach continues to increase, animal management is becoming a more pressing issue. Council continues to receive numerous complaints about unrestrained and sometimes dangerous domestic dogs. Without by-laws or the resources to police them, Council are unable to take any further action when receiving these complaints. This resolution is to institute an interim plan for dog management in Wagait Shire and the proposal to investigate and implement relevant by-laws.

Resolution No. 2014/140

- 1. That council initiate the process of developing by-laws from domestic animal management as per Strategic Plan Action Item 5.2.3 for completion 2015/16.**
- 2. That Council immediately establish a companion animal registry. This register will not be compulsory for residents. Residents are encouraged to register their contact details and pet descriptions and photos. Those who are registered at the time by-laws are introduced (2015/16) will receive first year registration at no charge.**
- 3. Council to document a new process whereby when a complaint is received, where appropriate the complainant is directed to report to the Police. If dog owner can be identified, Council to issue letter advising of the complaint and reminding the owner of their responsibilities as a pet owner in the community.**
- 4. Council to launch a public information campaign regarding responsible pet ownership.**

Moved: President Lisa-Marie Stones

Seconded: Cr Peter Cleo

Vote: AIF

8.2 POLICY MANUAL – Policy 1 – 5 has been reviewed and discussed with amendments made to Policy 3 “Casting Vote of President”.

Resolution No. 2014/141

That Council moved to accept and pass the Policy Manual. That Council make amendments to Policy 3 – “Casting Vote of President” to read “The decision remains in force until the next General Election”.

Moved: Cr Peter Cleo

Seconded: Cr Shenagh Gamble

Vote: AIF

8.2 FINANCIAL AND HR DELEGATION MANUAL – Authority to approve unbudgeted expenditure has been reduced to \$20,000.

Resolution No. 2014/142

That council move to accept and pass the Financial and HR Delegation Manual

Moved: Cr Shenagh Gamble

Seconded: President Lisa-Marie Stones

Vote: 4 For, 1 Against

8.3 FRACKING OF COX PENINSULA – To be carried over to the next agenda.

8.4 DATE OF NEXT PUBLIC MEETING – The next public meeting will be held on Tuesday 18th November at 6.30pm for ½ hour before the next Council meeting. It will be a public forum allowing the community to provide feedback and suggestions. Any questions that require significant answers will need to be submitted to the monthly Council meeting in writing. This process being developed by CEO and to be published asap.

8.5 LIBRARY/RESIDENCE PROPOSAL – Costing details re ratepayers submission to move library to CEO Residence submitted by CEO. CEO to investigate costs and plans involved with building a new building as an extension of Community Centre to be used as a library.

9.0 UPCOMING EVENTS

Nil

9.0 LATE ITEMS AND GENERAL BUSINESS

The Infrastructure Australia Funding is to be investigated by CEO by liaising with Bill Stuchbery, Manager, from Belyuen Community.

The GALA Day which was held last Saturday by the Football Federation NT was a success with 13 children of Wagait Beach attending. Unfortunately children from Belyuen and Coomalie Shire Council were not able to attend. Football Federation NT would like to hold another GALA day on 14th November.

10.0 IN-CAMERA

10.1 nil

10.0 MEETING CLOSE AND DATE OF NEXT MEETING

10.1 President Lisa-Marie Stones declared the meeting closed at 8.35pm.

The next Council Meeting is to be held on Tuesday 18 November, 2014 at 7.00pm in the Council chambers.